



## Fax Management Software 4.0

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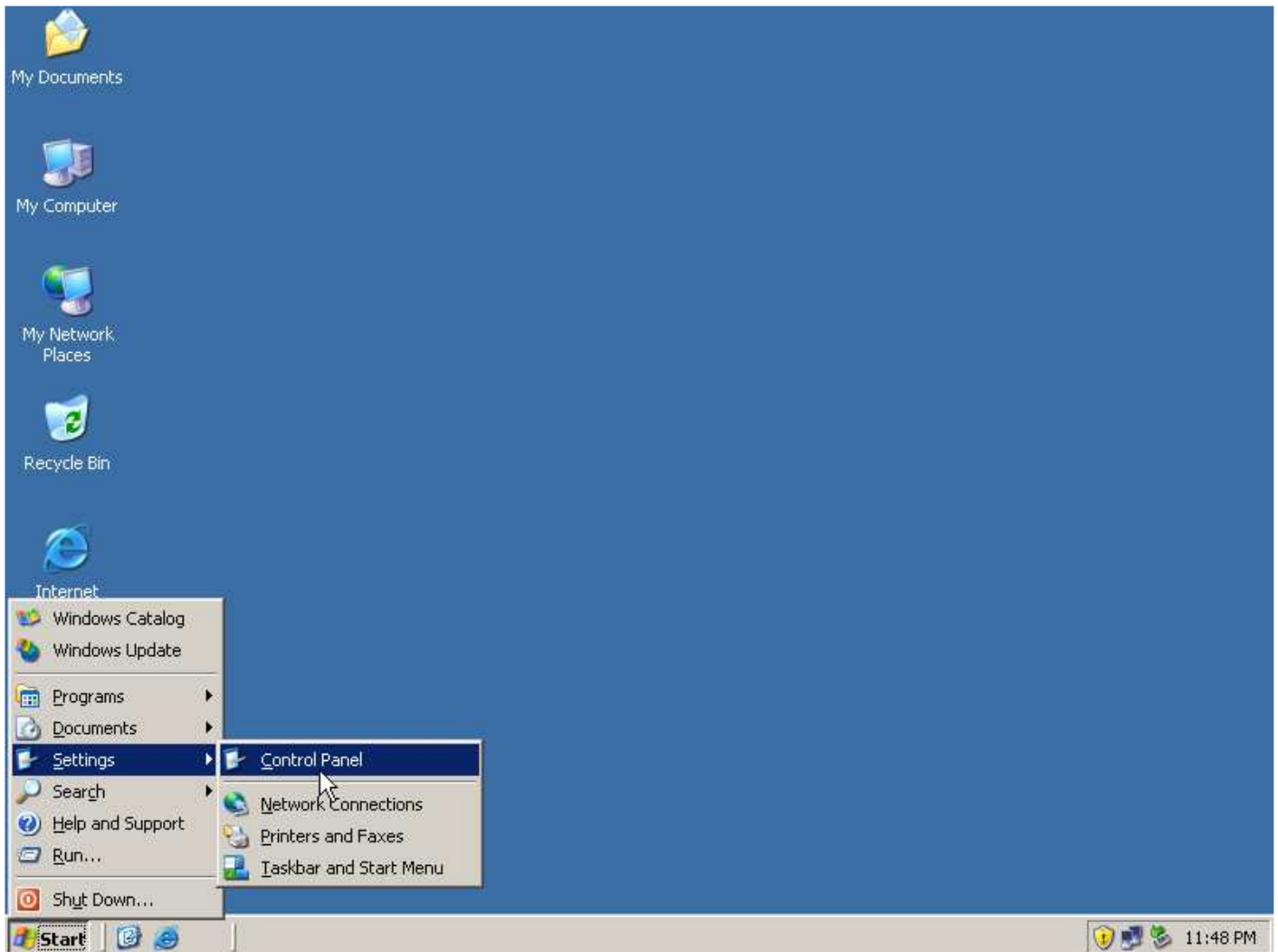
#### 3. Hotline Support

Contact Me : [jarun@hotmail.com](mailto:jarun@hotmail.com), [jarun@thaicomponent.com](mailto:jarun@thaicomponent.com), [support@thaicomponent.com](mailto:support@thaicomponent.com)

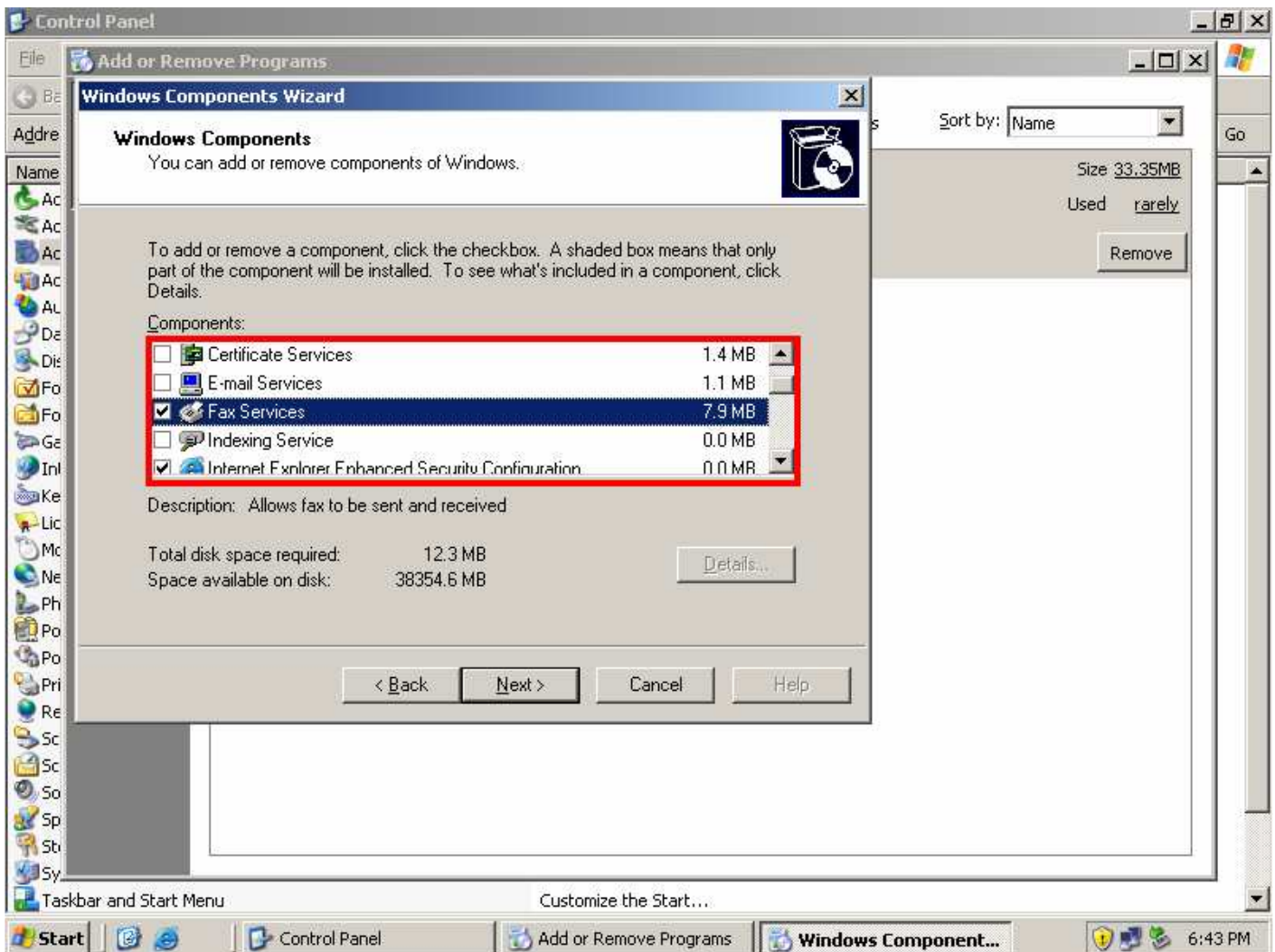
### Windows 2003 Fax Service installation

Windows 2003/2008 Standard Editions support 4 ports, and 2003/2008 Enterprise Editions support unlimited ports.

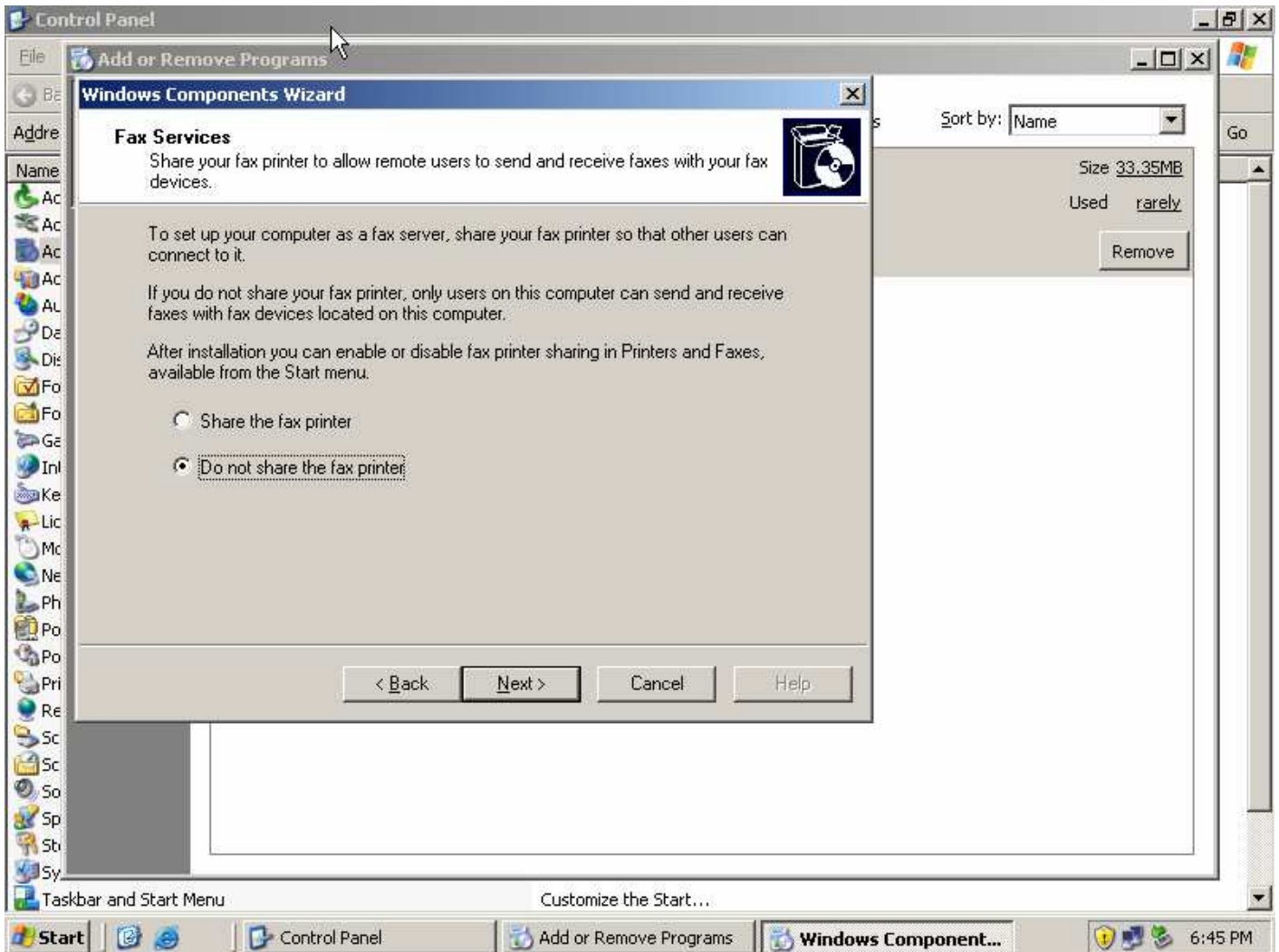
1. Start -> Settings -> Control Panel



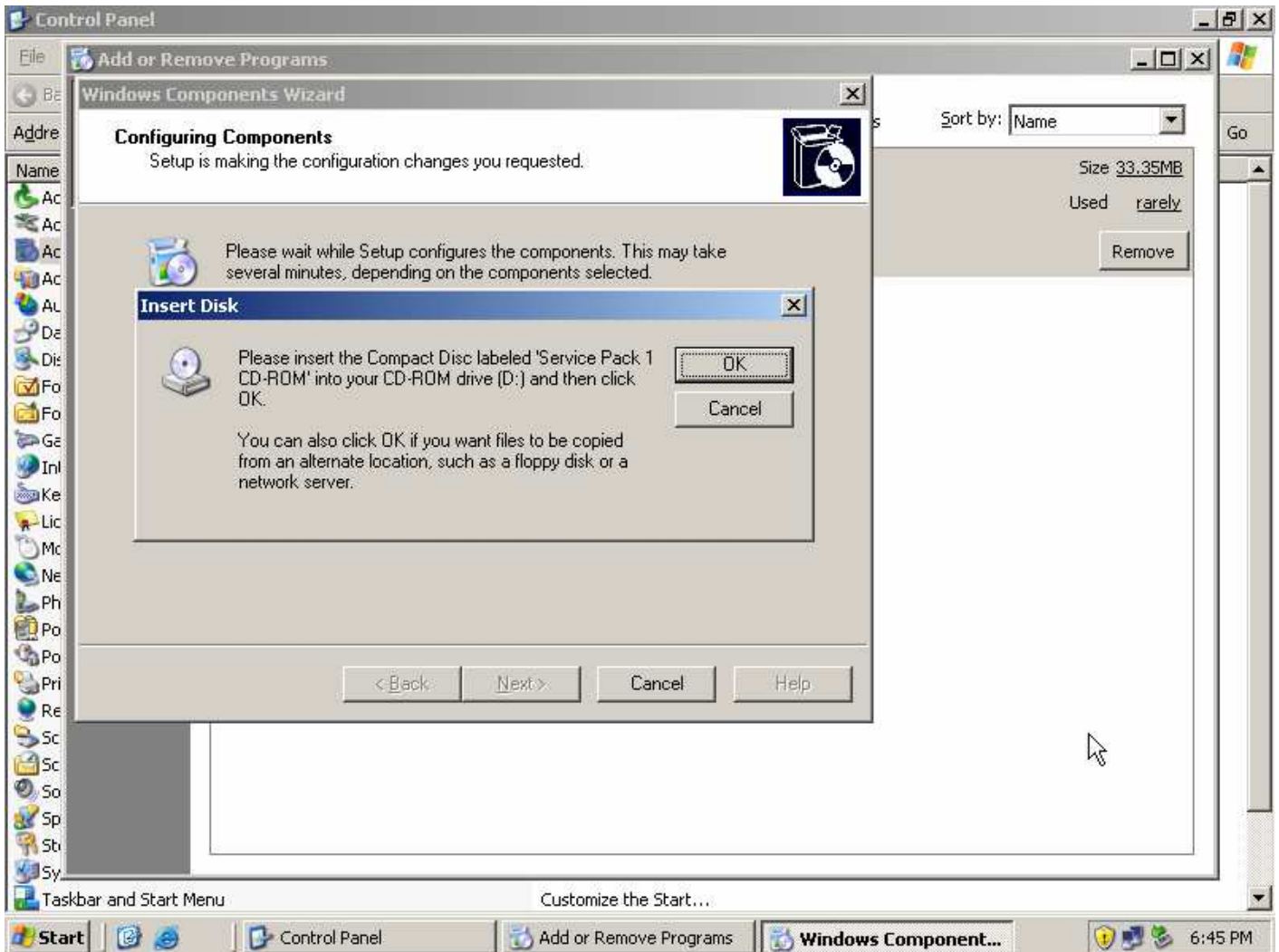
2. Add or Remove Programs -> Add/Remove Windows Components -> Select Fax Services screen below and then click Next >



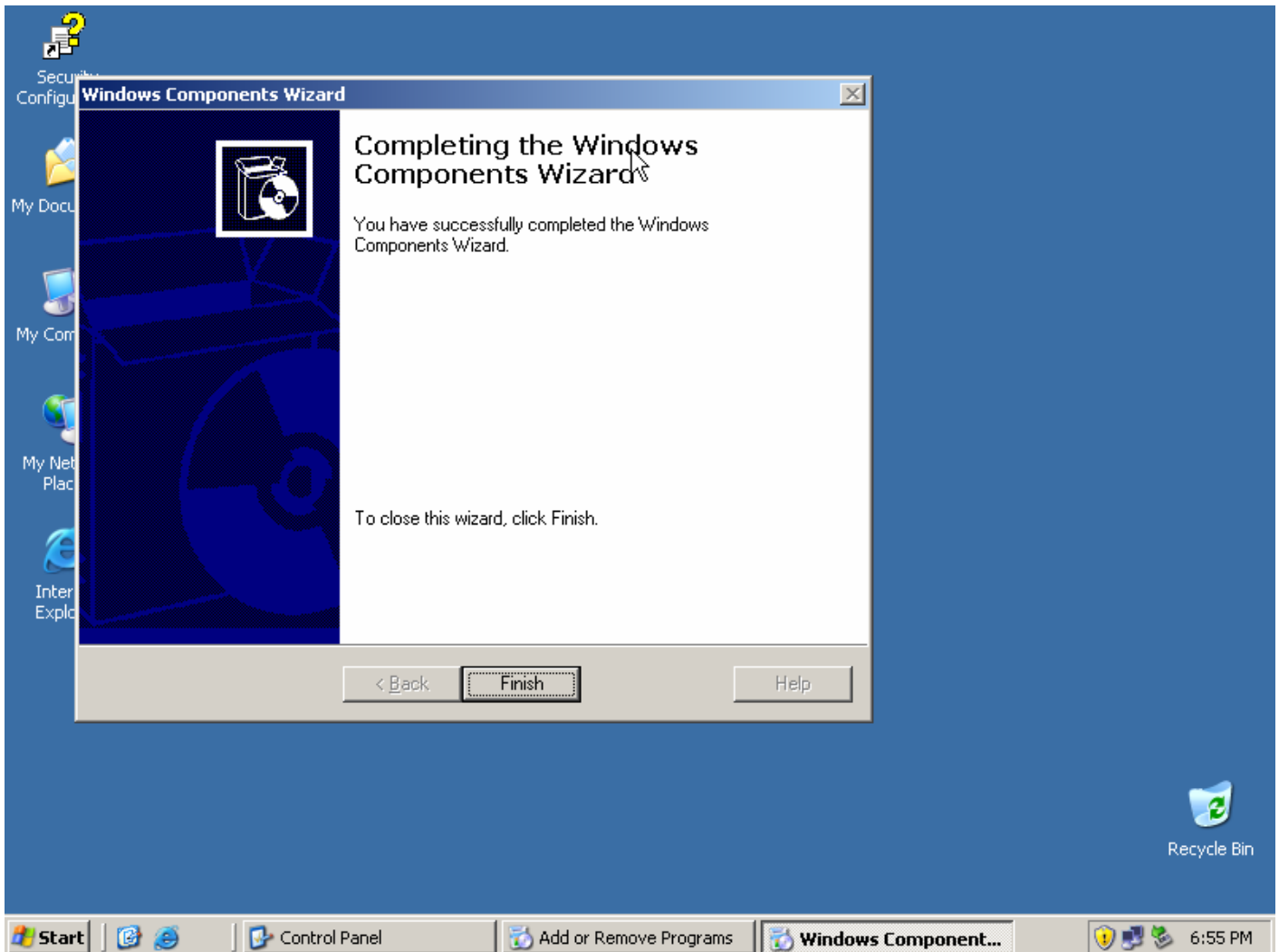
3. Show screen below and then click Next >



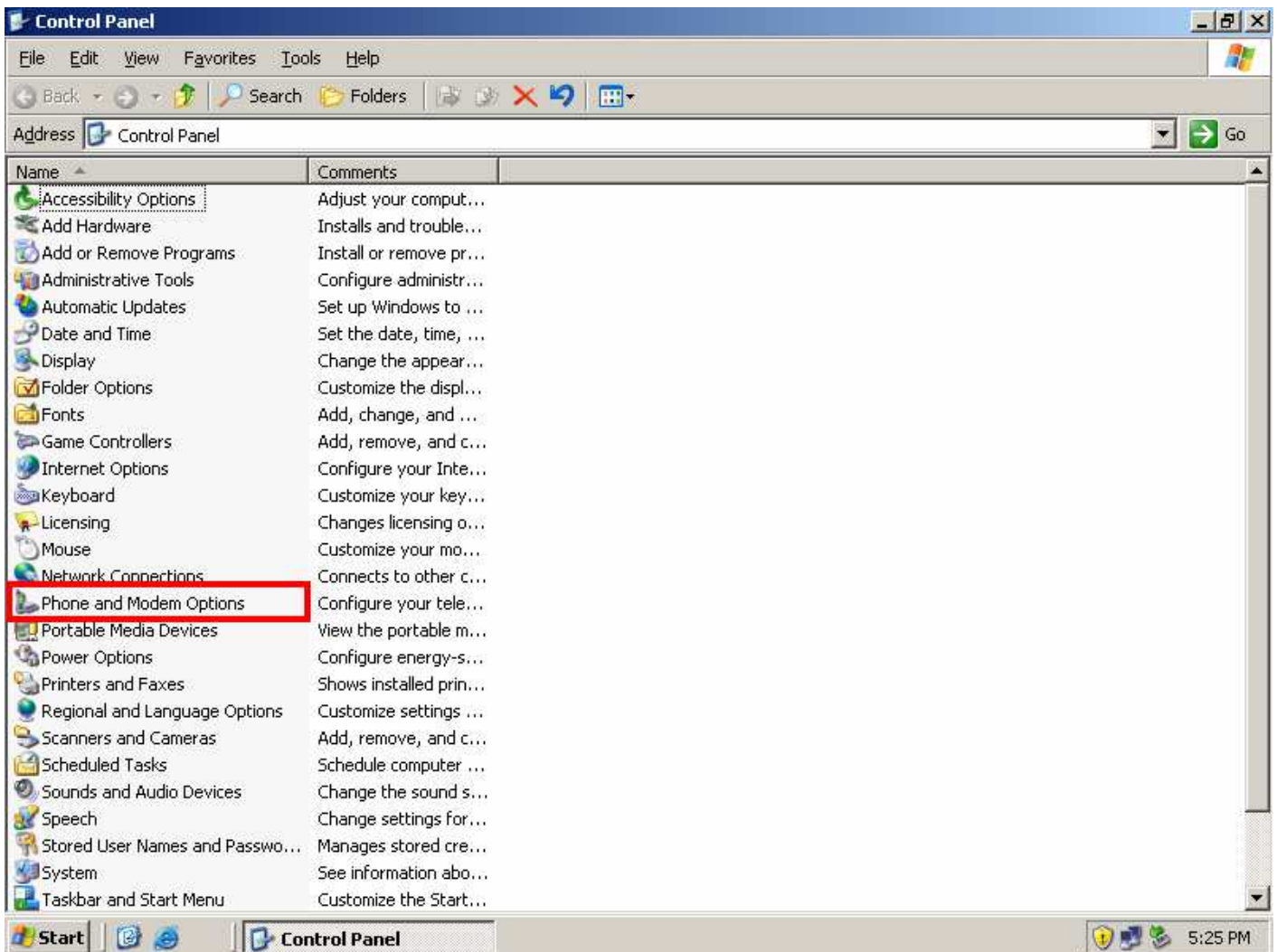
4. Browse Windows 2003 CD and then click **Next >**



5. Wait until install wizard Finish screen below.

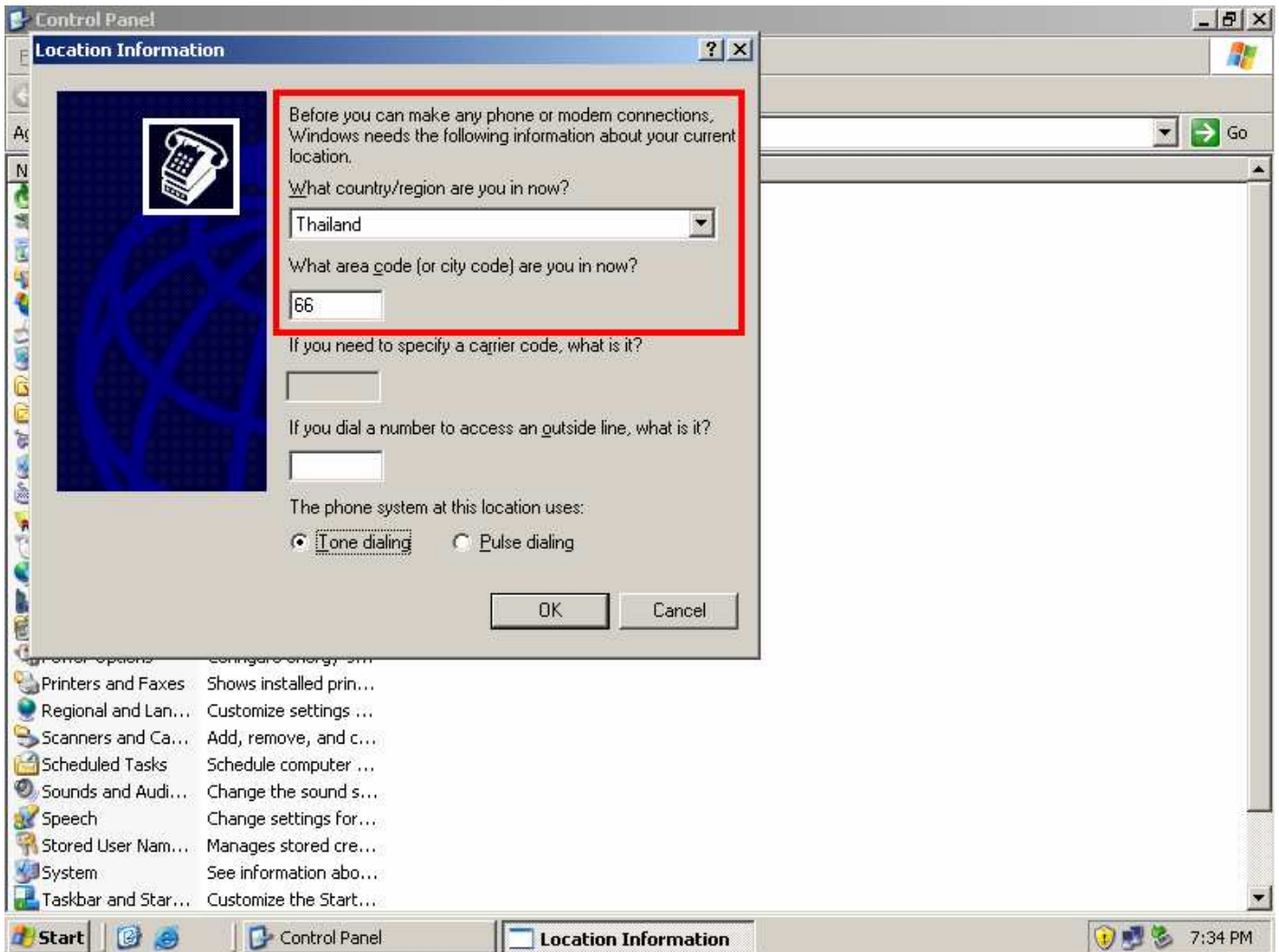


6. Go to Phone and Modem Options screen below.



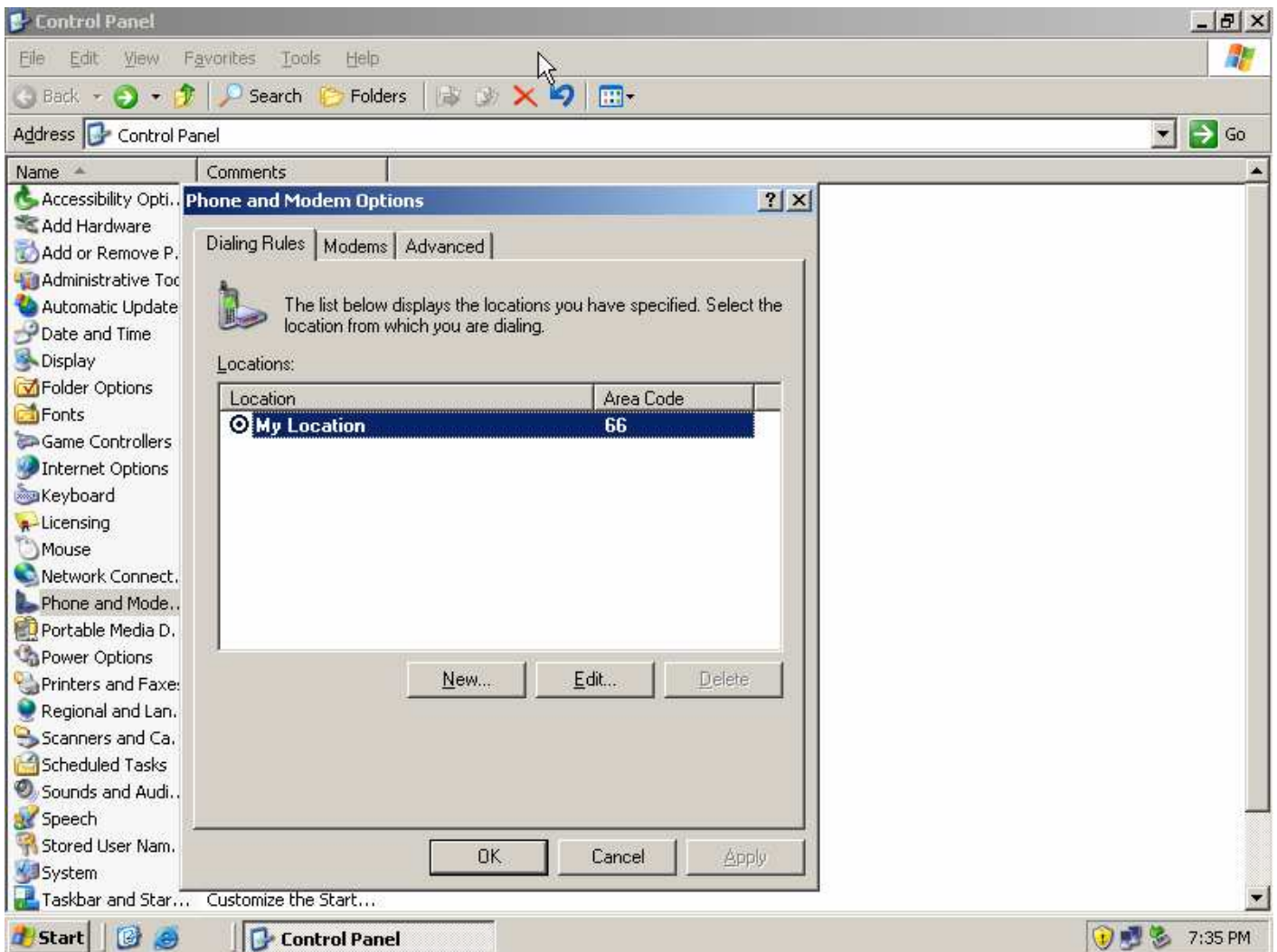


7. Add your country/region and your area code screen below.

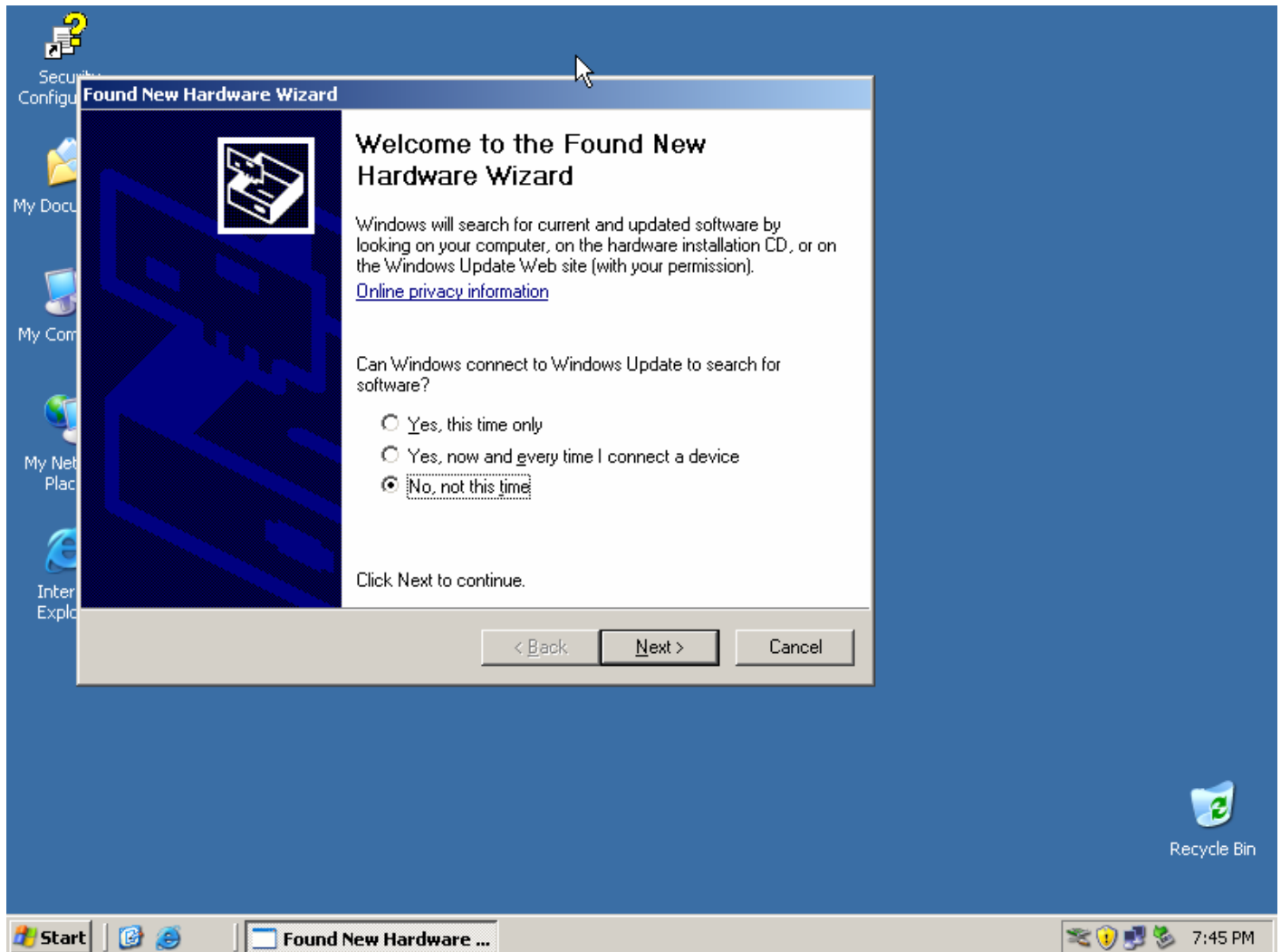




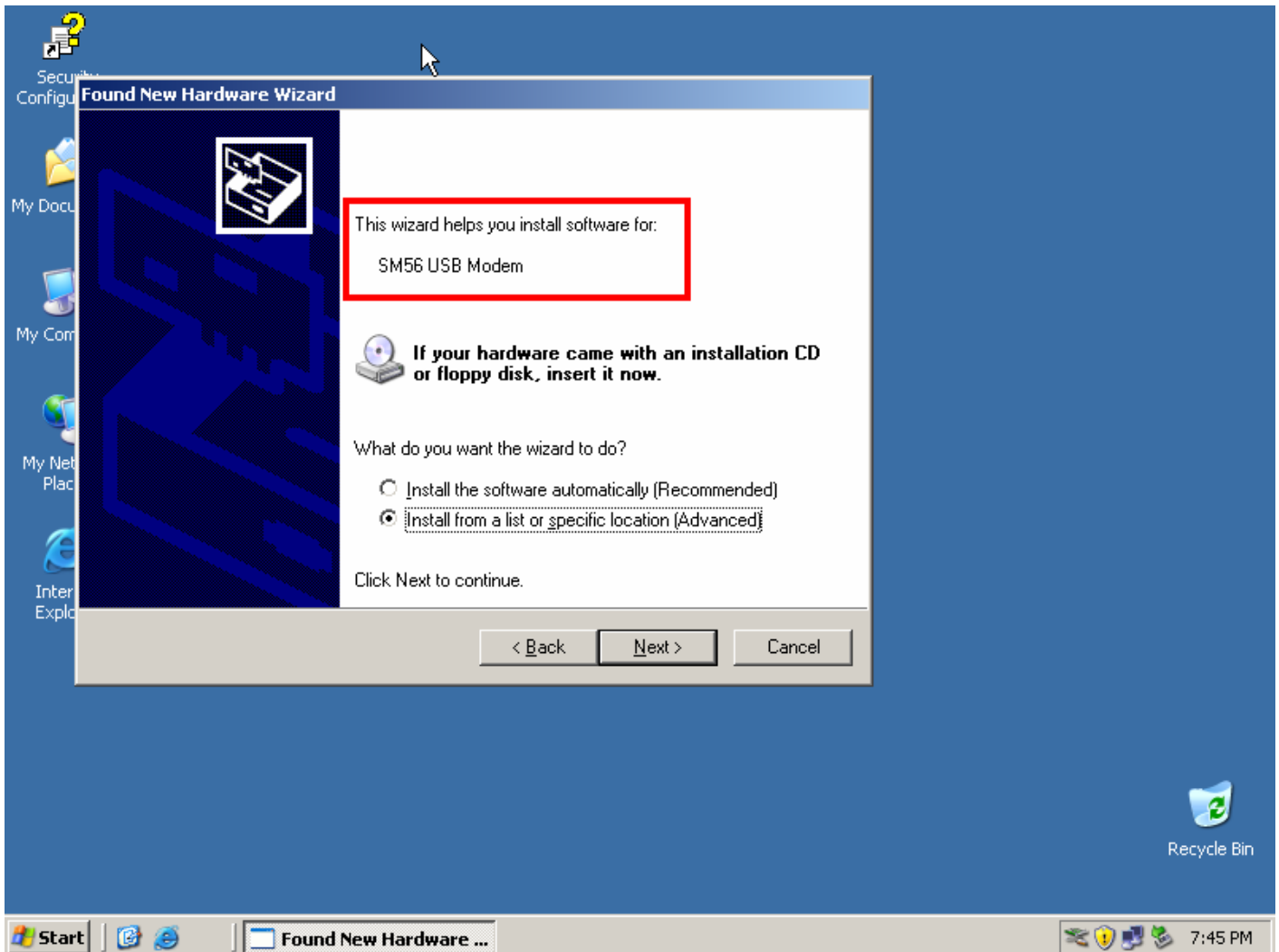
8. Show screen below then click OK.



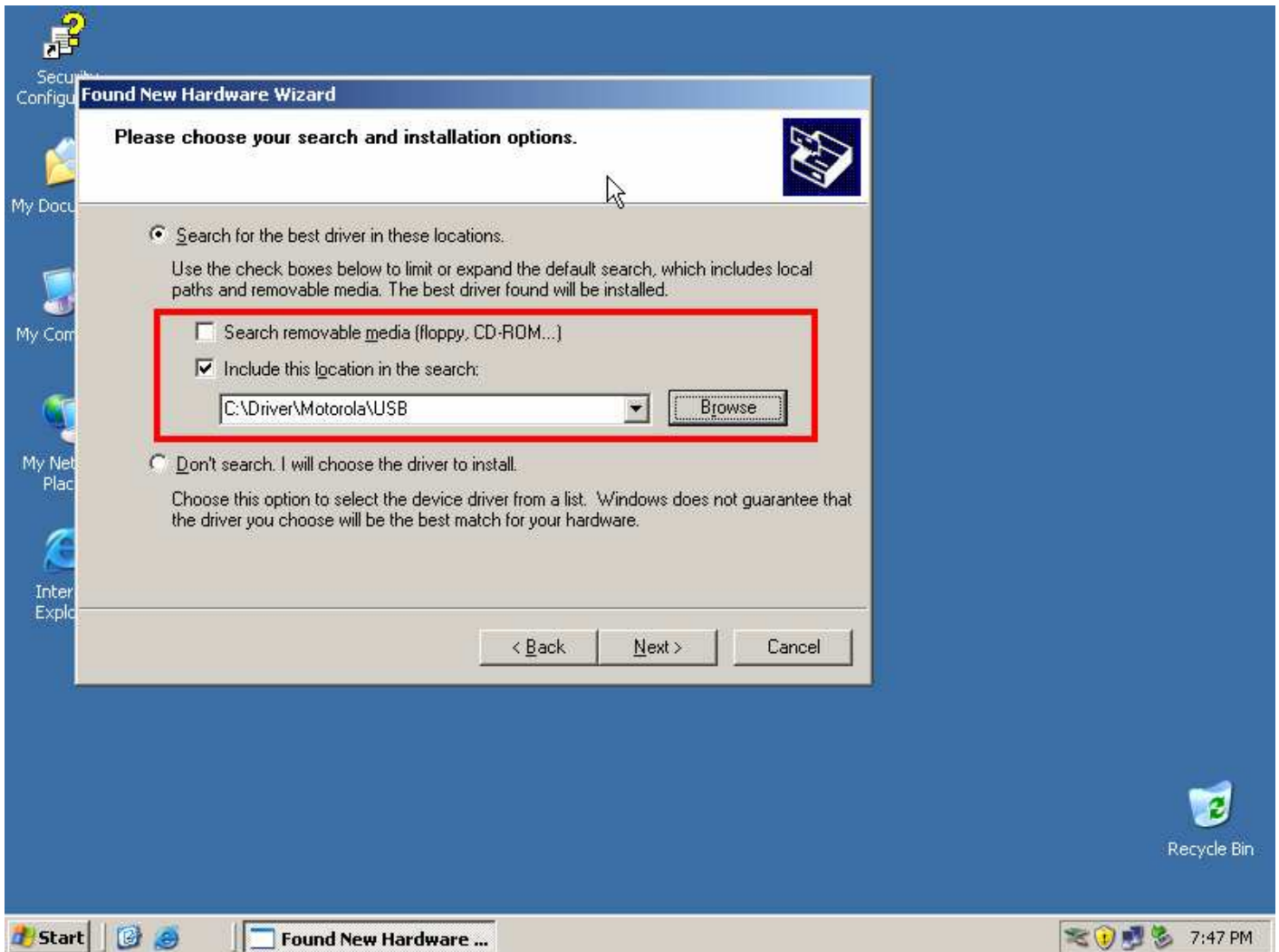
9. Install Modem devices and Driver.



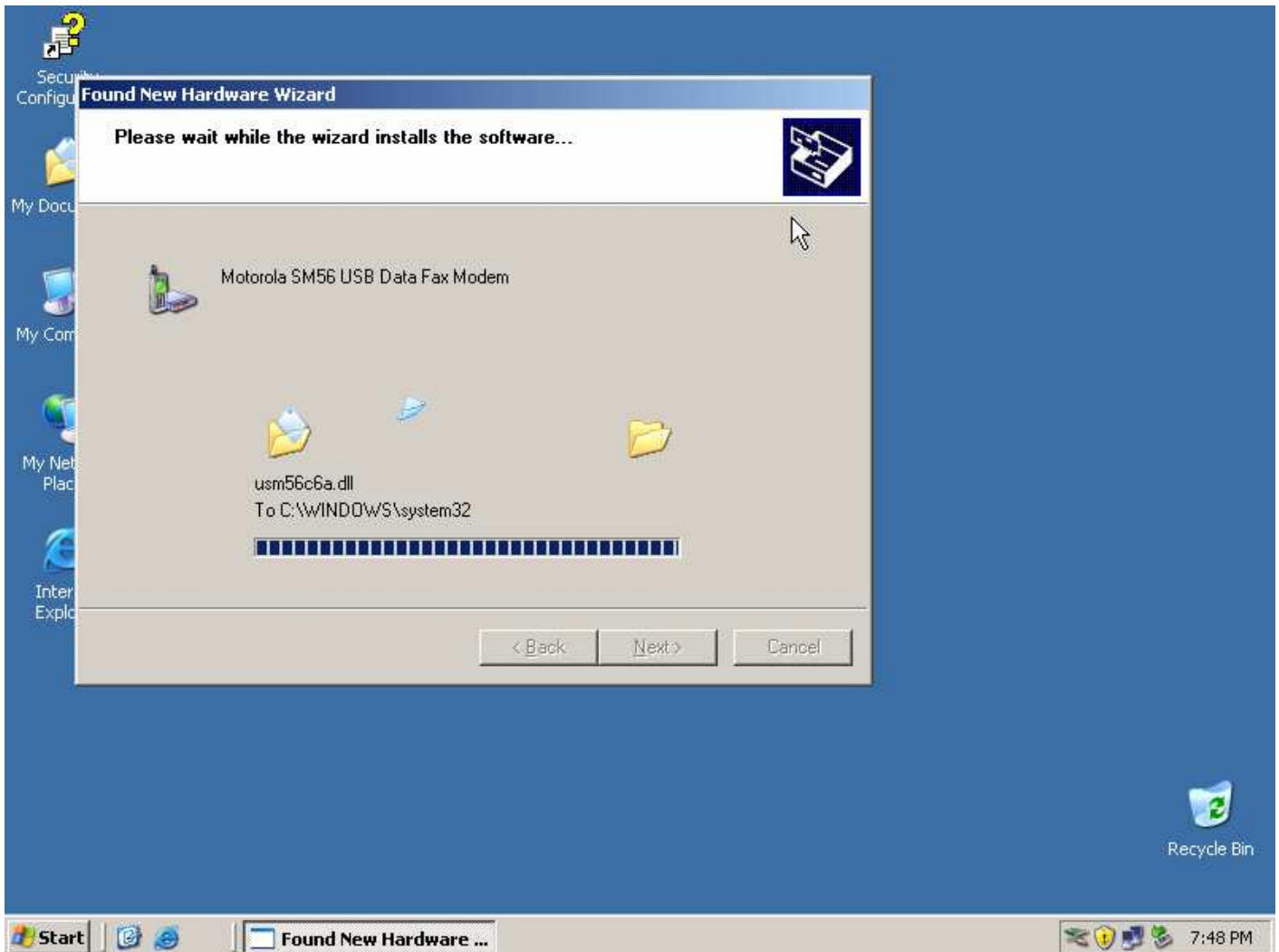
10. Show screen below then click Next >



11. Browse Modem driver screen below and then click **Next >**



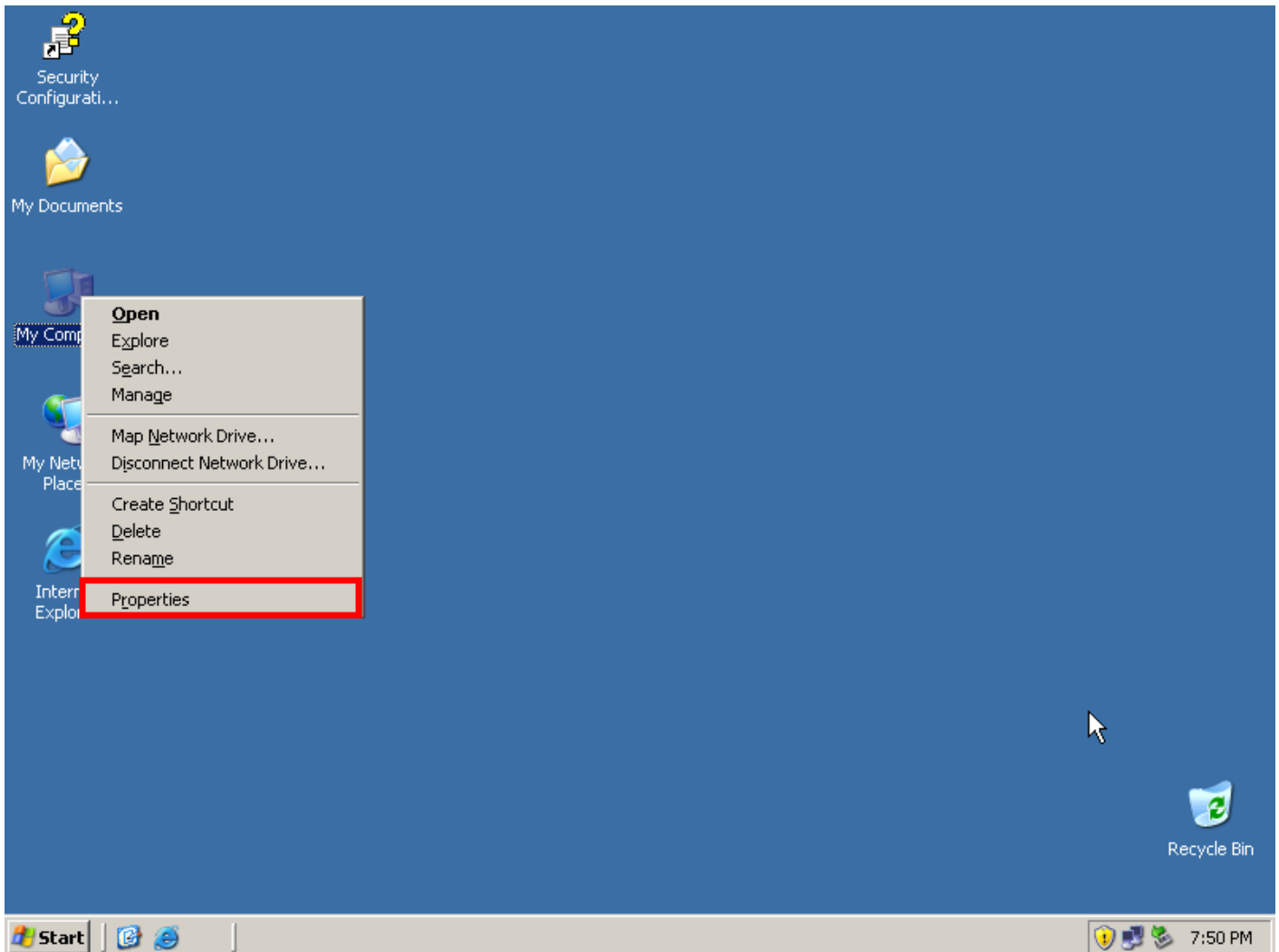
12. Wait until driver installs finish.



13. Show screen below then click Finish.

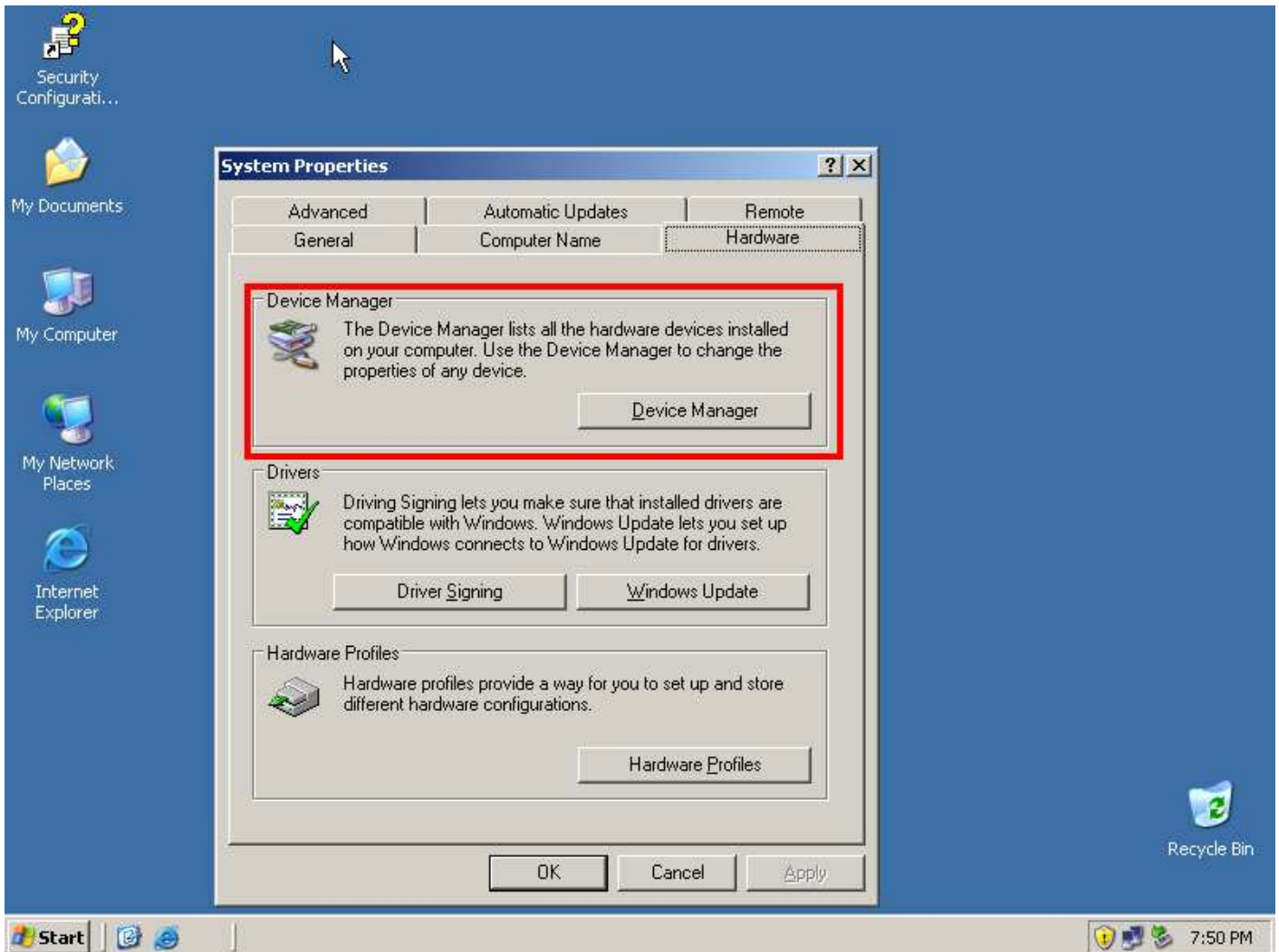


14. Go to **My Computer** and then right click, select **properties** menu screen below.

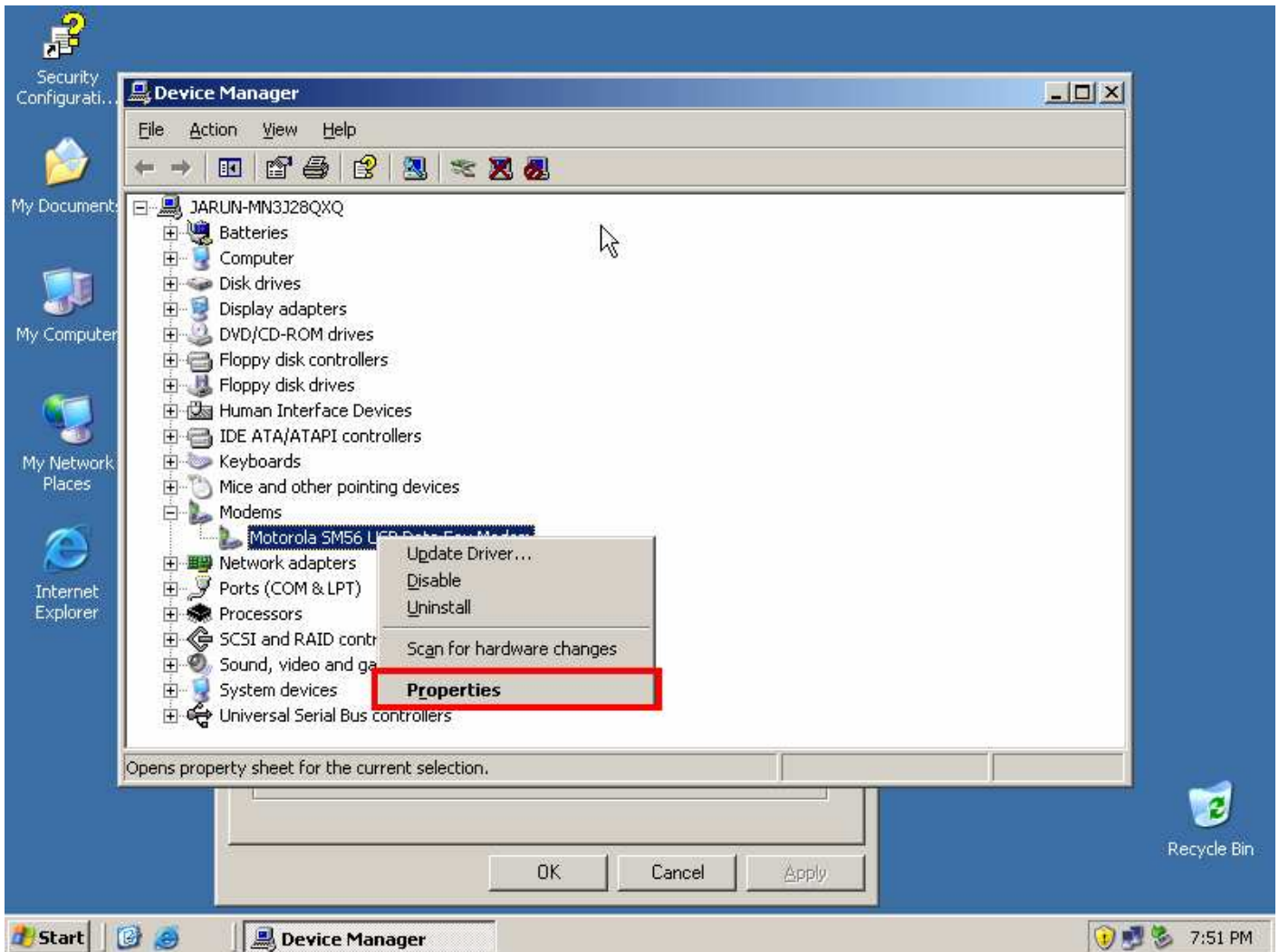




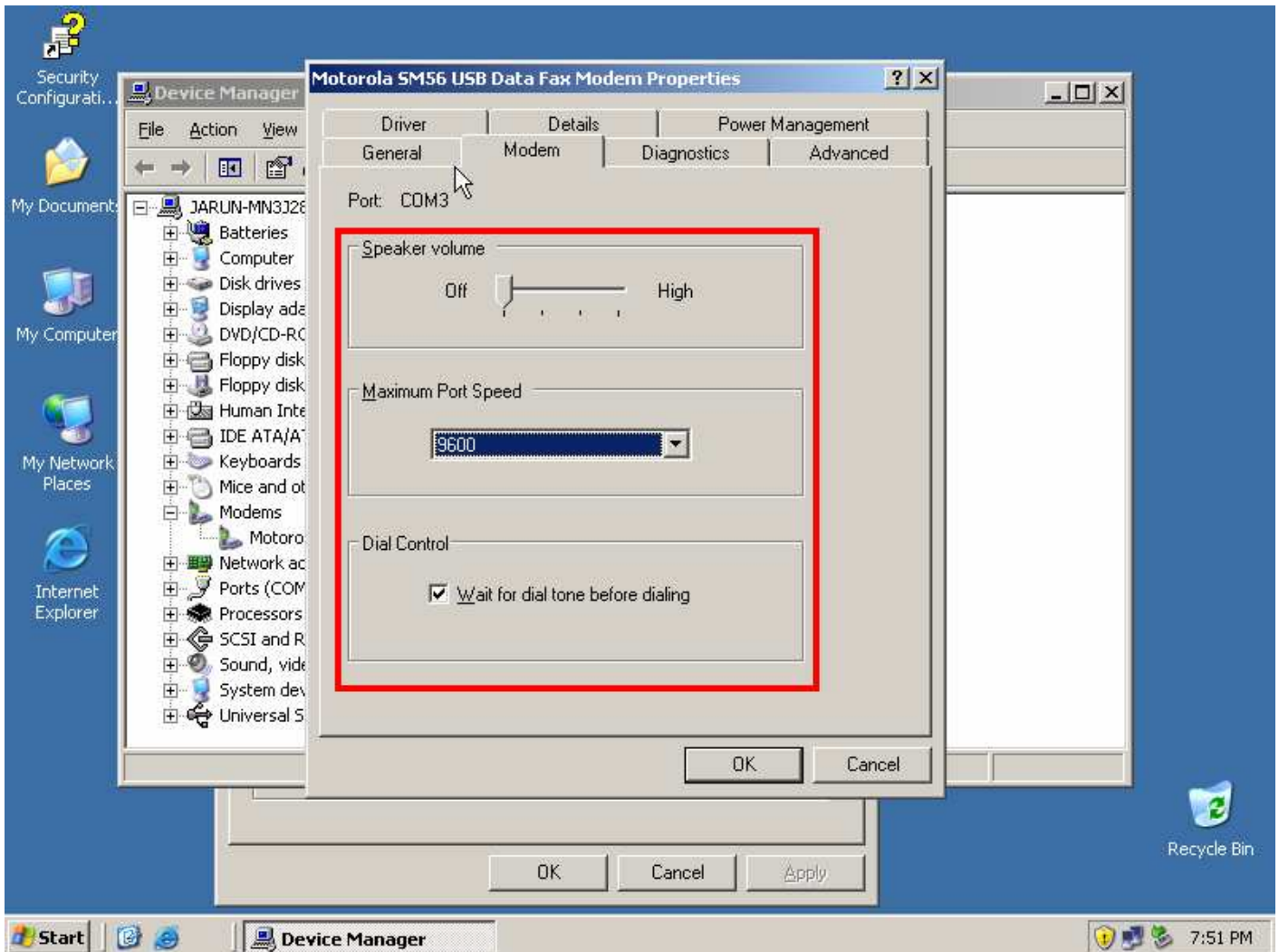
15. Go to Hardware Tab and then select Device Manager screen below.



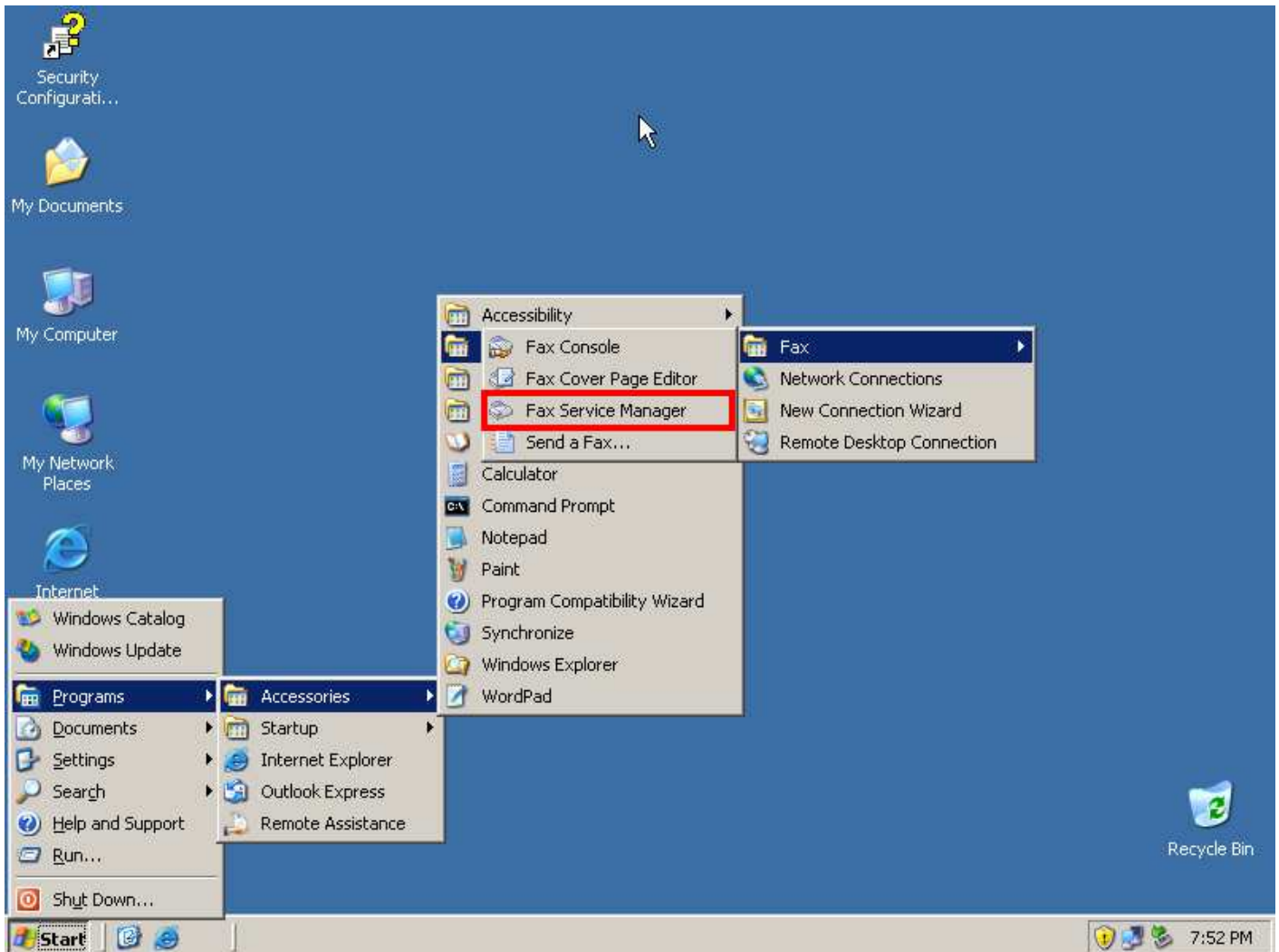
16. Right click **Modem** and then select **properties** menu screen below.



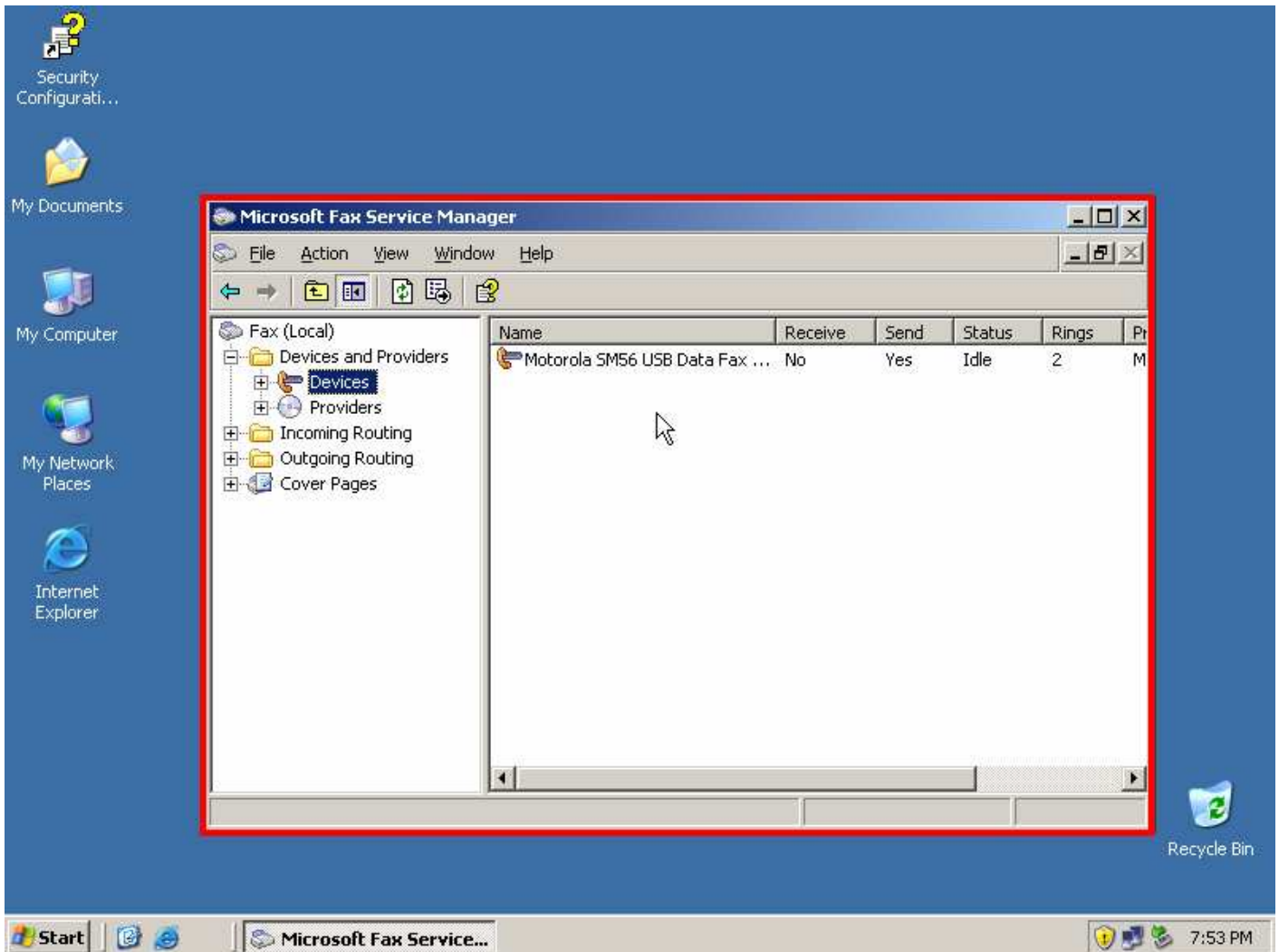
17. Go to **Modem** Tab and then **Modem Setting** screen below.



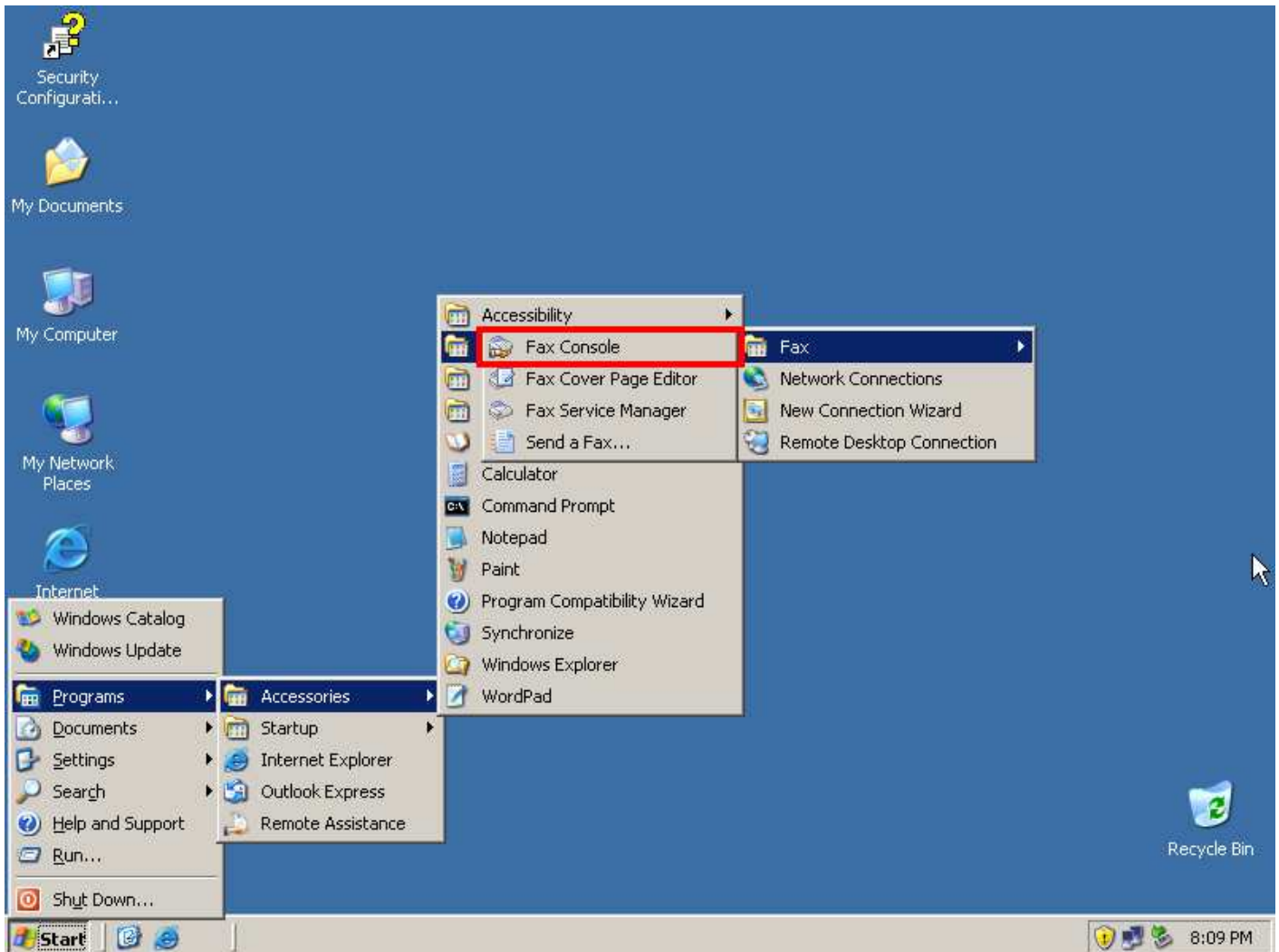
18. Go to Fax Service Manager screen below.



19. Modem is ready used screen below.

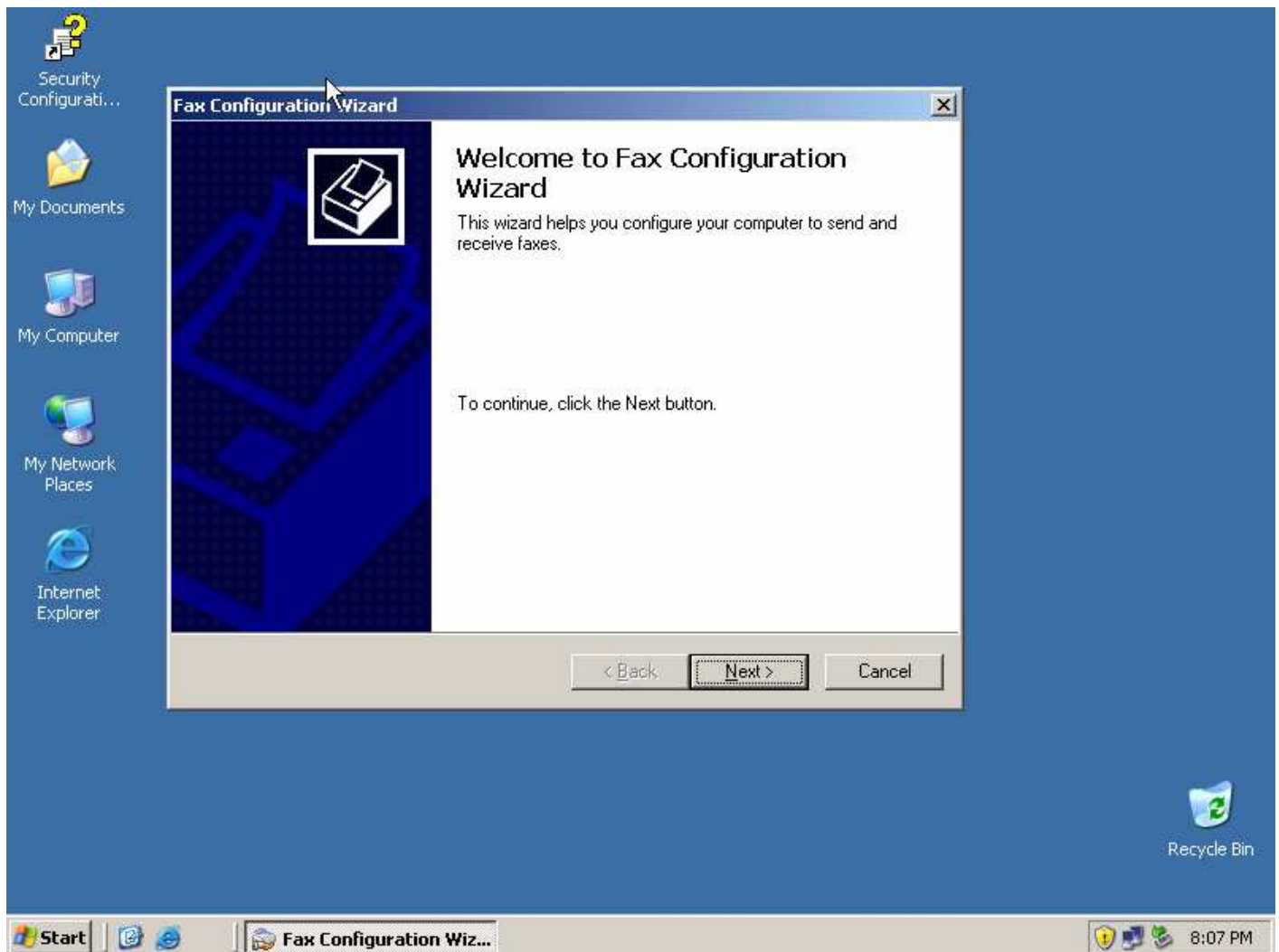


20. Go to Fax Console screen below.





21. Show screen below and then click Next >





22. Show screen below and then click Next >

**Fax Configuration Wizard**

**Sender Information**  
Enter sender information that will appear on fax cover pages.

Your full name:  Fax number:

E-mail address:

Title:  Company:

Office location:  Department:

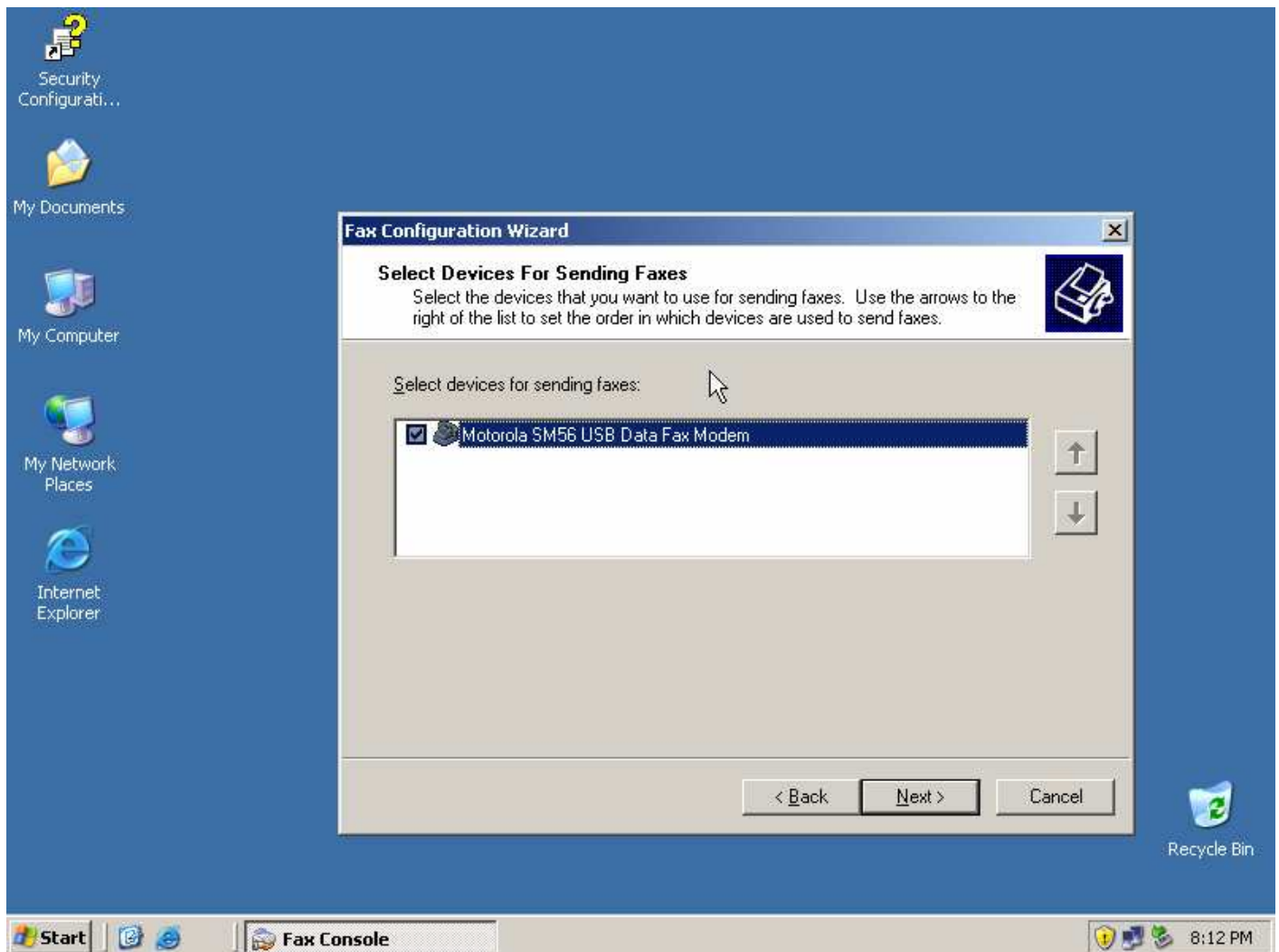
Home phone:  Work phone:

Address:

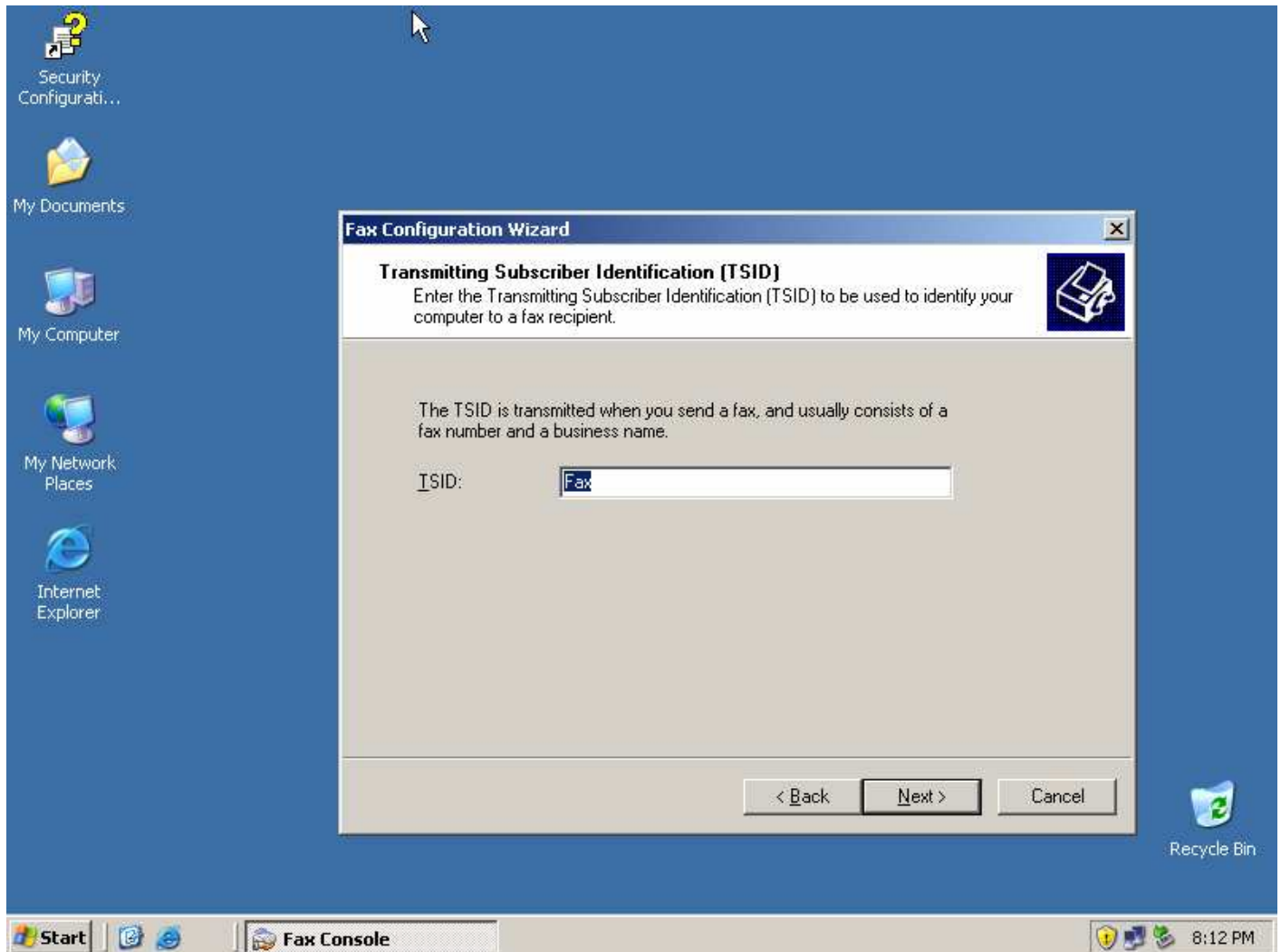
Billing code:

< Back   Next >   Cancel

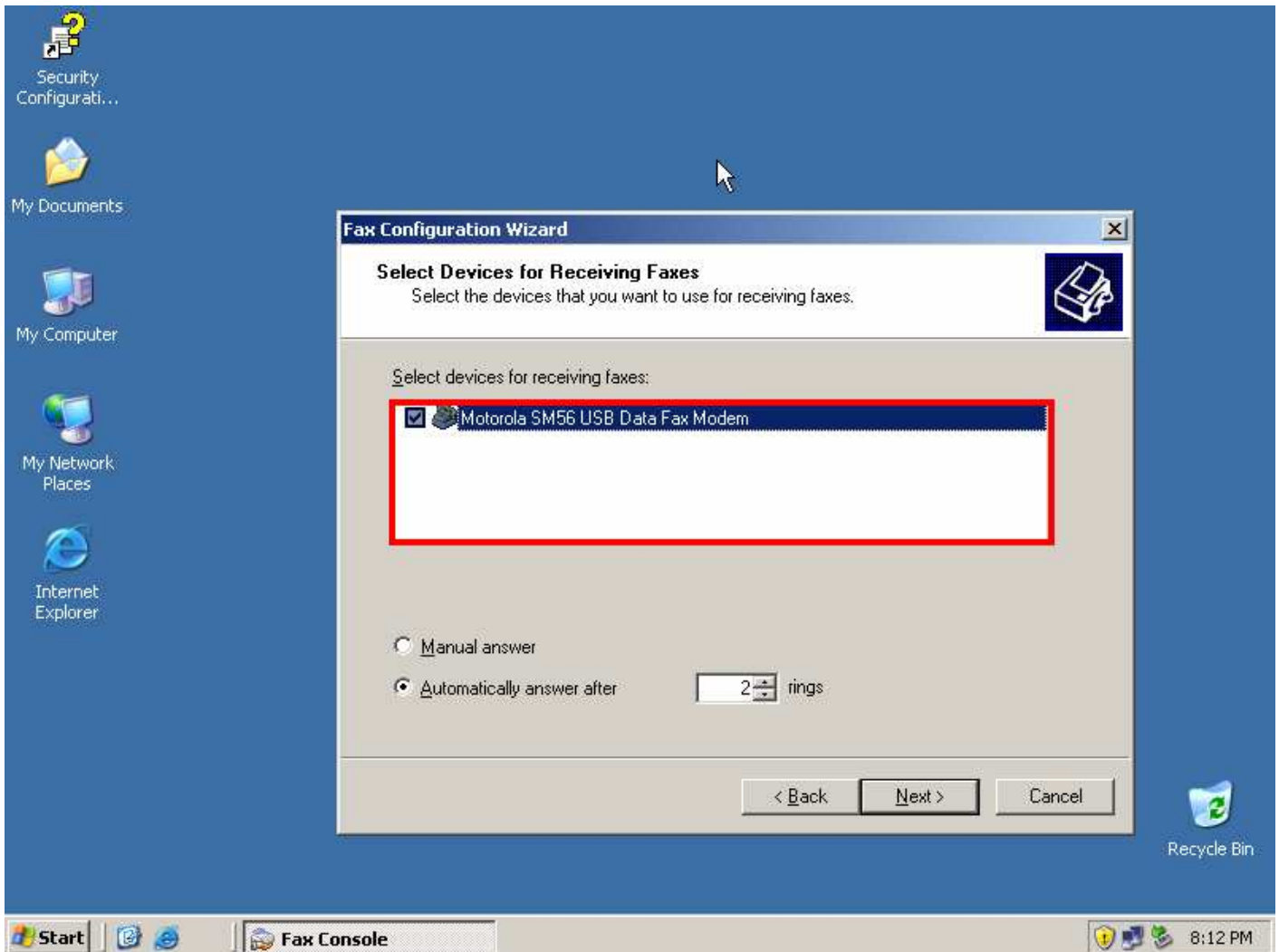
23. Select modem screen below and then click **Next >**



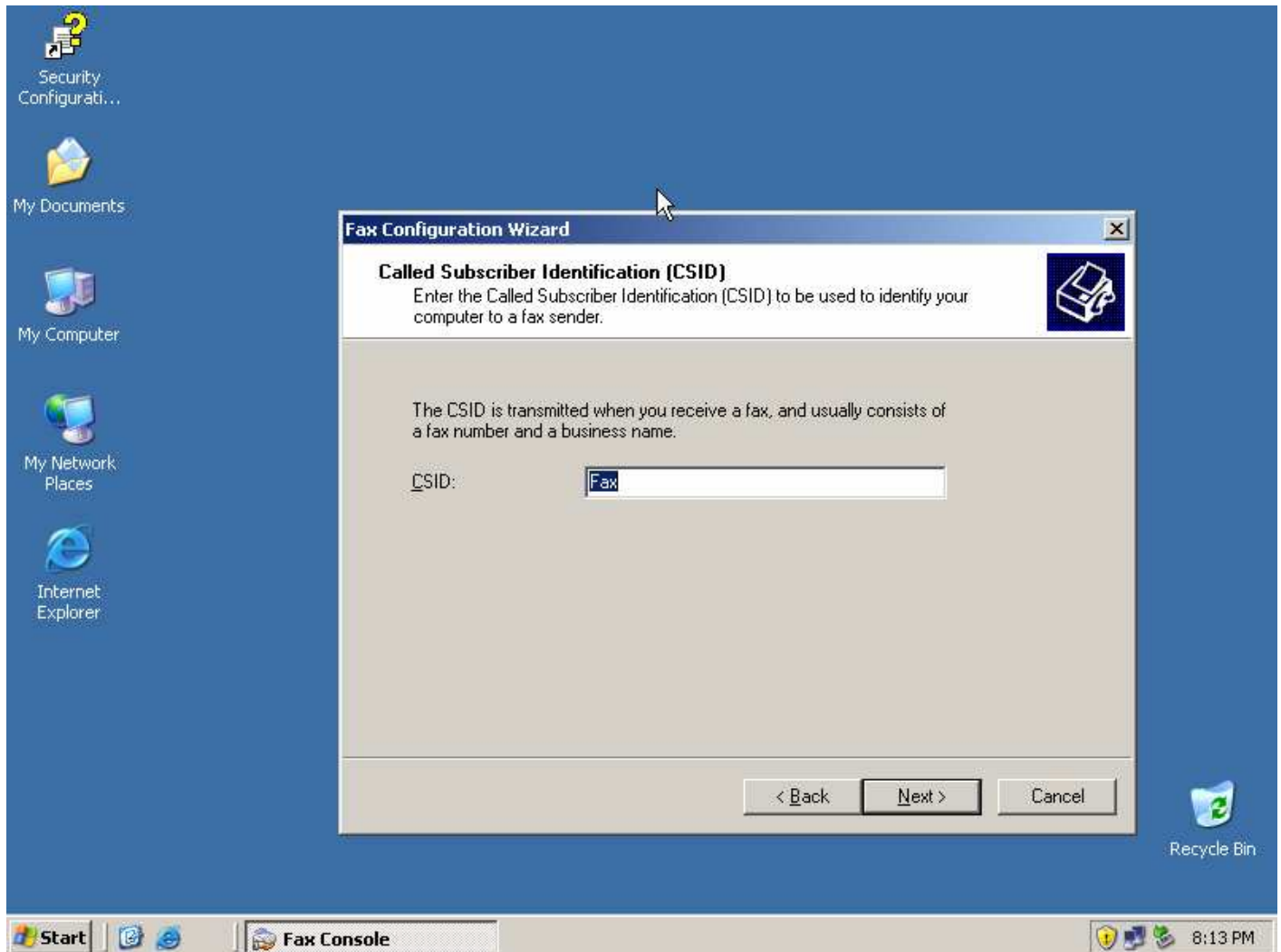
24. Show screen below and then click Next >



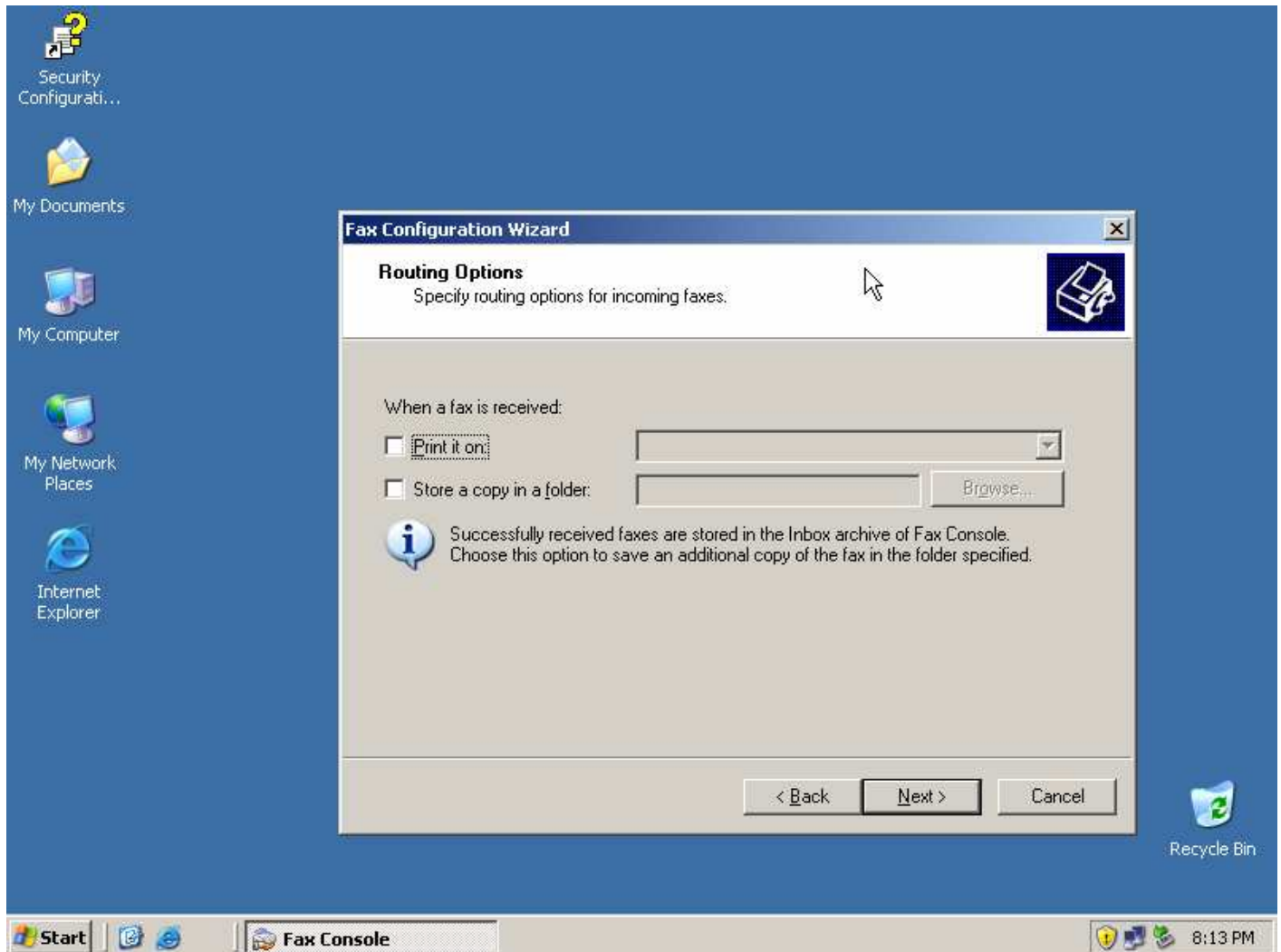
25. Select modem screen below and then click **Next >**



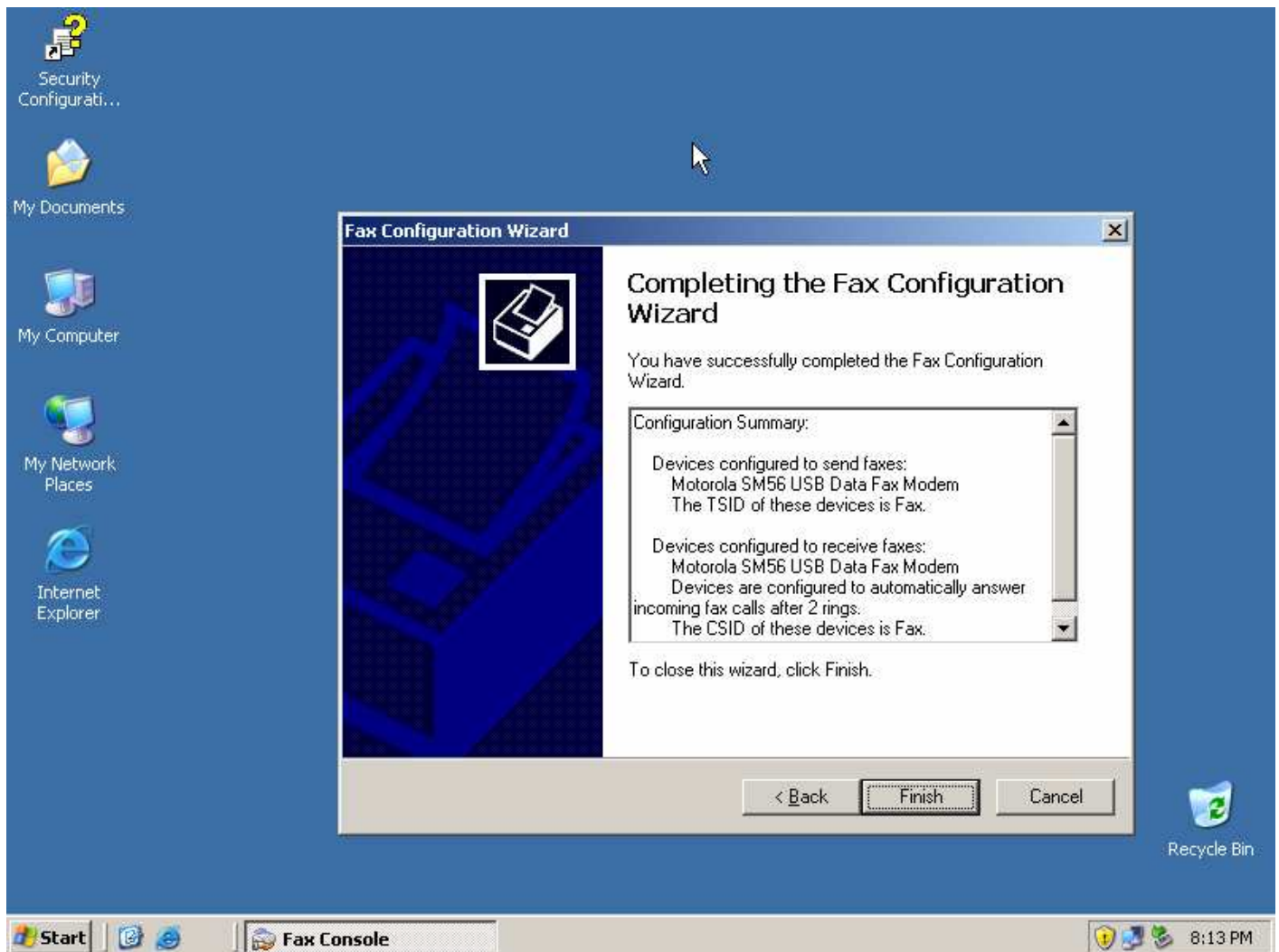
26. Show screen below and then click Next >



27. Show screen below and then click Next >



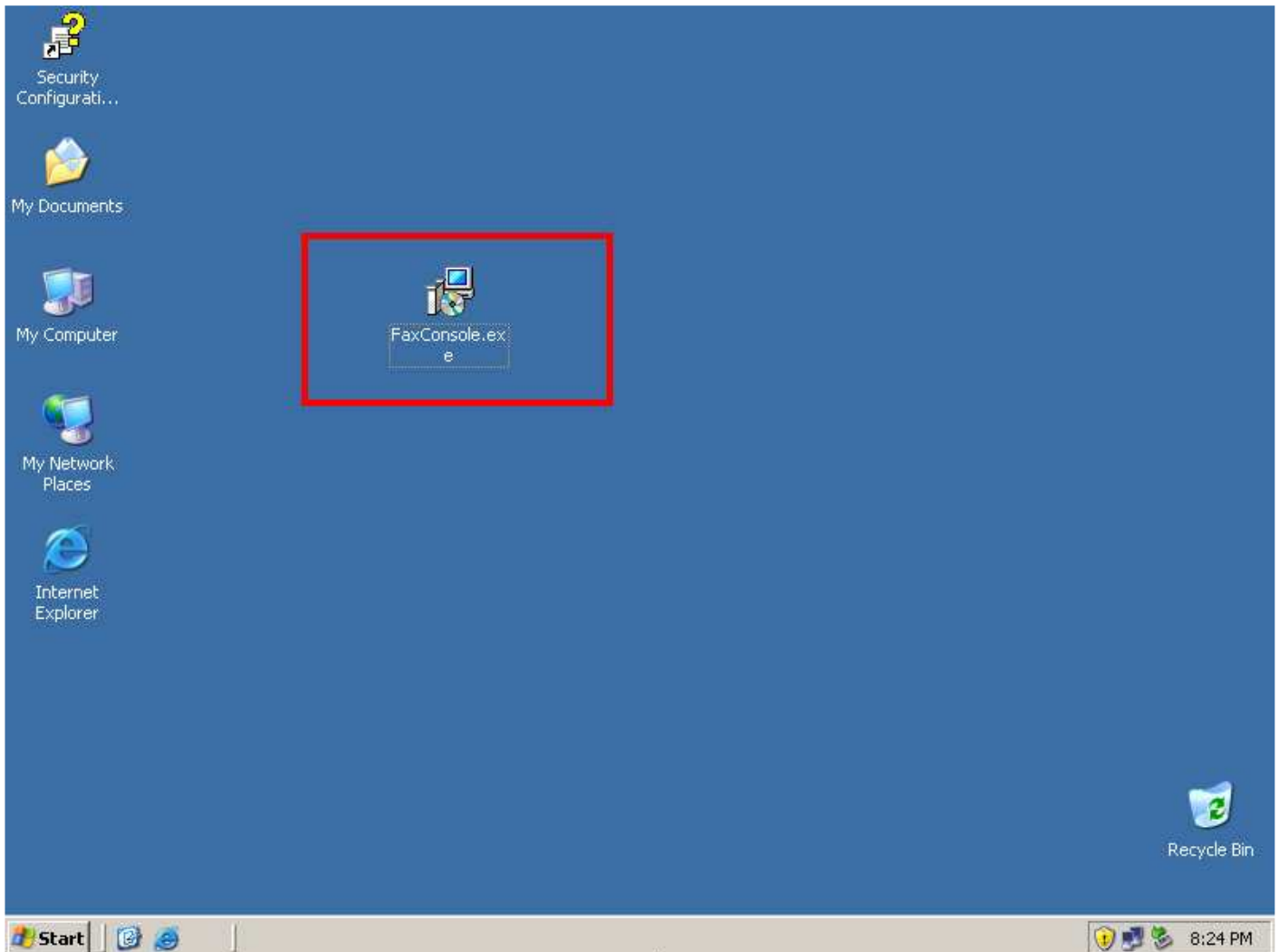
28. Show screen below and then click Finish



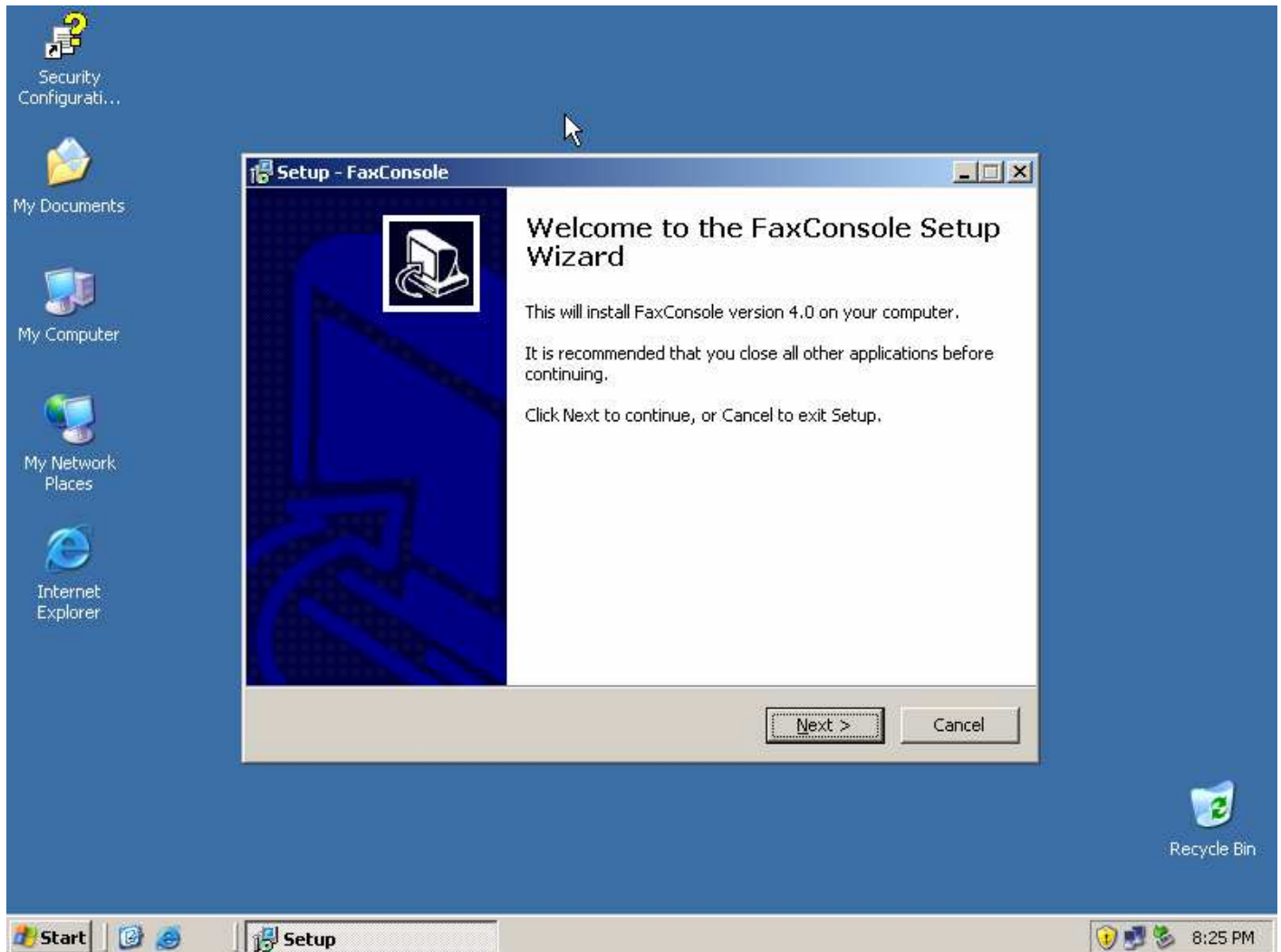


## Fax Server Installation

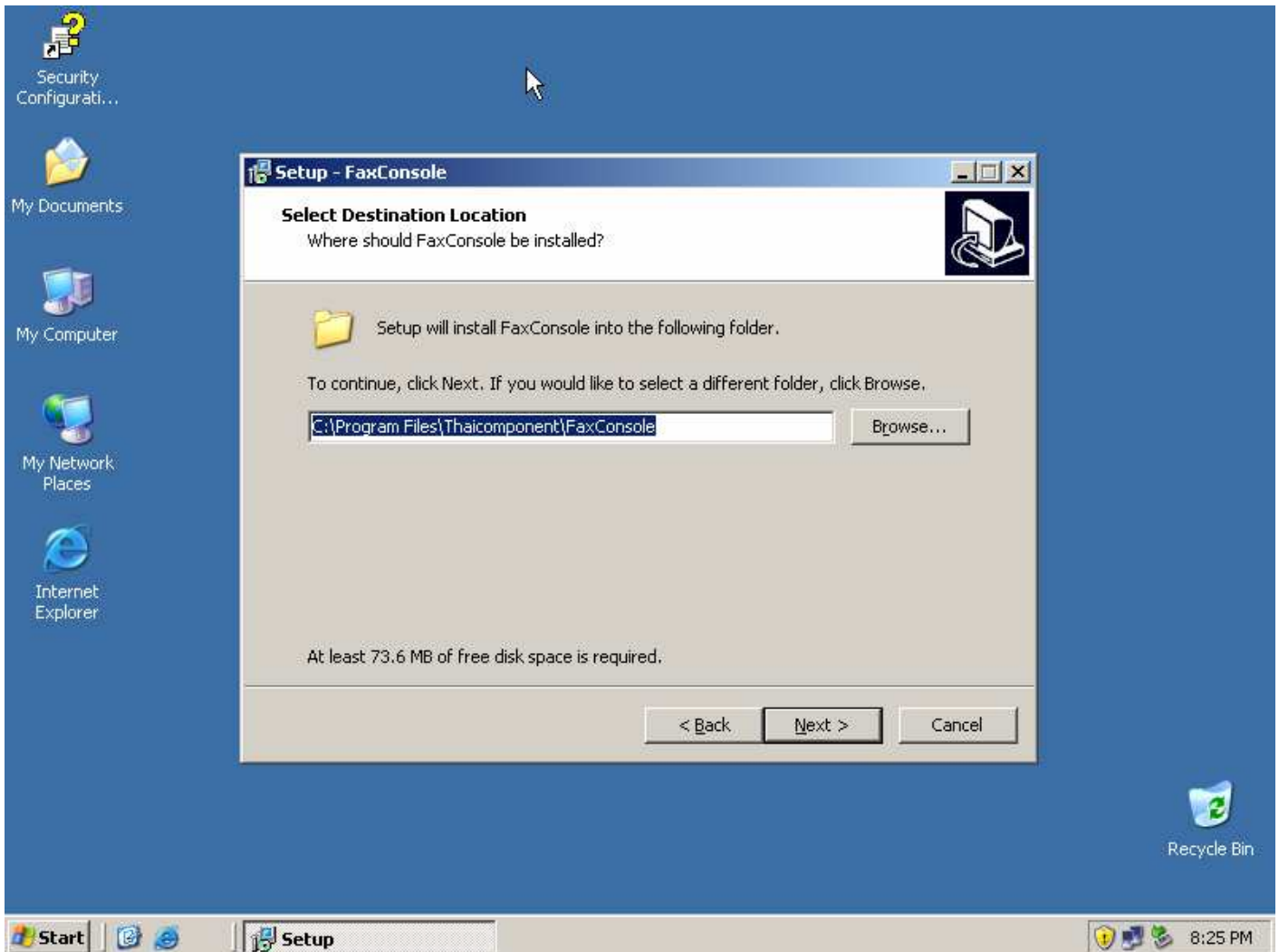
1. Double Click "FaxConsole.exe" screen below.



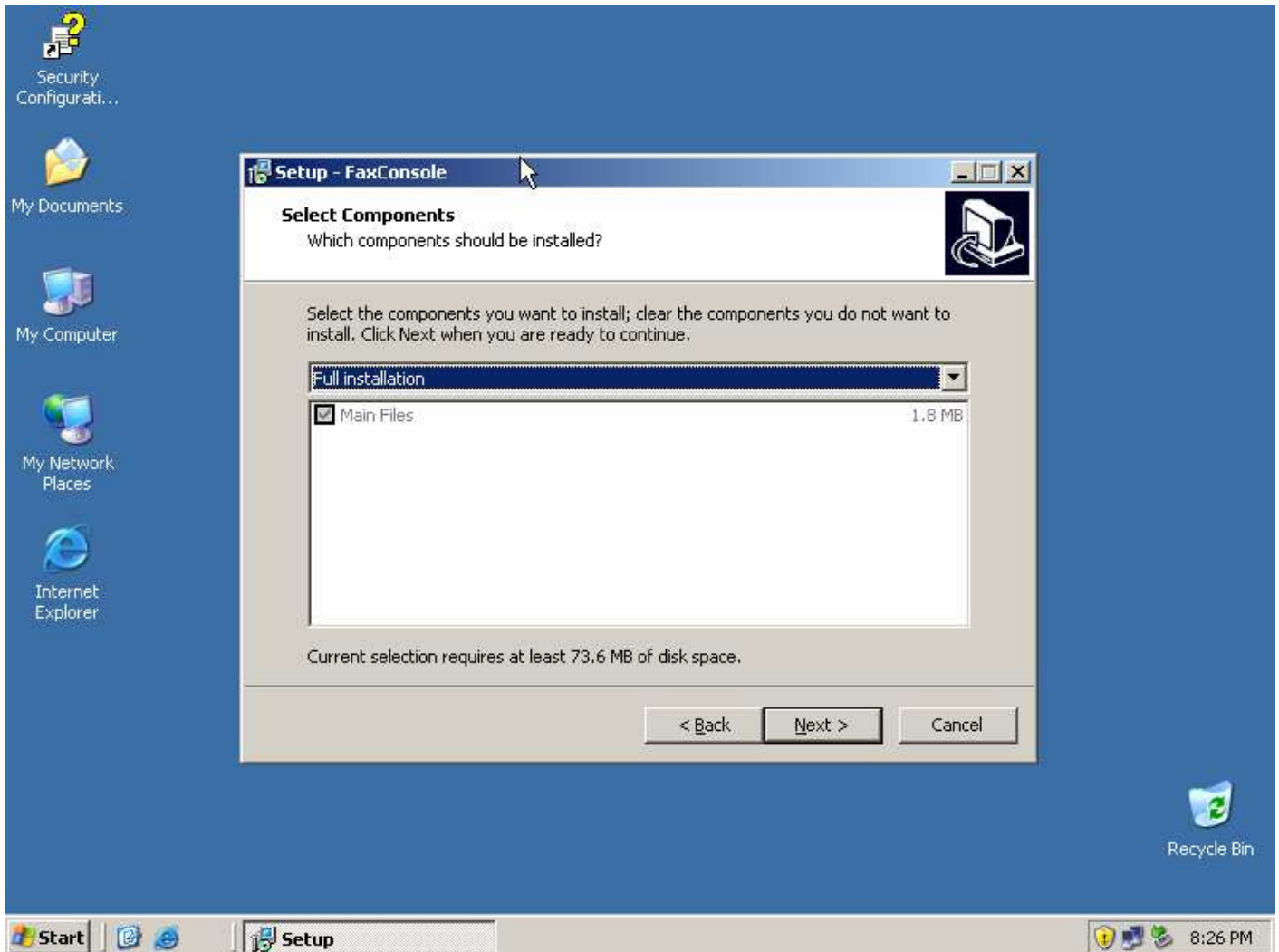
2. Show screen below and then click **Next >**



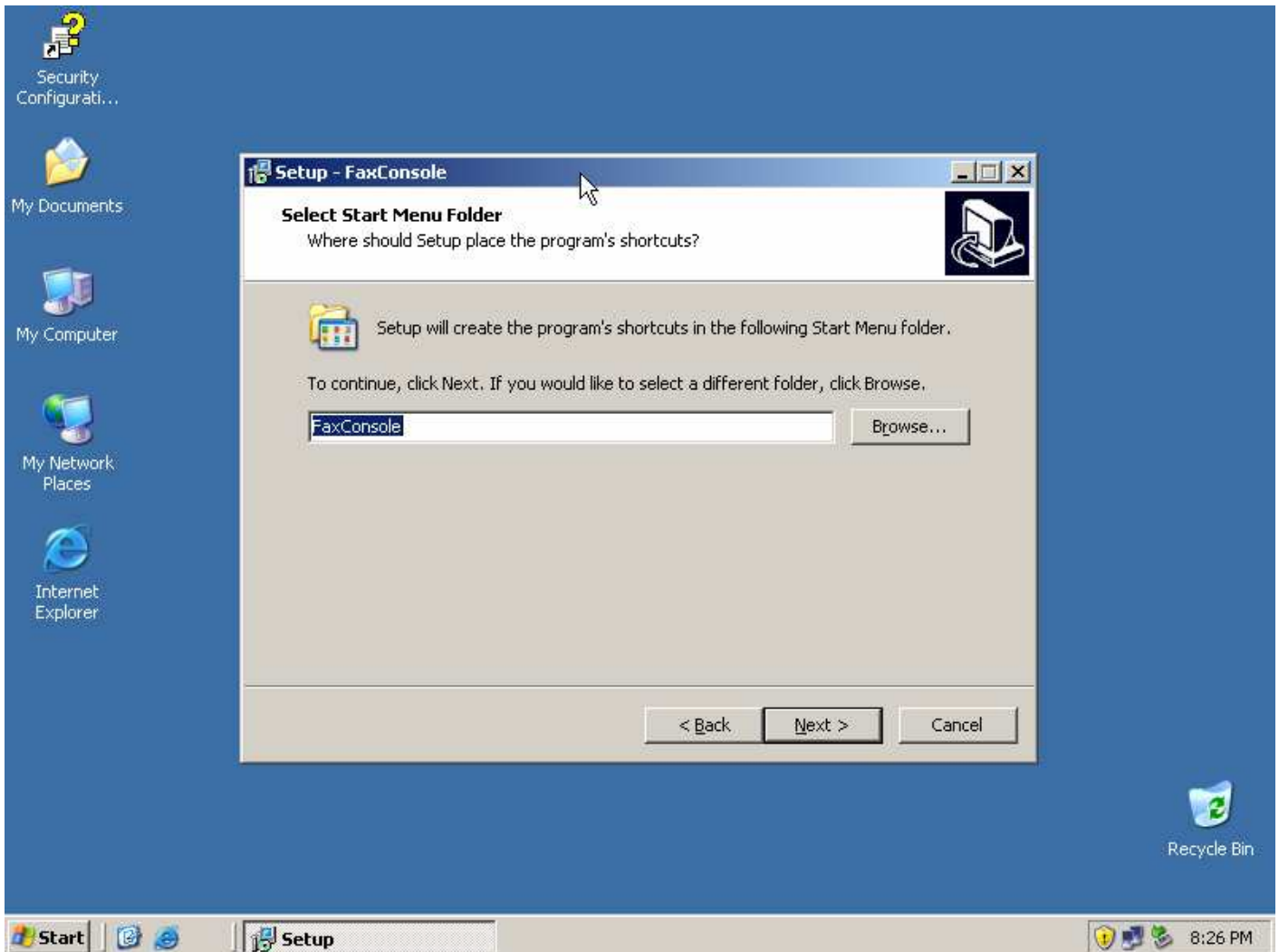
3. Show screen below and then click **Next >**



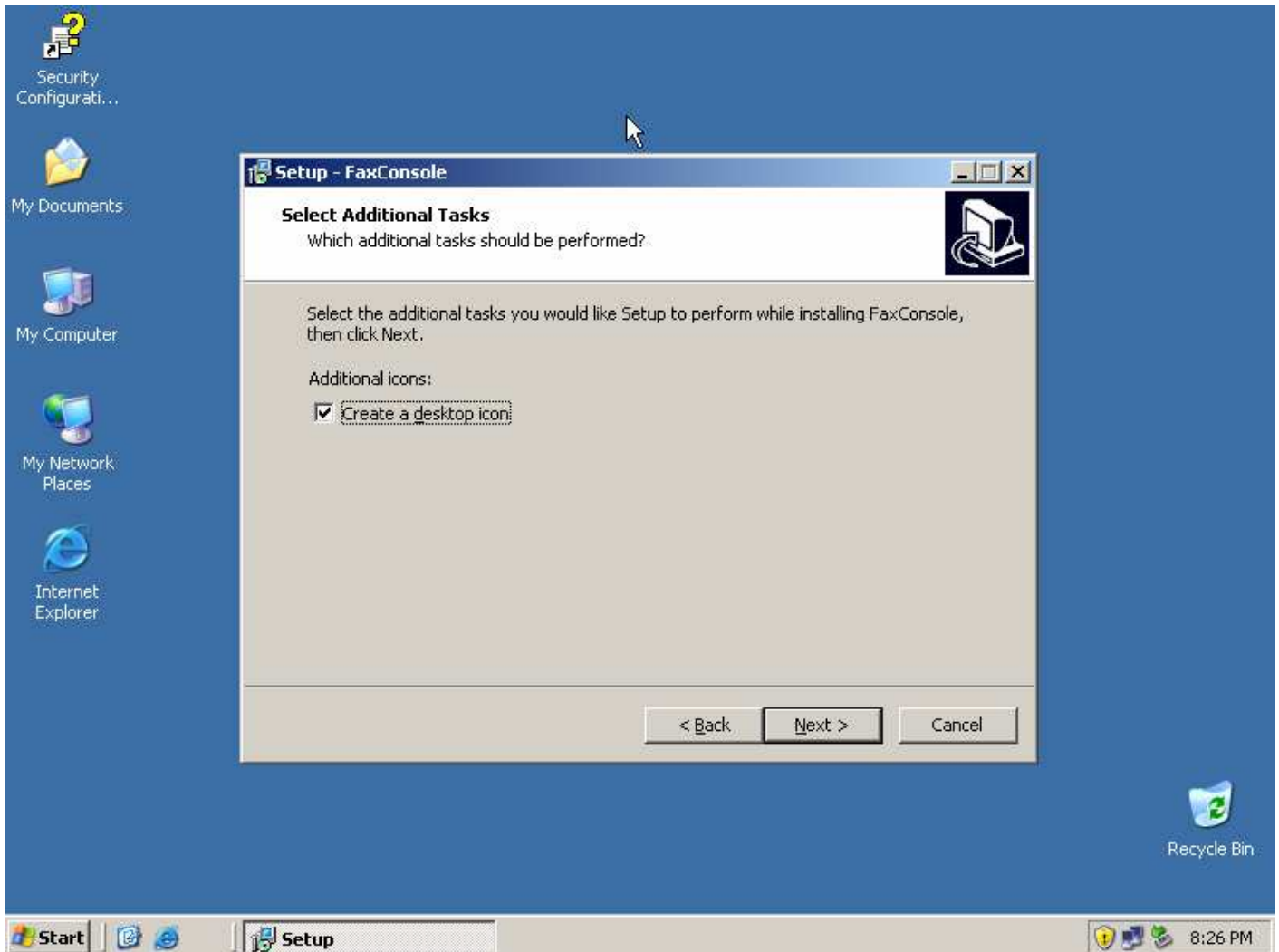
4. Show screen below and then click Next >



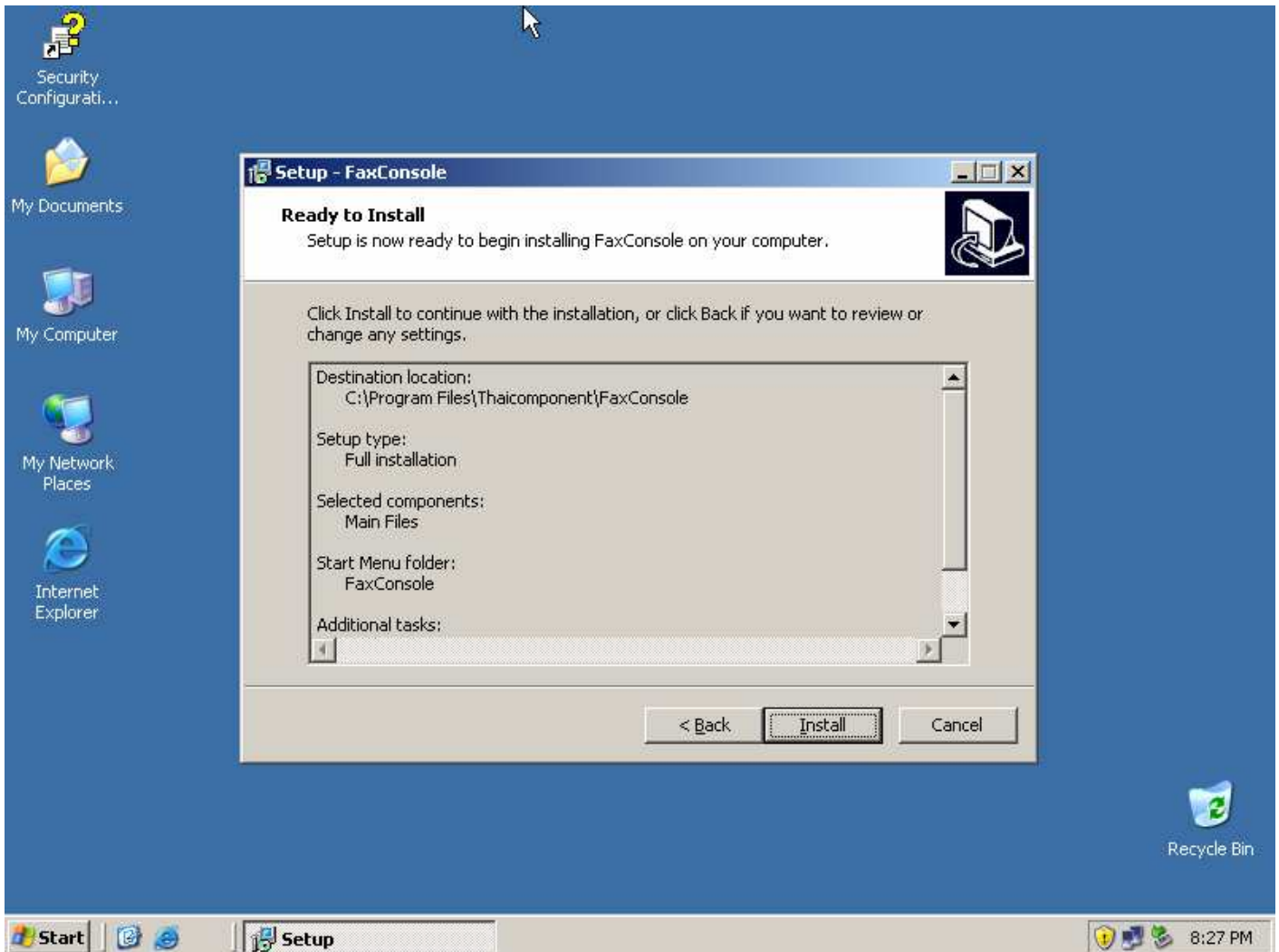
5. Show screen below and then click **Next >**



6. Show screen below and then click Next >

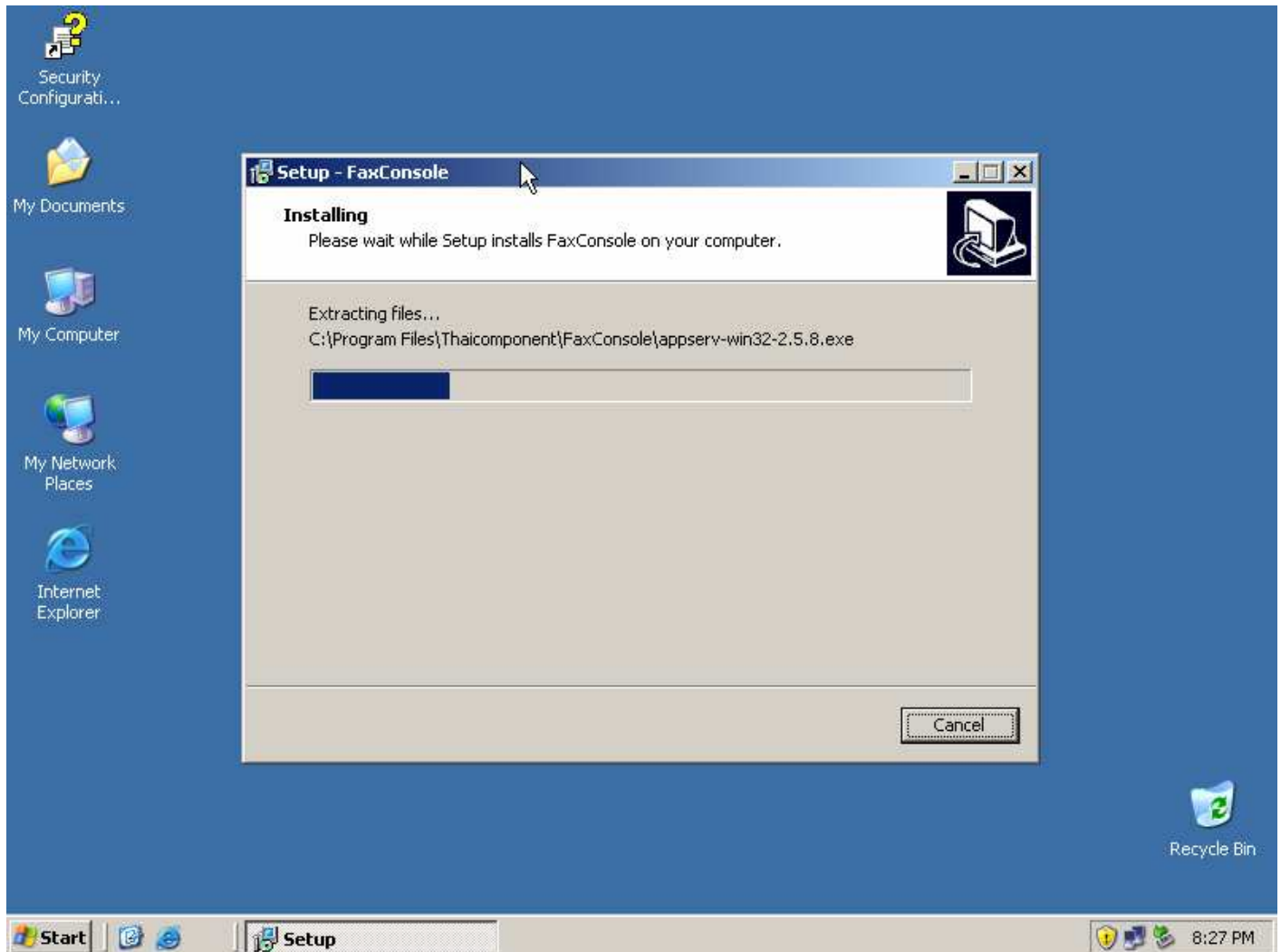


7. Show screen below and then click **Install**





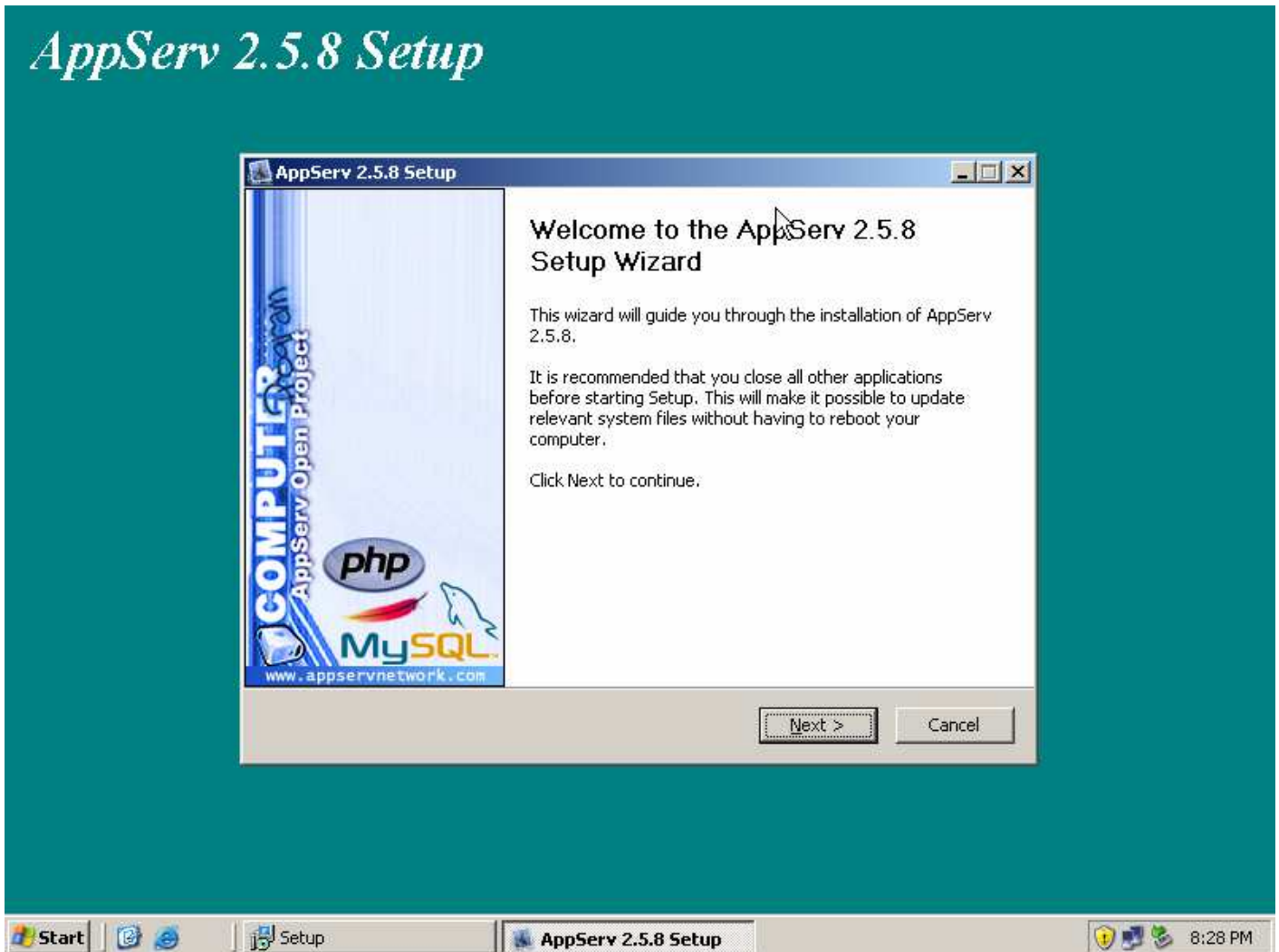
8. Wait...



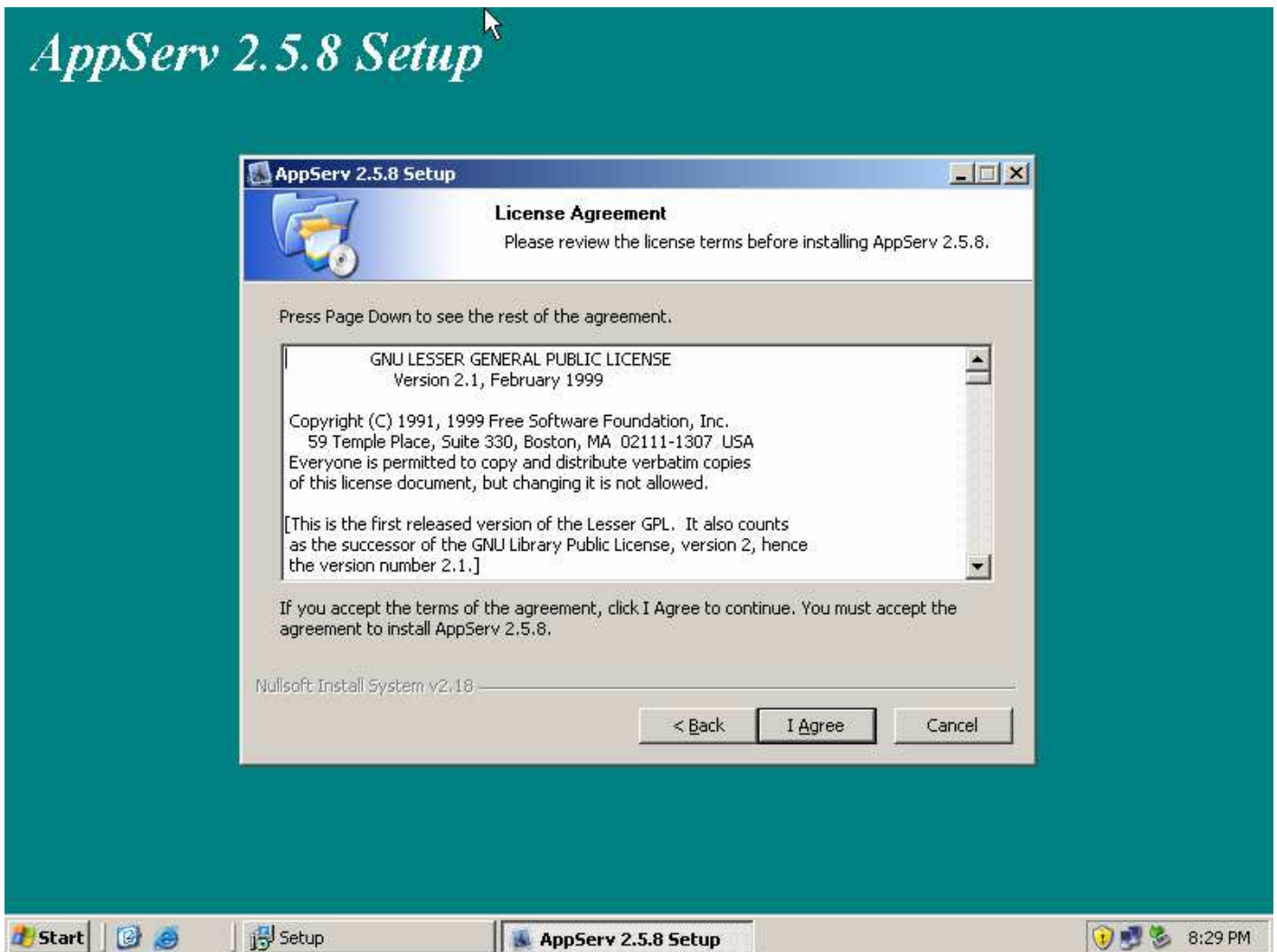
9. Select all screen below and then click Finish



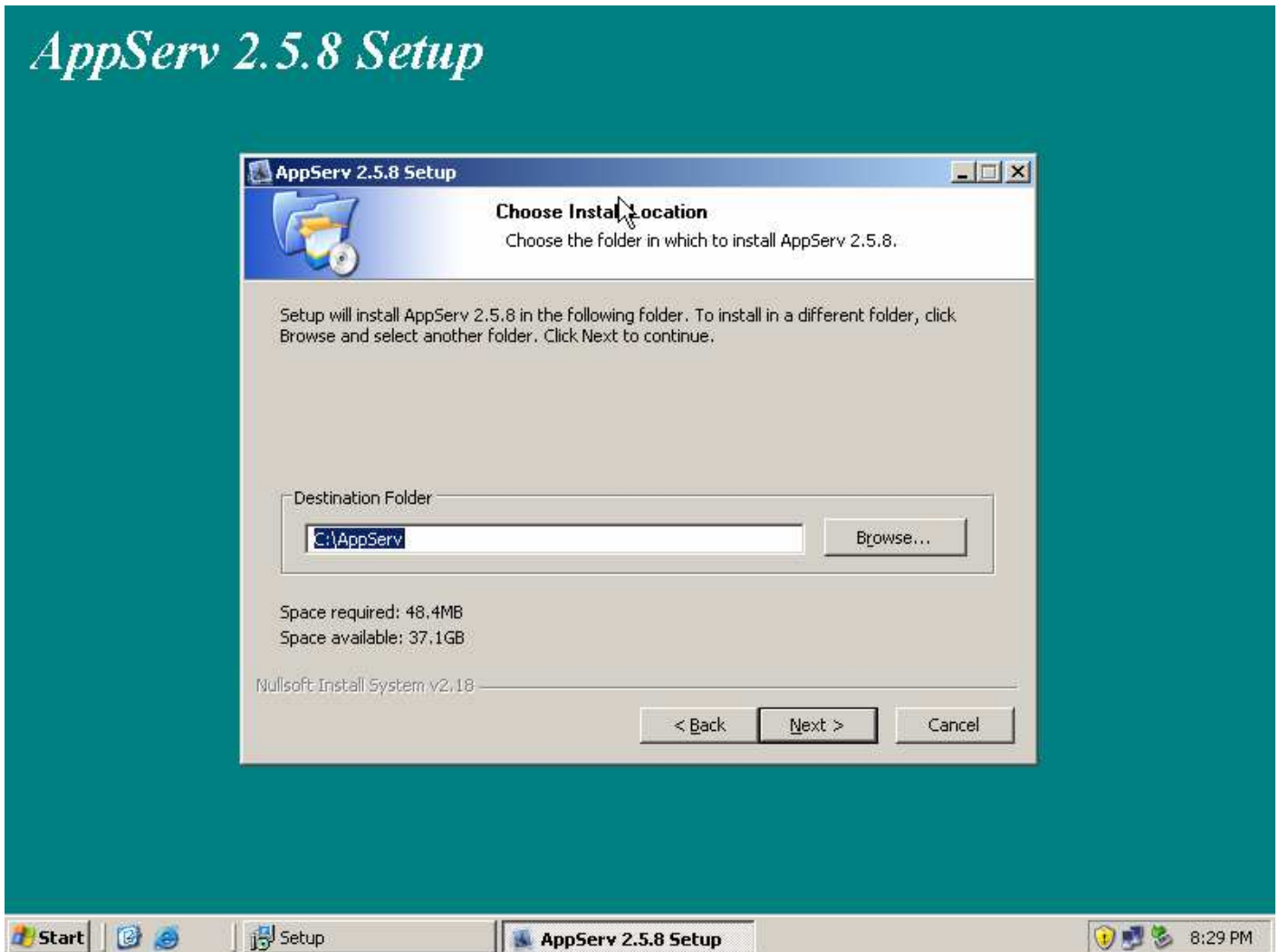
10. Show screen below and then click Next >



11. Show screen below and then click I Agree



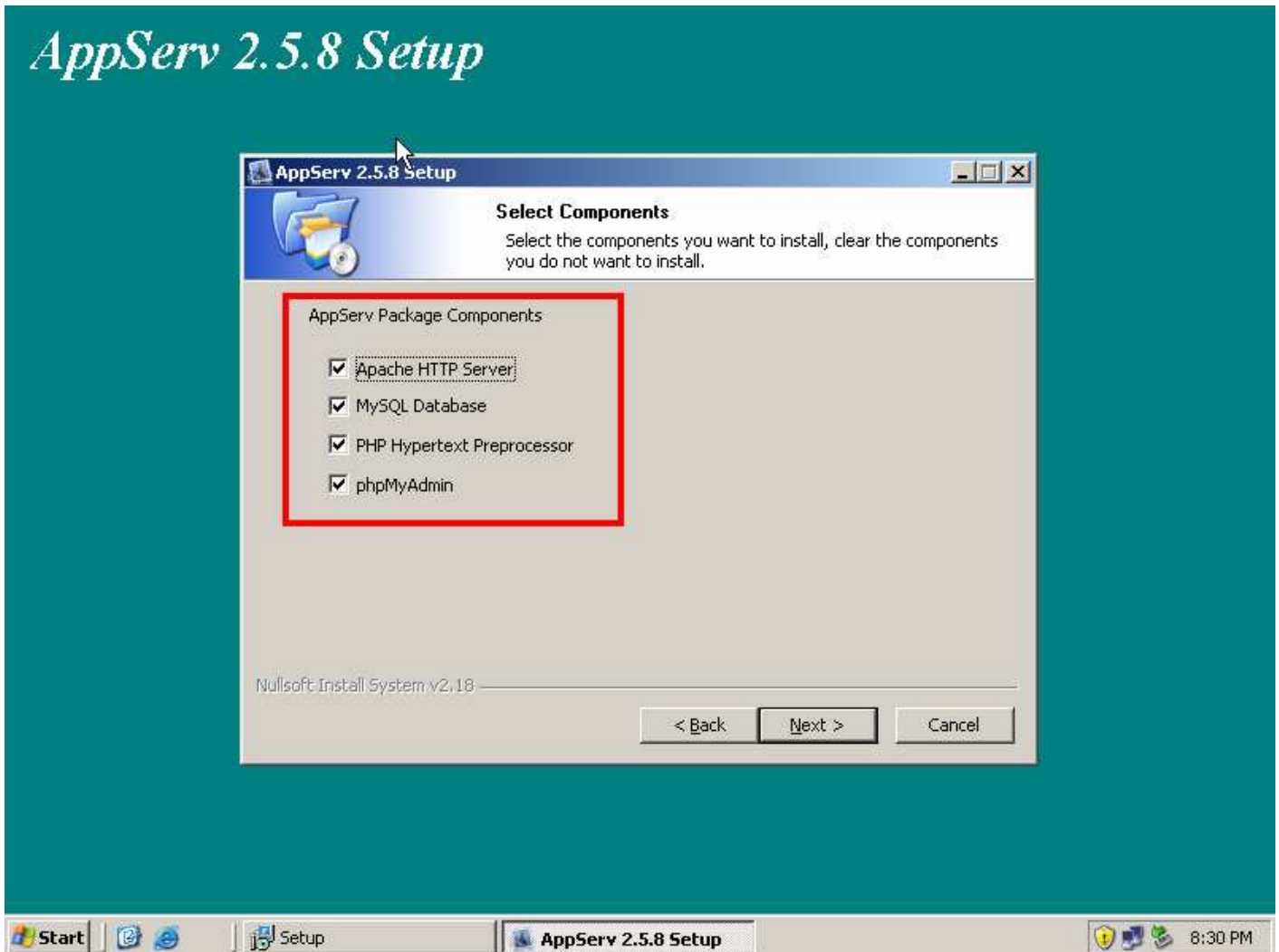
12. Show screen below and then click **Next >**



Noted:

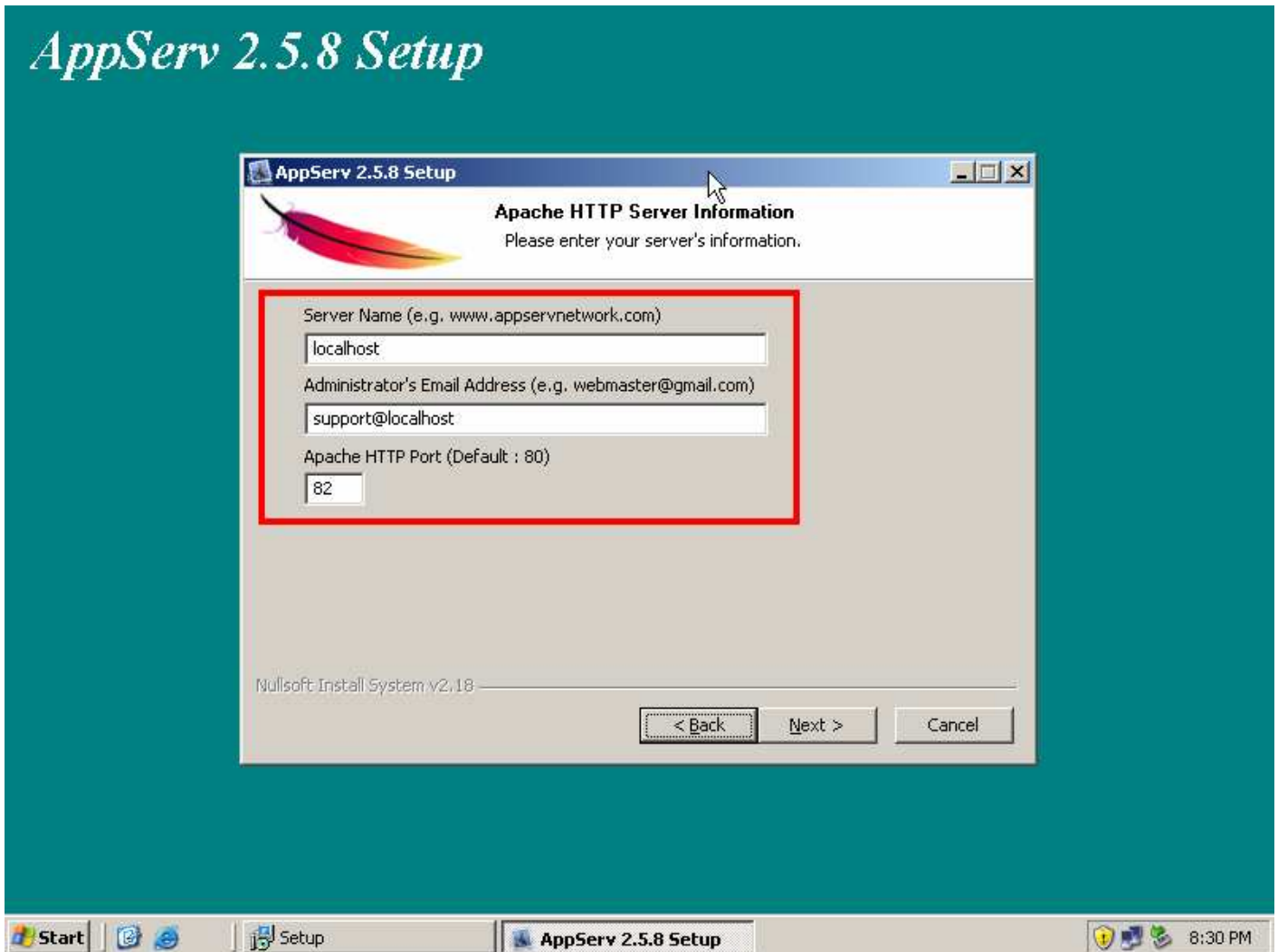
Default destination folder to C:\AppServ

13. Select all screen below and then click **Next >**



14. Fill the information this below and then click **Next >**

- Server Name localhost
- Administrator's Email Address support@localhost
- Apache HTTP Port 82





15. Fill the **MySQL Server Configuration** this below and then click **Install**

- Enter root password                      **admin**
- Re-enter root password                **admin**
- Character Sets and Collations        **TIS620 Thai**
- Select the **Old Password Support (PHP MySQL API function.)** and **Enable InnoDB**

## AppServ 2.5.8 Setup

**AppServ 2.5.8 Setup**

**MySQL Server Configuration**  
Configure the MySQL Server instance.

Please enter Root password for MySQL Server.

Enter root password  
.....

Re-enter root password  
.....

MySQL Server Setting

Character Sets and Collations  
TIS620 Thai

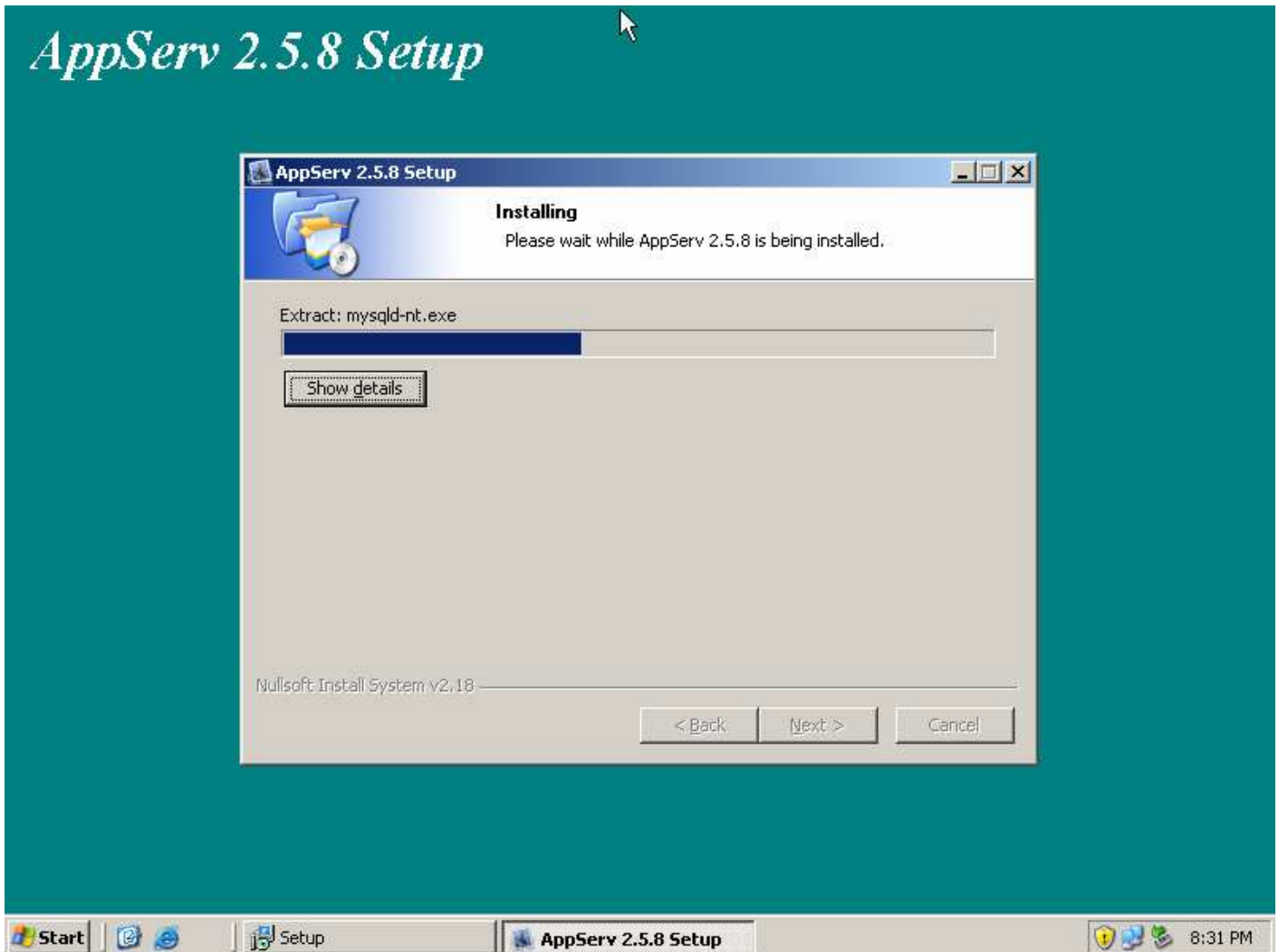
☒ Old Password Support (PHP MySQL API function.)

☒ Enable InnoDB

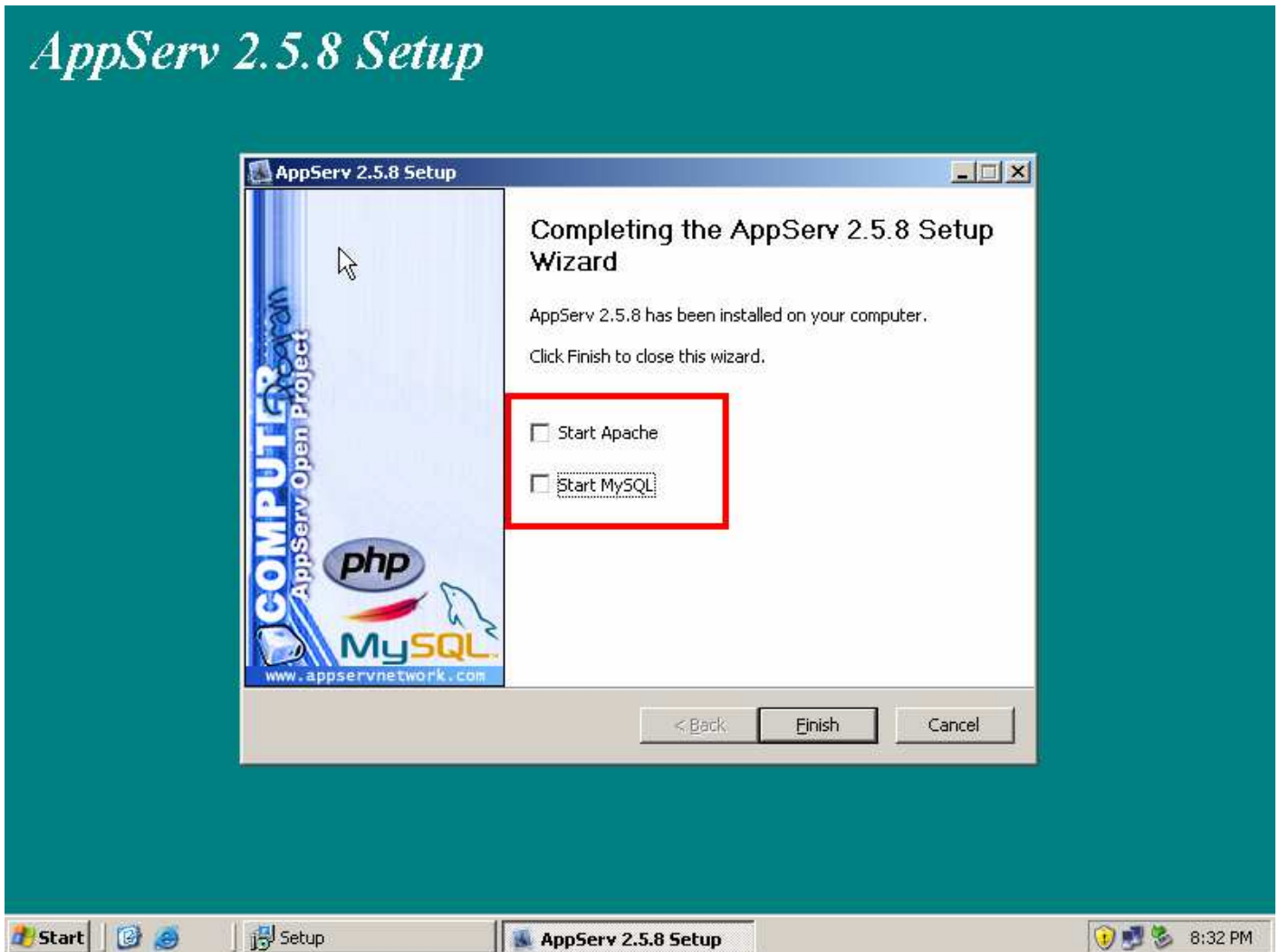
Nullsoft Install System v2.18

< Back   Install   Cancel

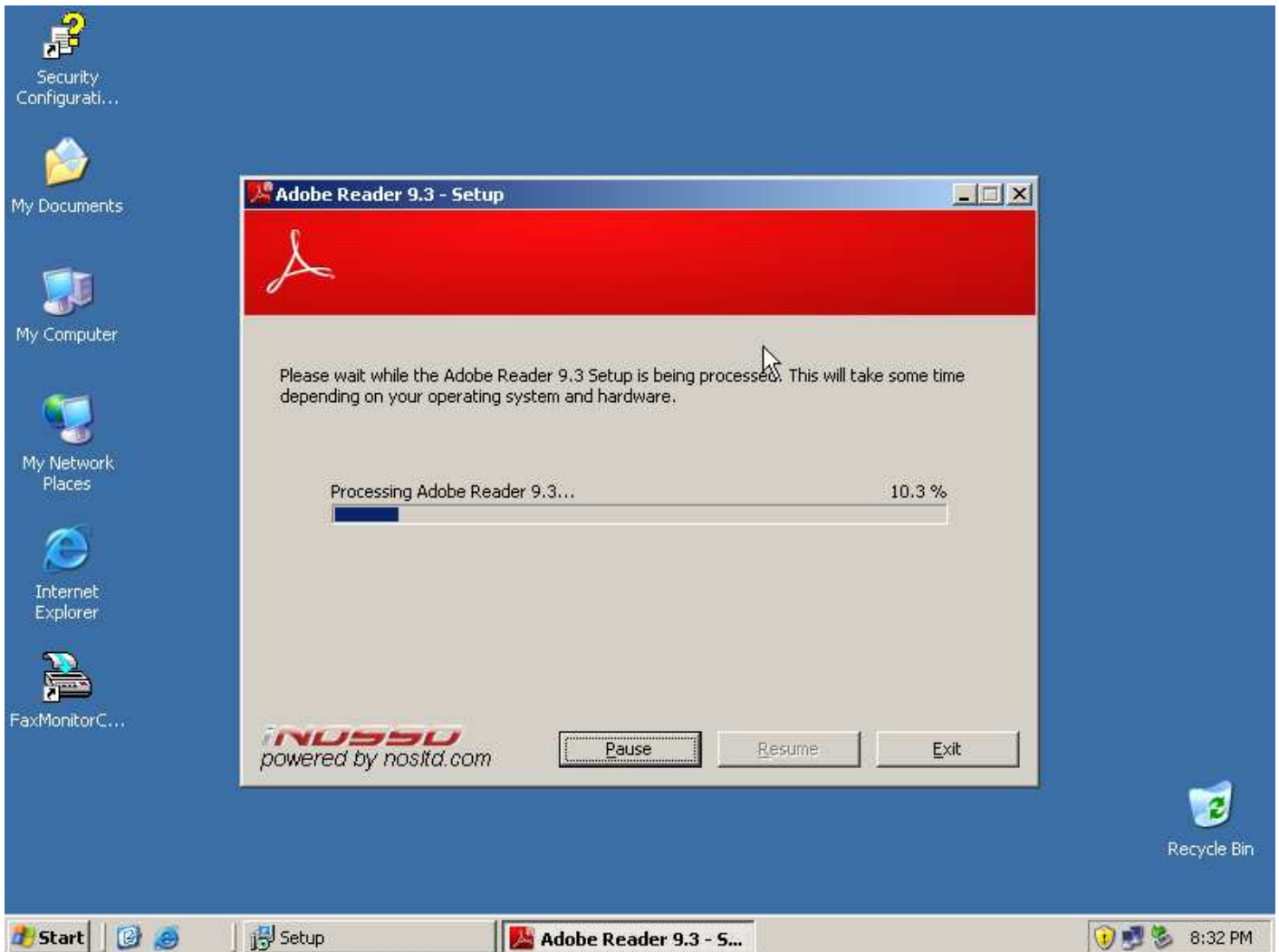
16. Wait until install Finish



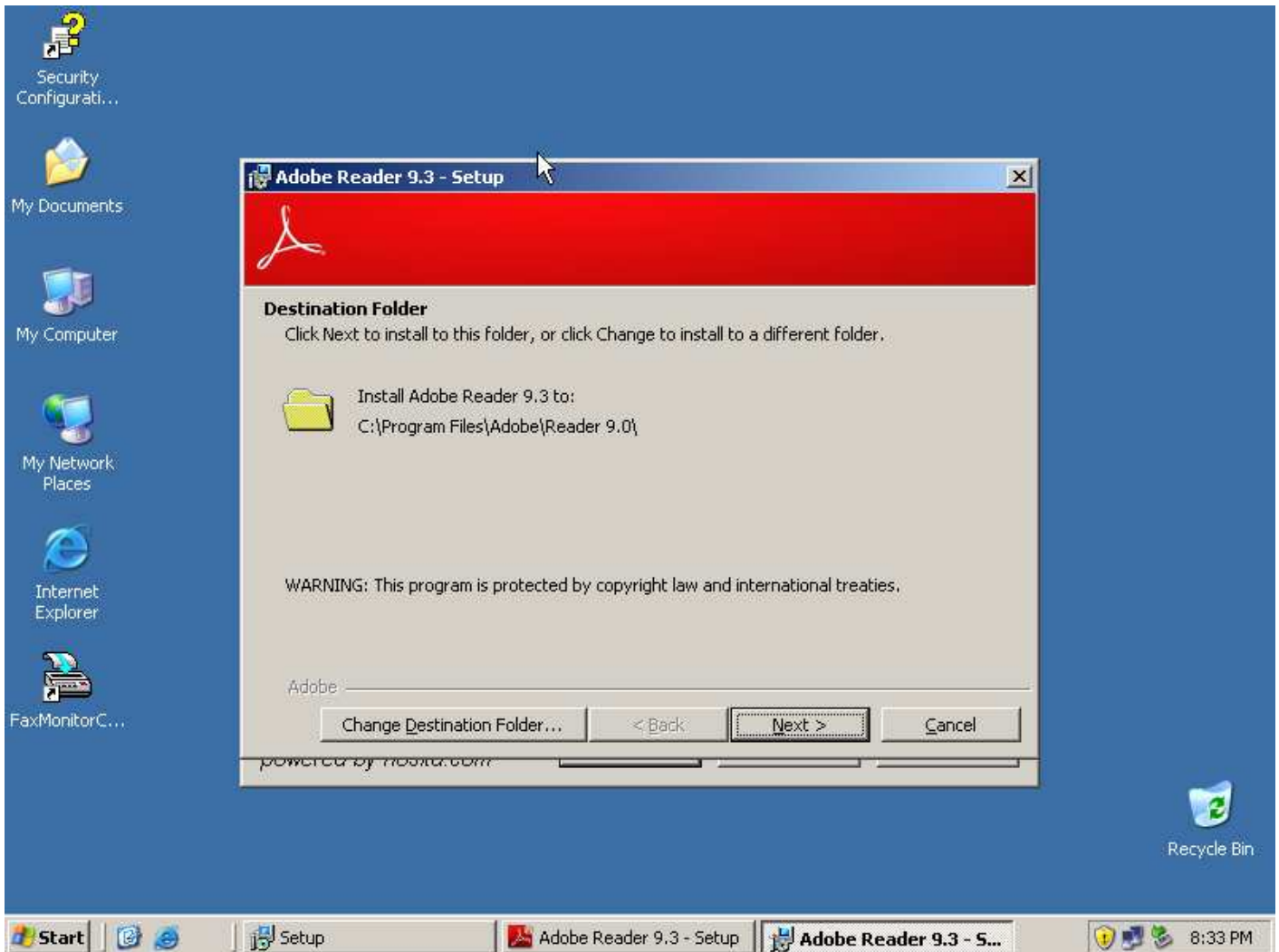
17. Uncheck service screen below and then click Finish



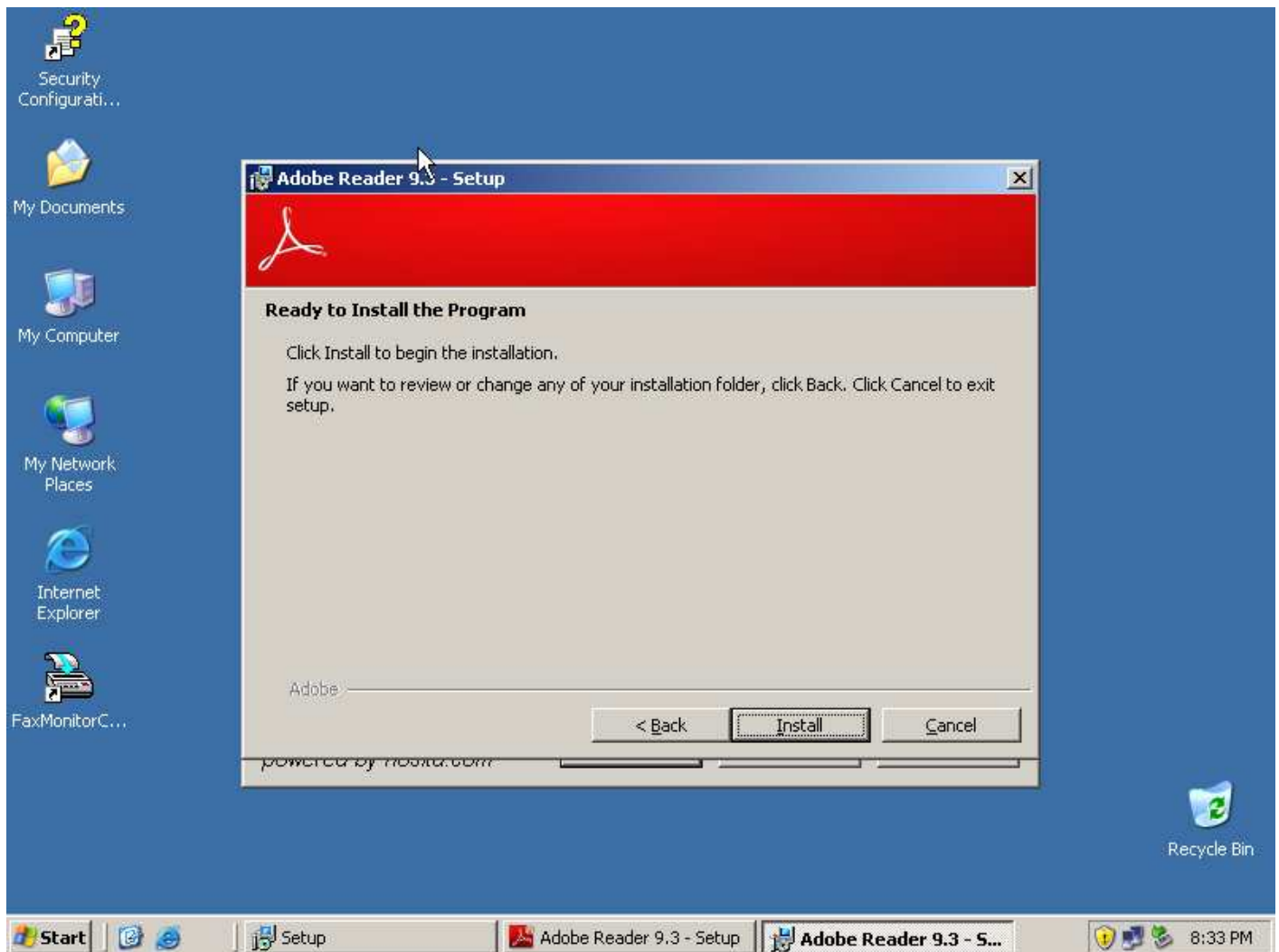
18. Wait... screen below.



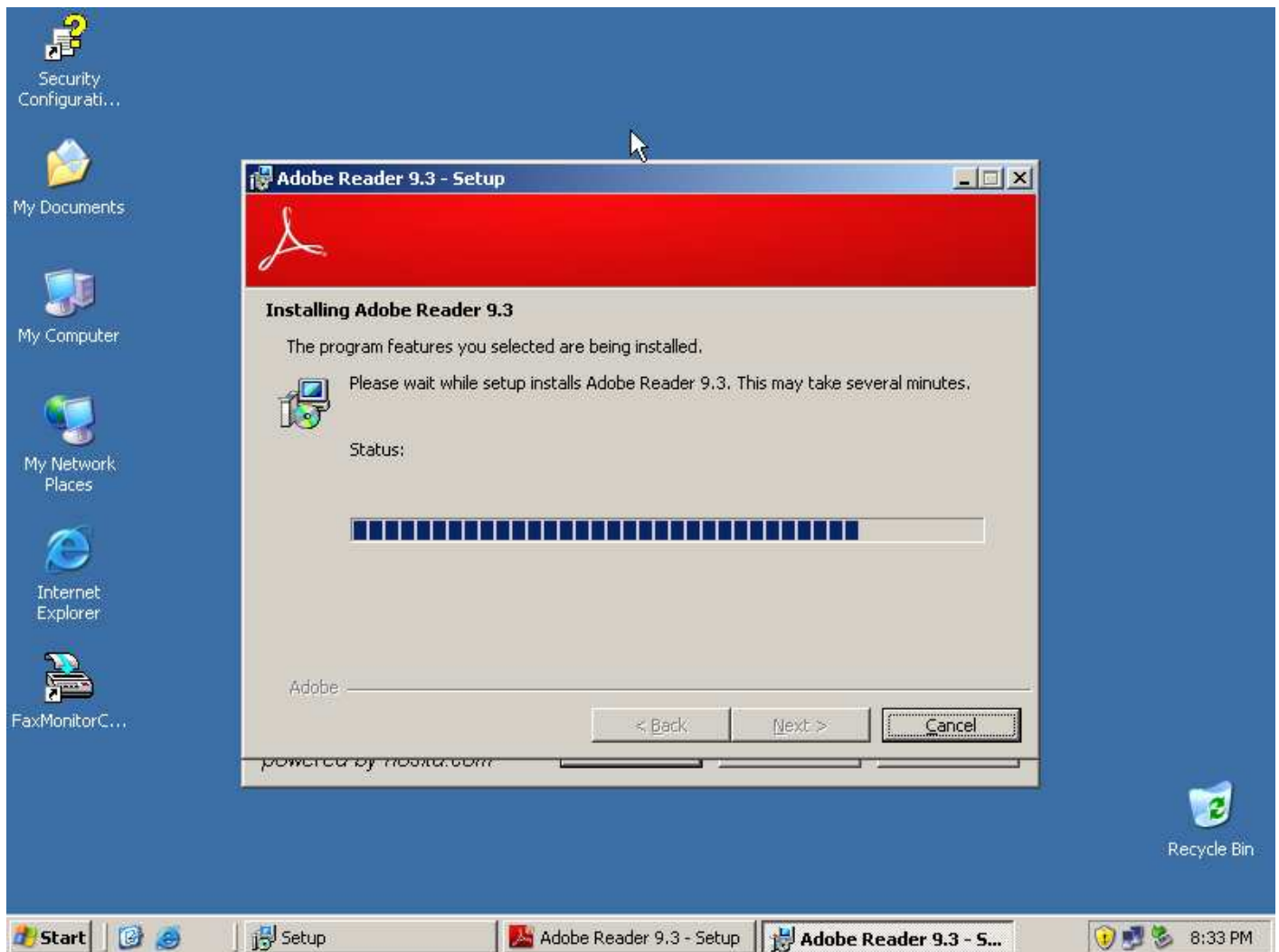
19. Show screen below and then click **Next >**



20. Show screen below and then click **Install**

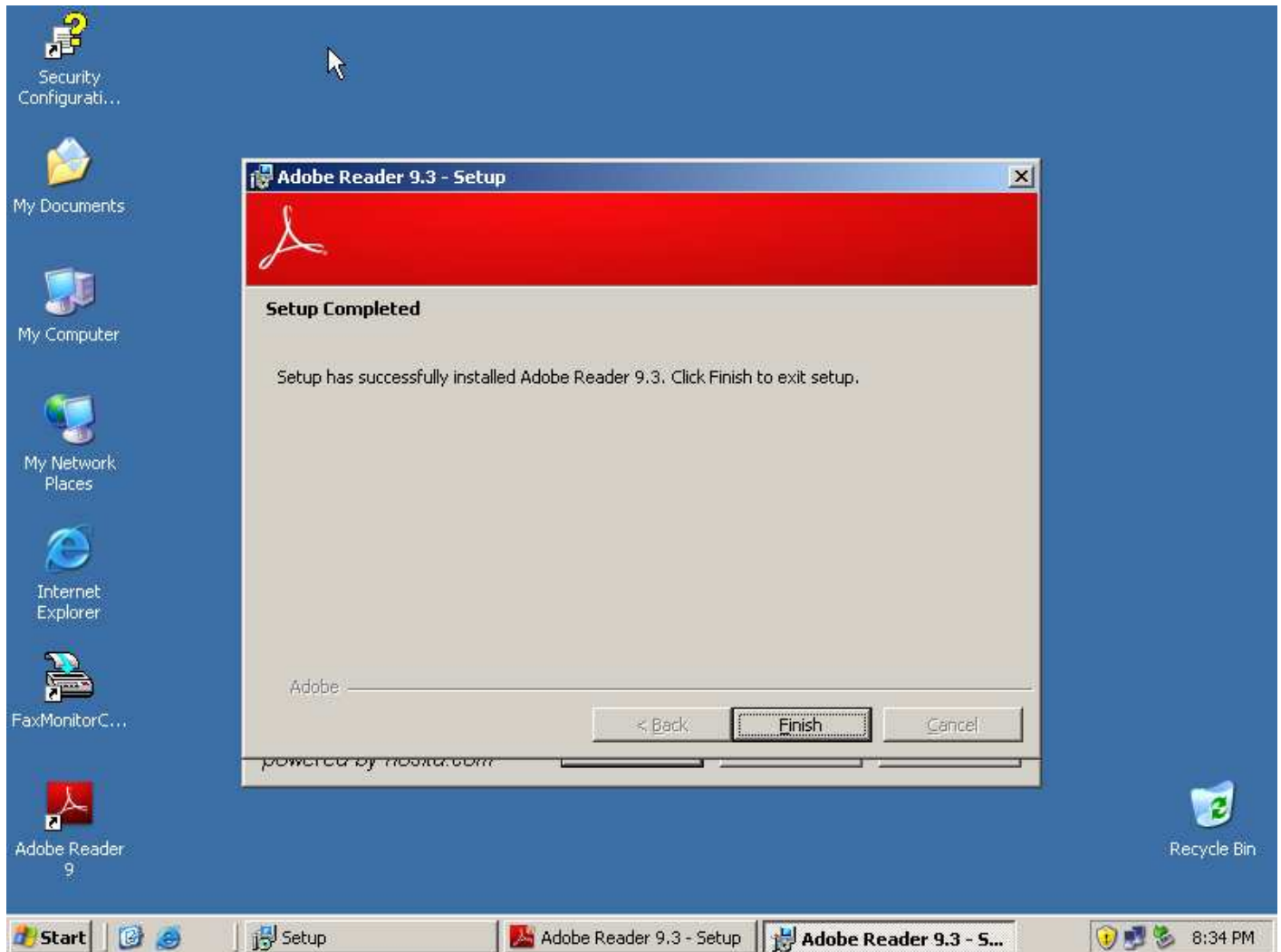


21. Wait...

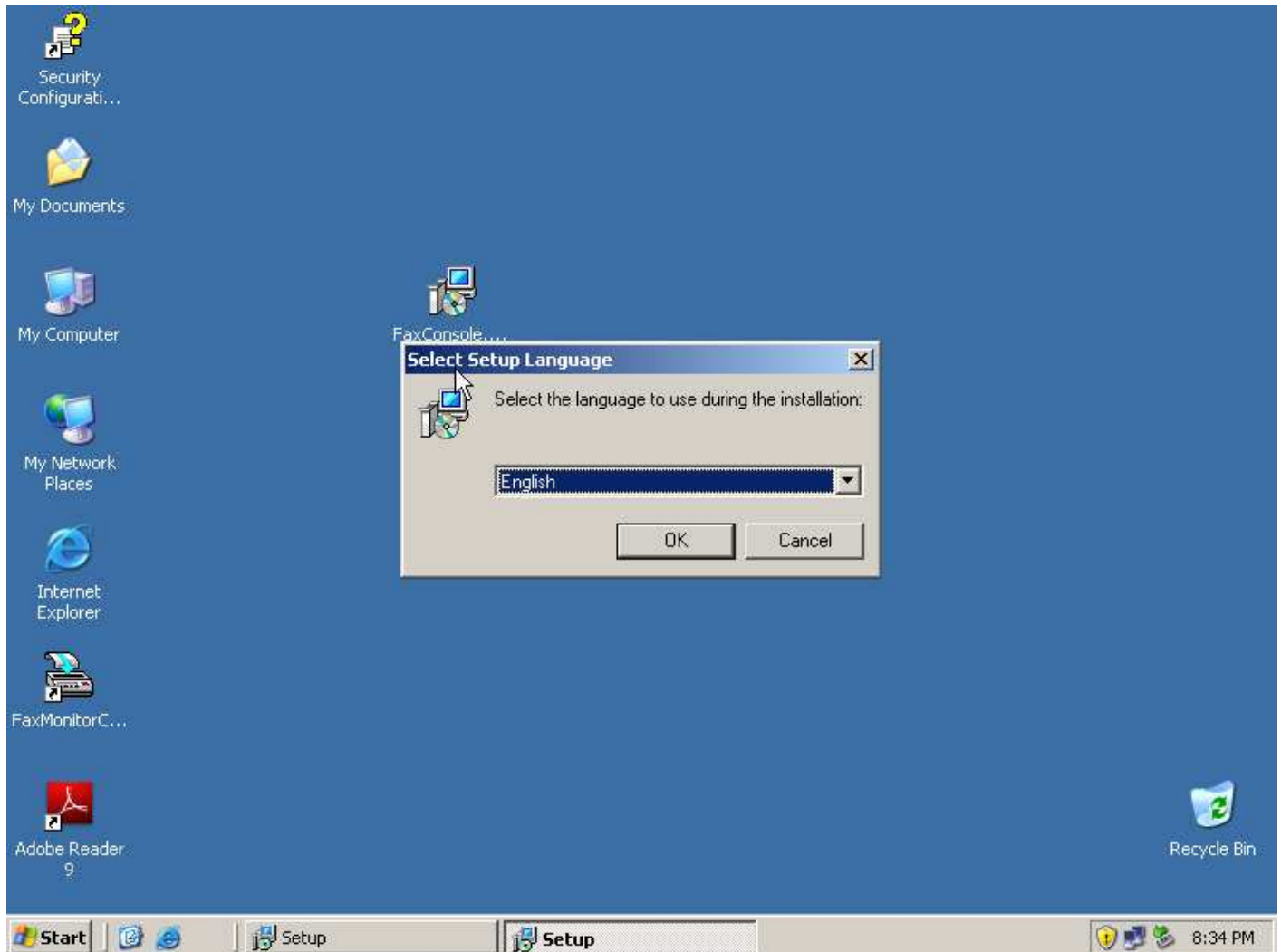




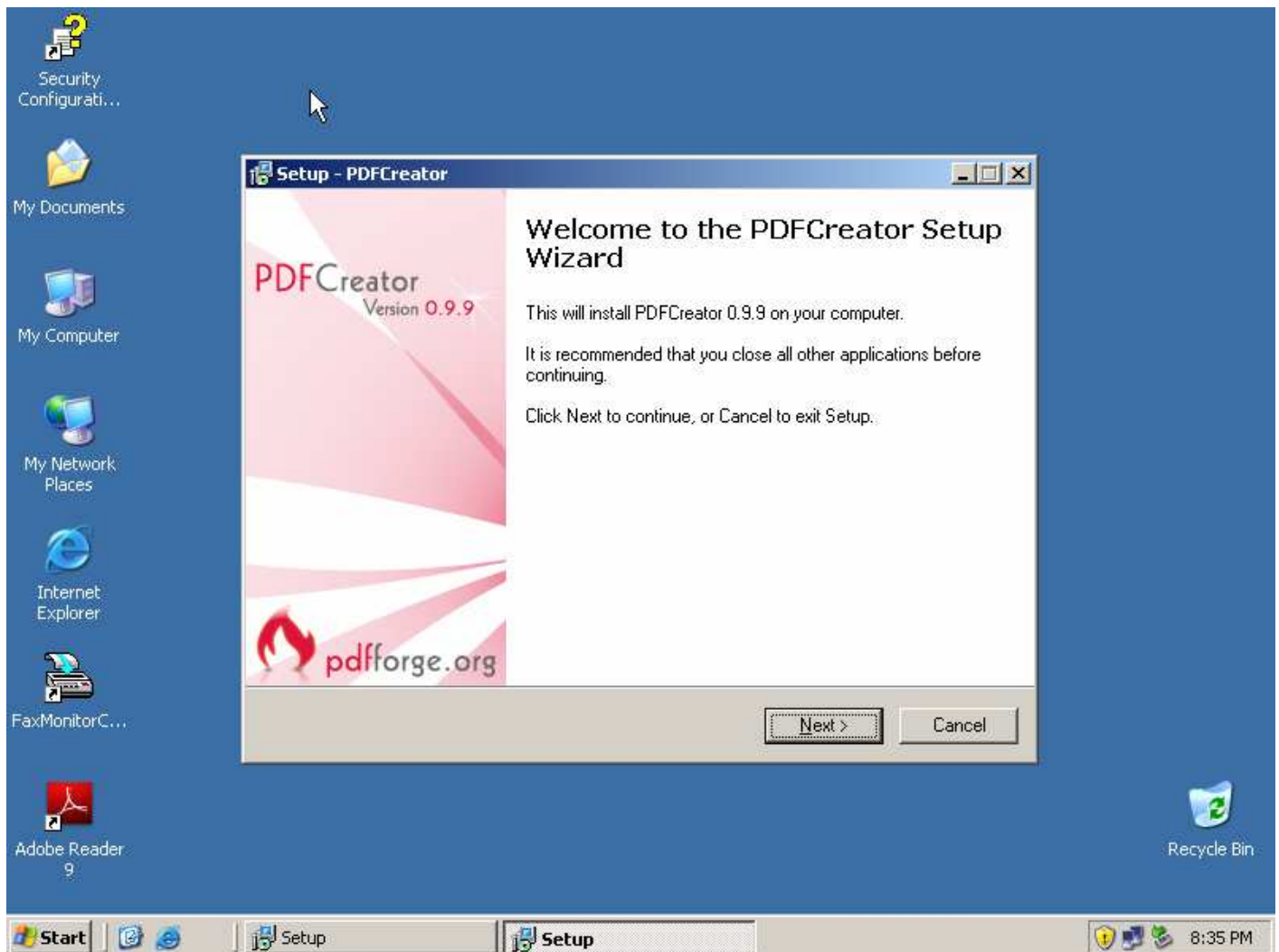
22. Show screen below and then click Finish



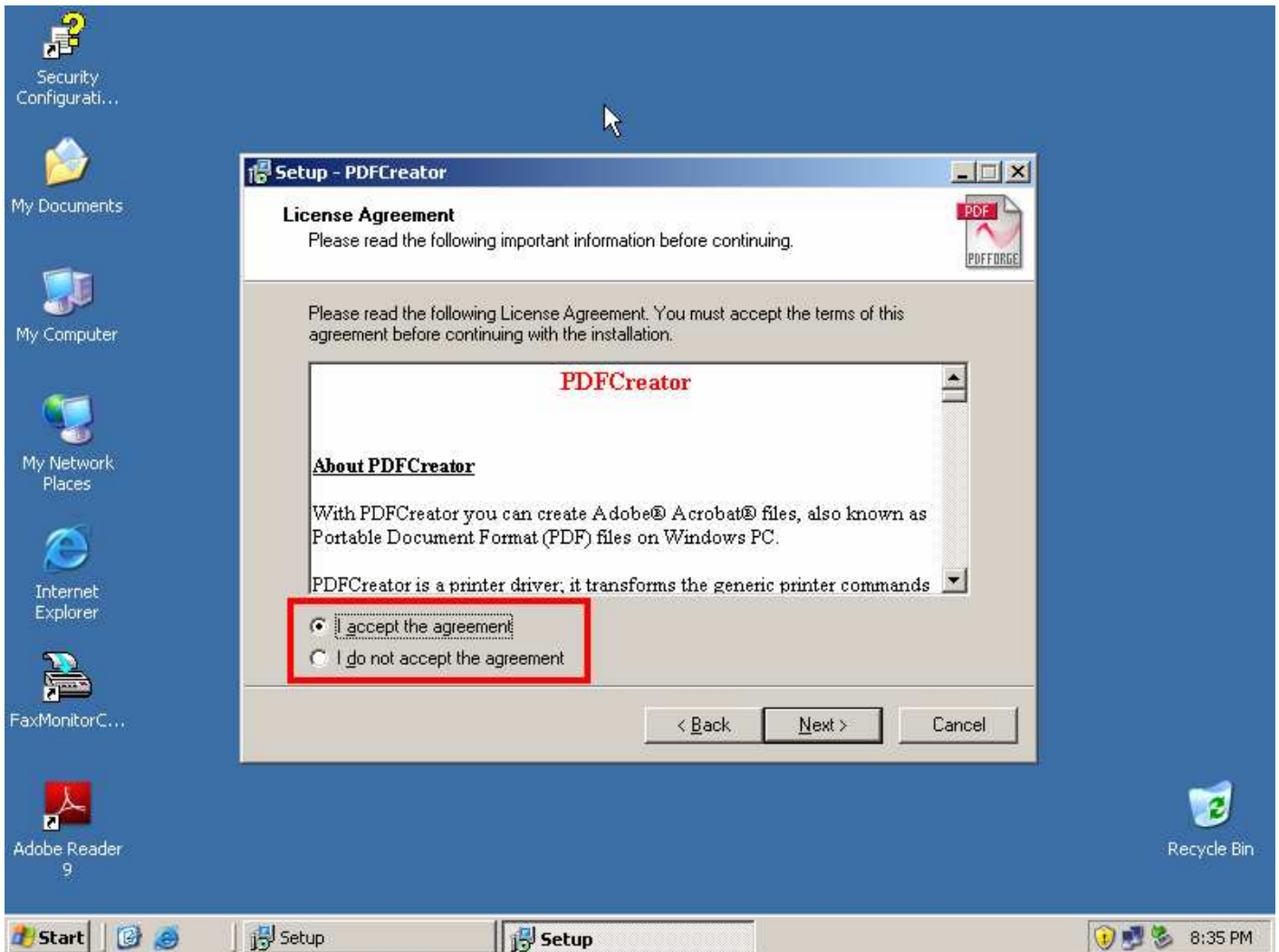
23. Show screen below and then click OK



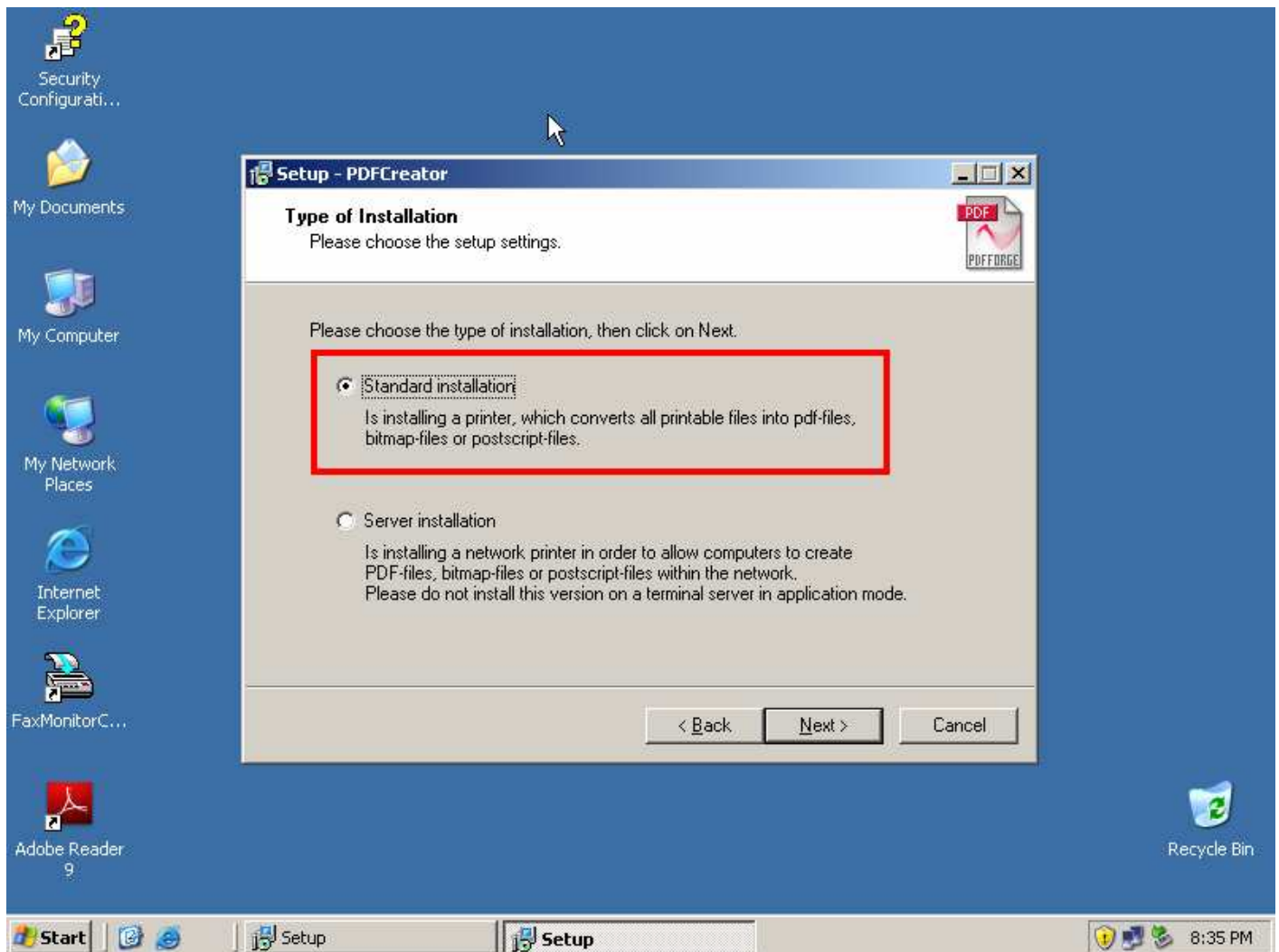
24. Show screen below and then click **Next >**



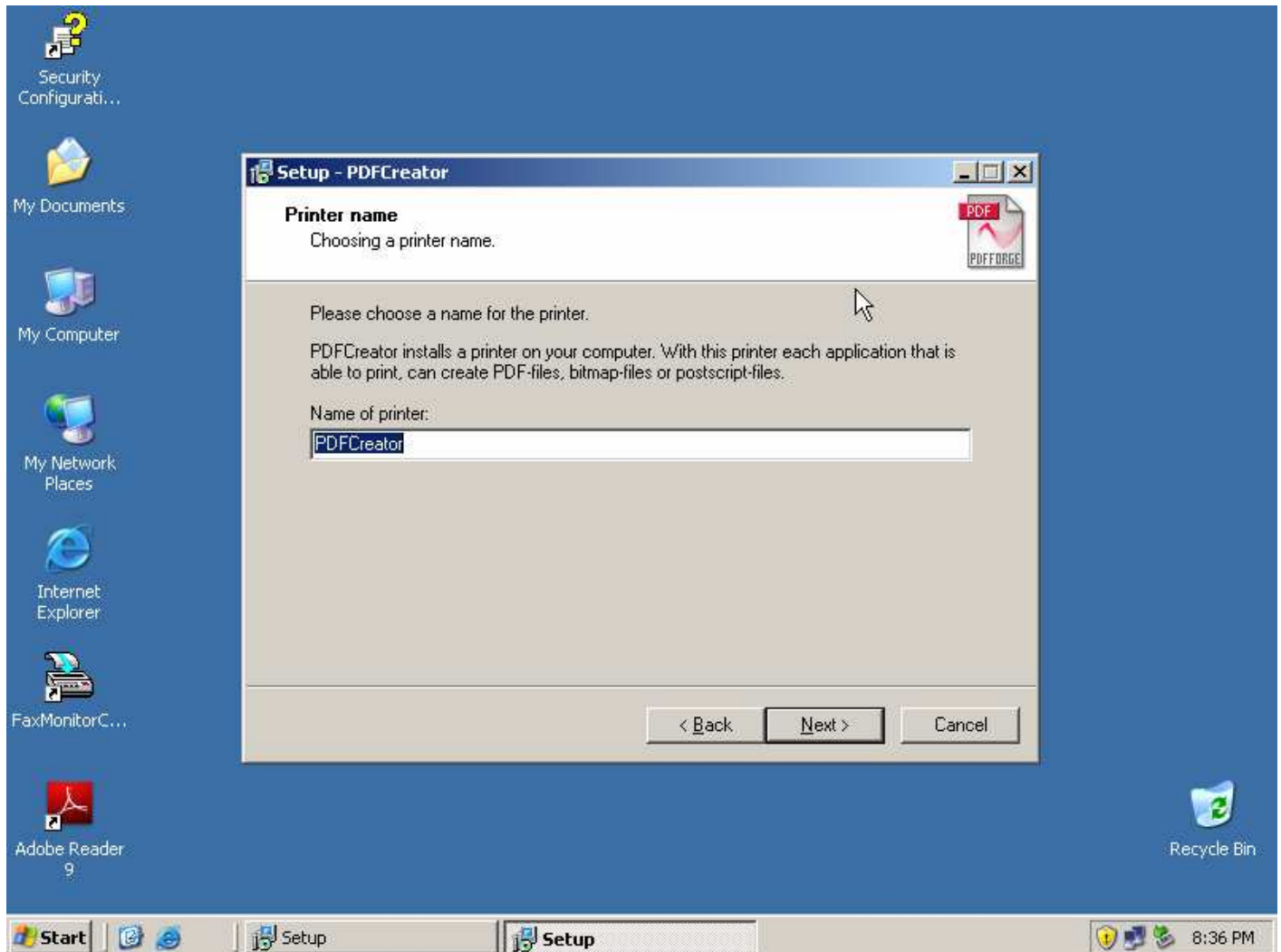
25. Show screen below and then click Next >



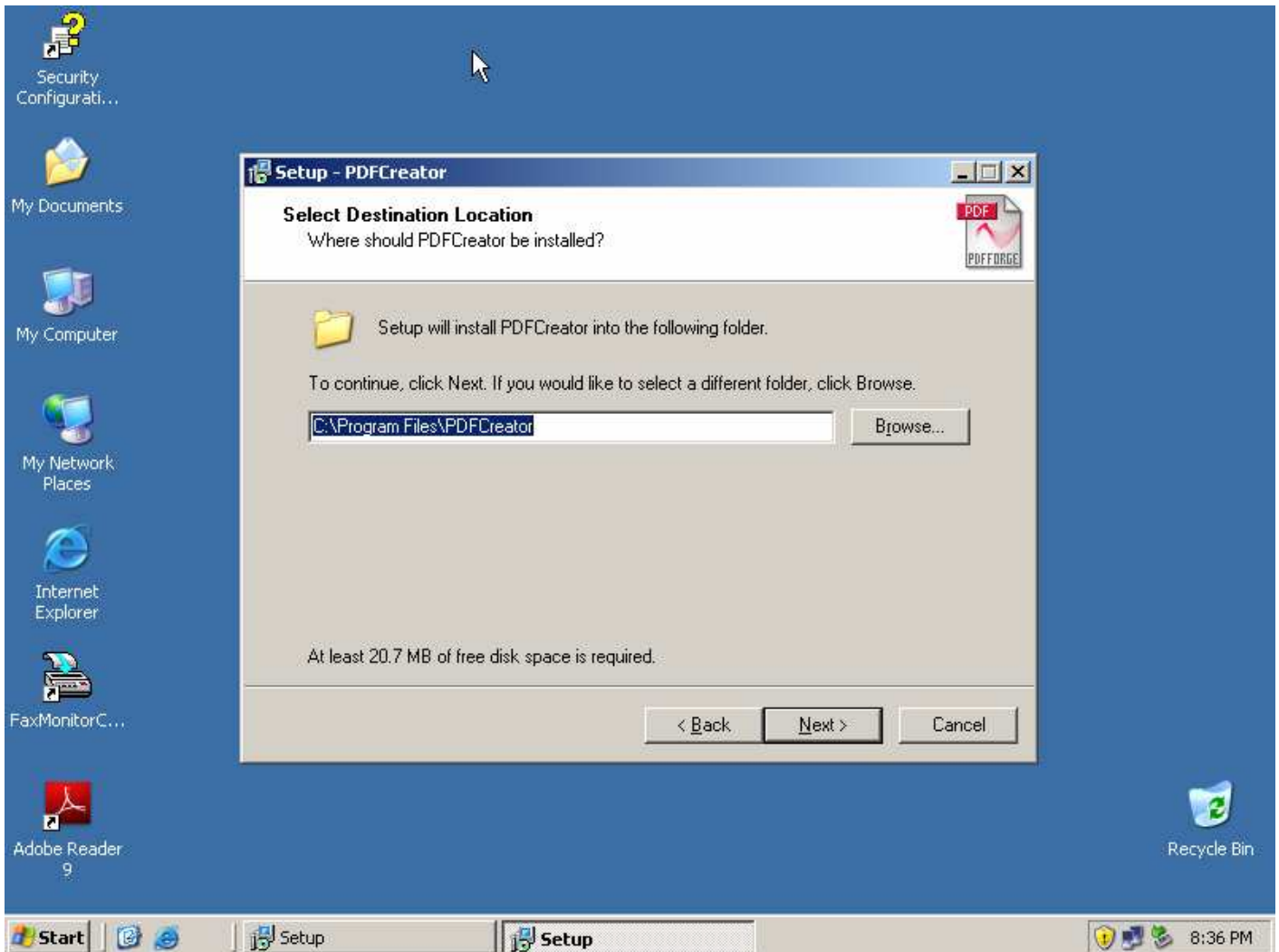
26. Show screen below and then click Next >



27. Show screen below and then click Next >

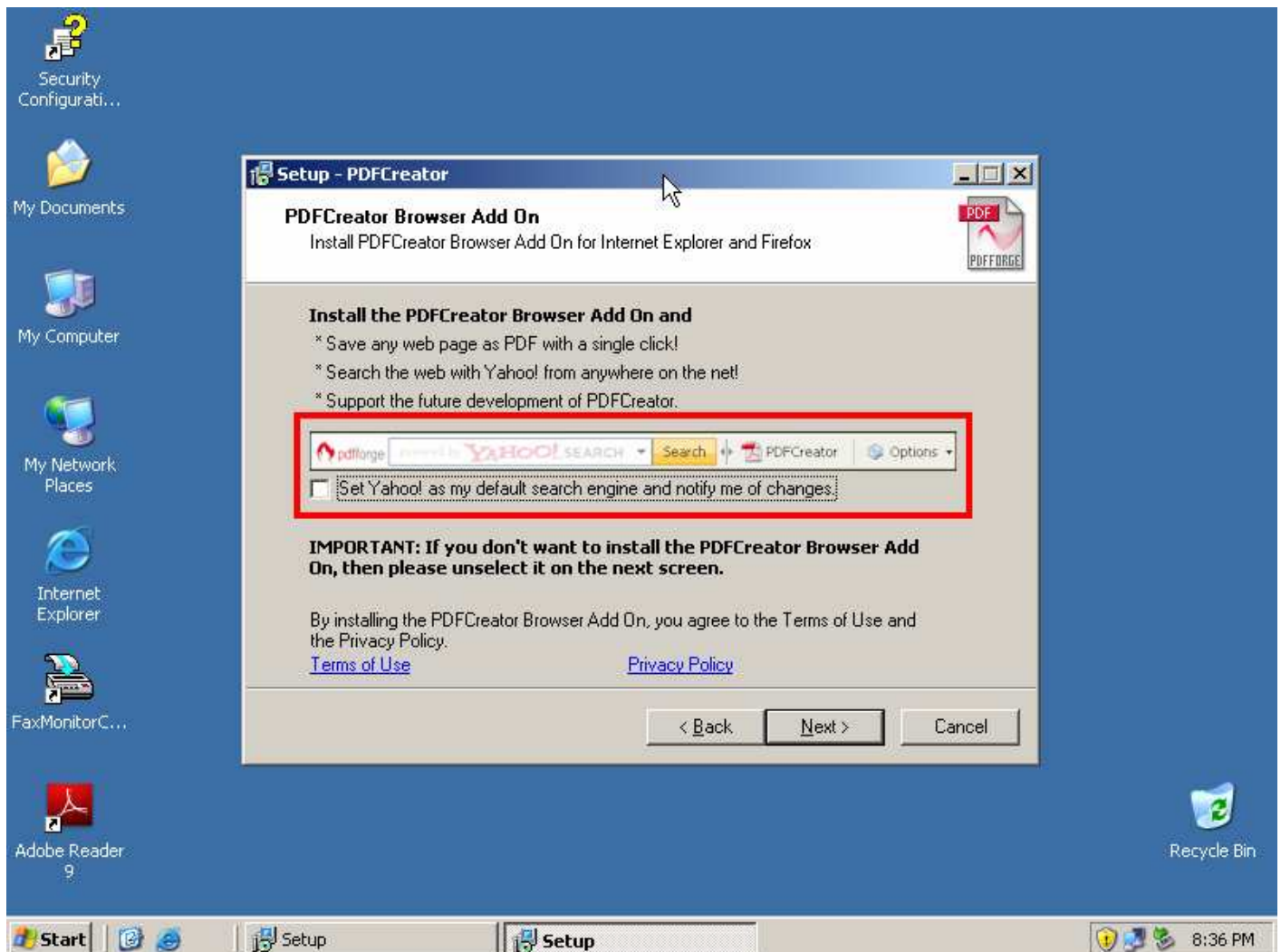


28. Show screen below and then click Next >



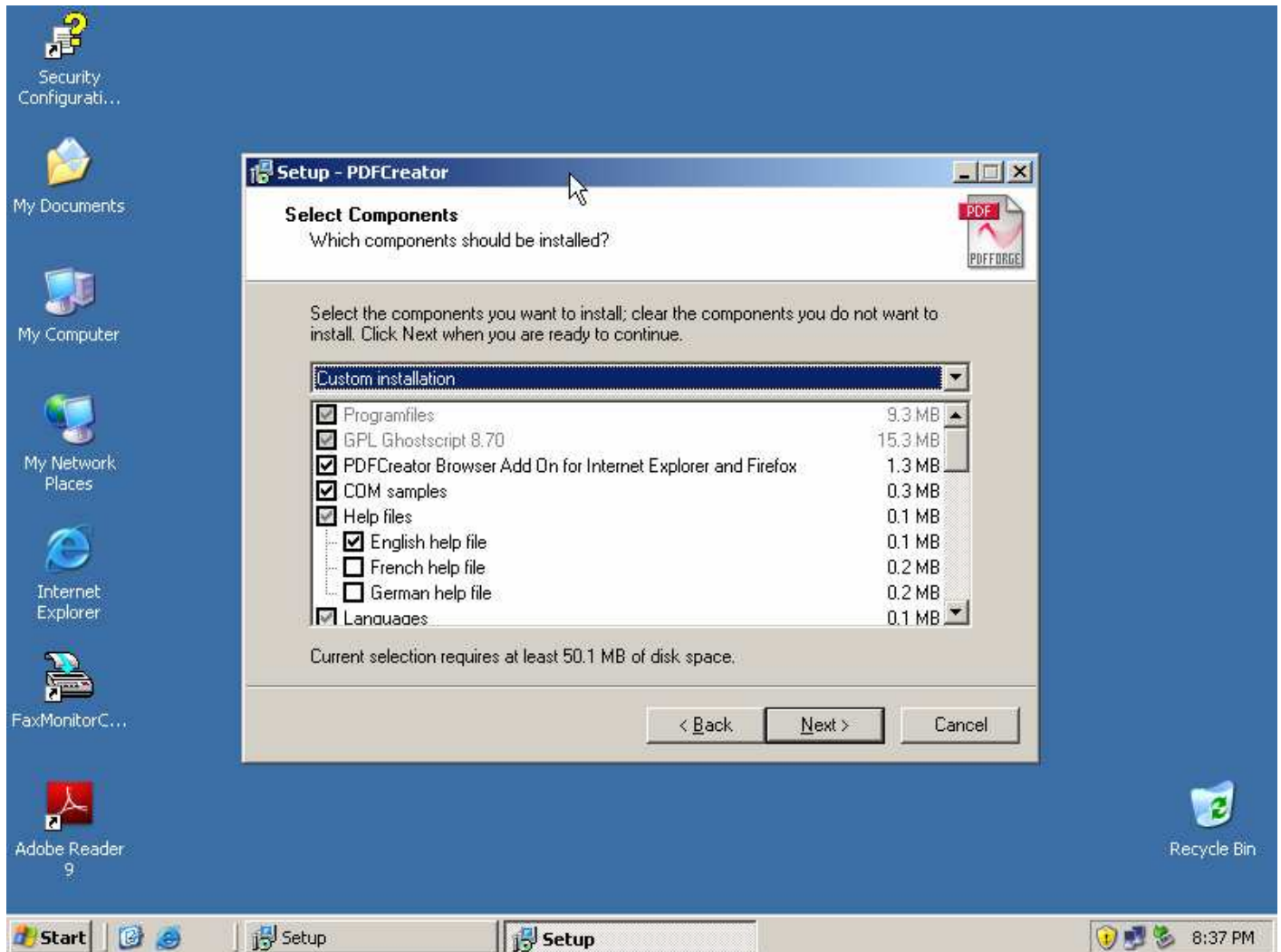


29. Show screen below and then click Next >

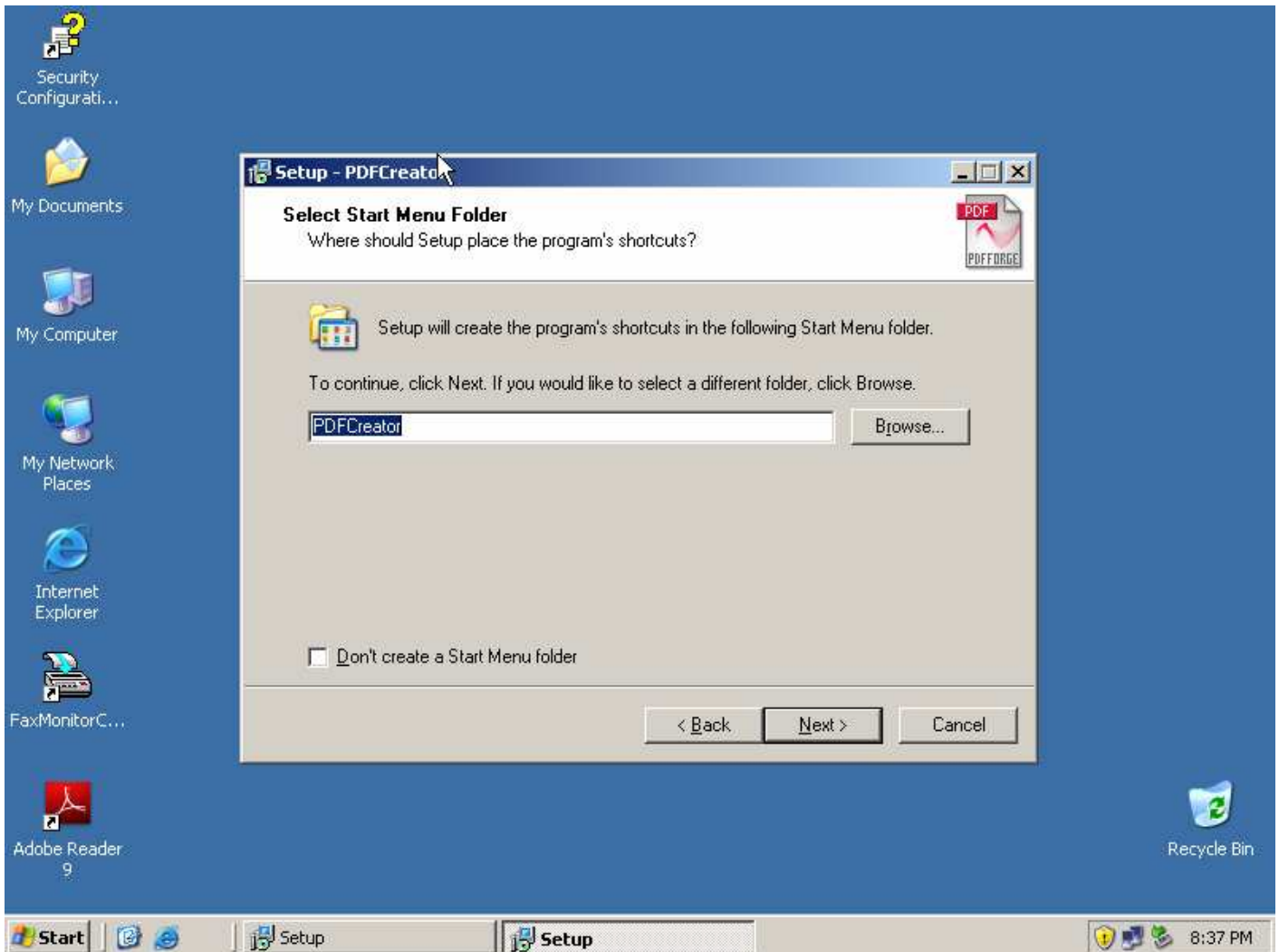




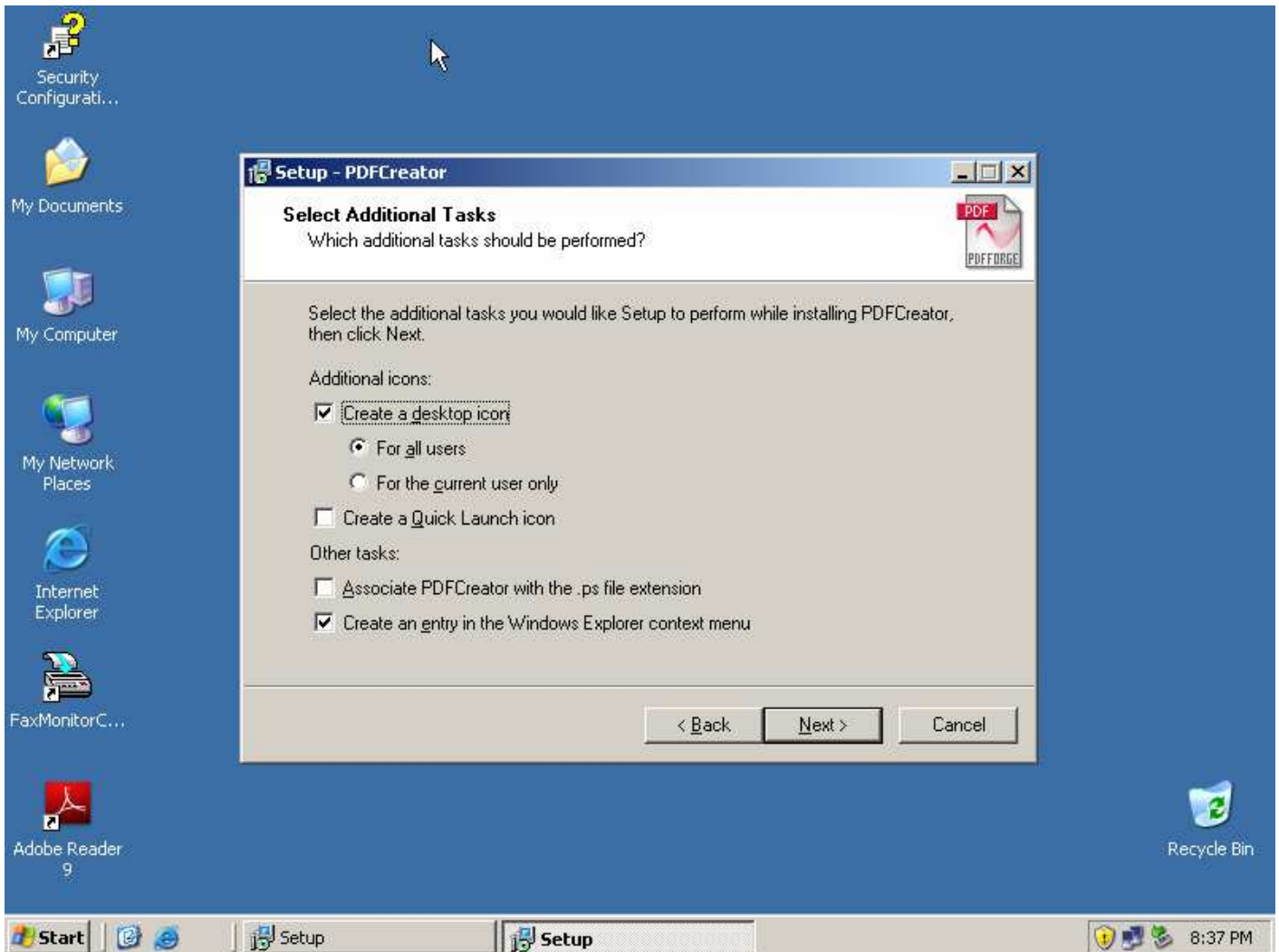
30. Show screen below and then click Next >



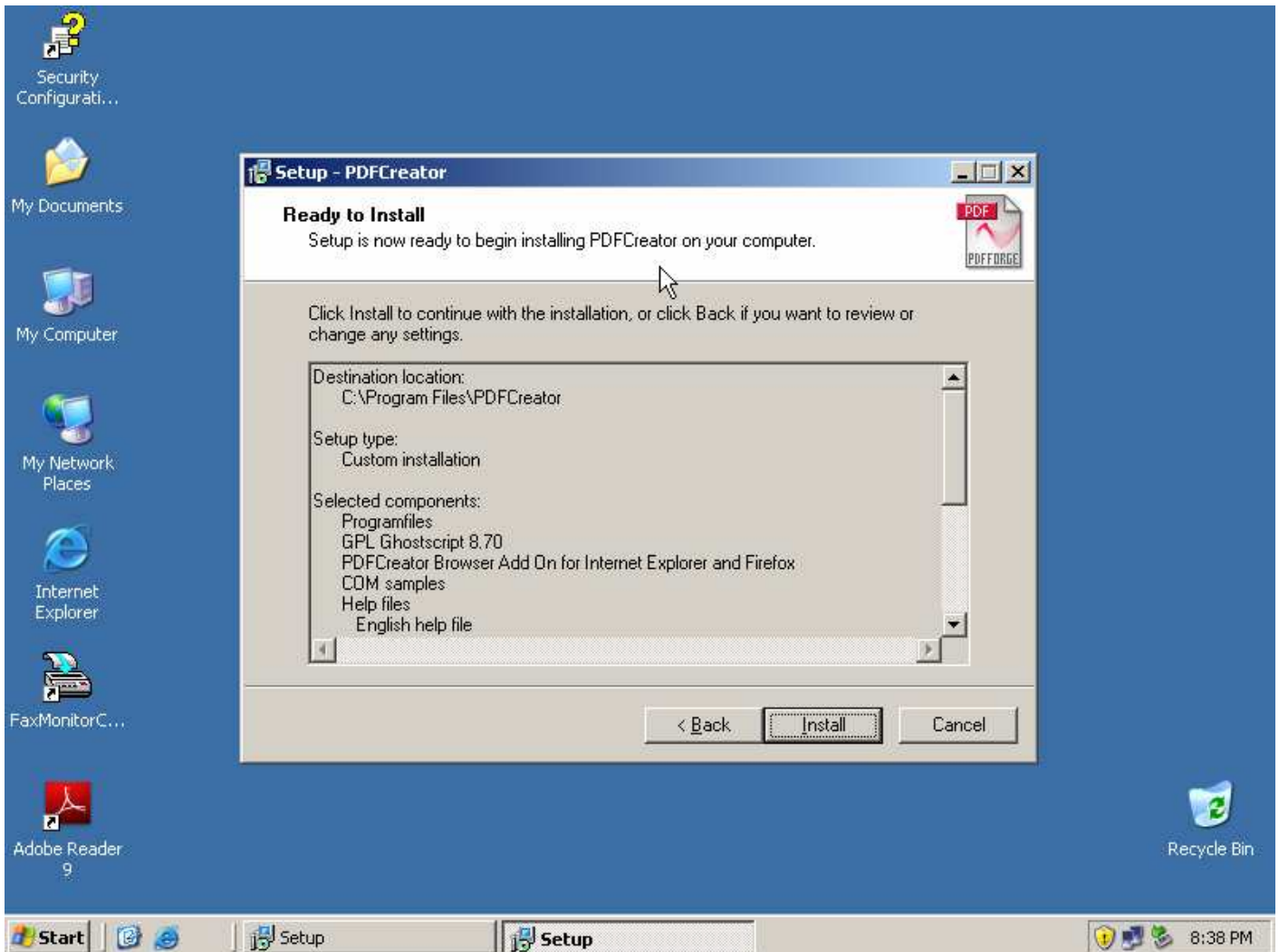
31. Show screen below and then click Next >



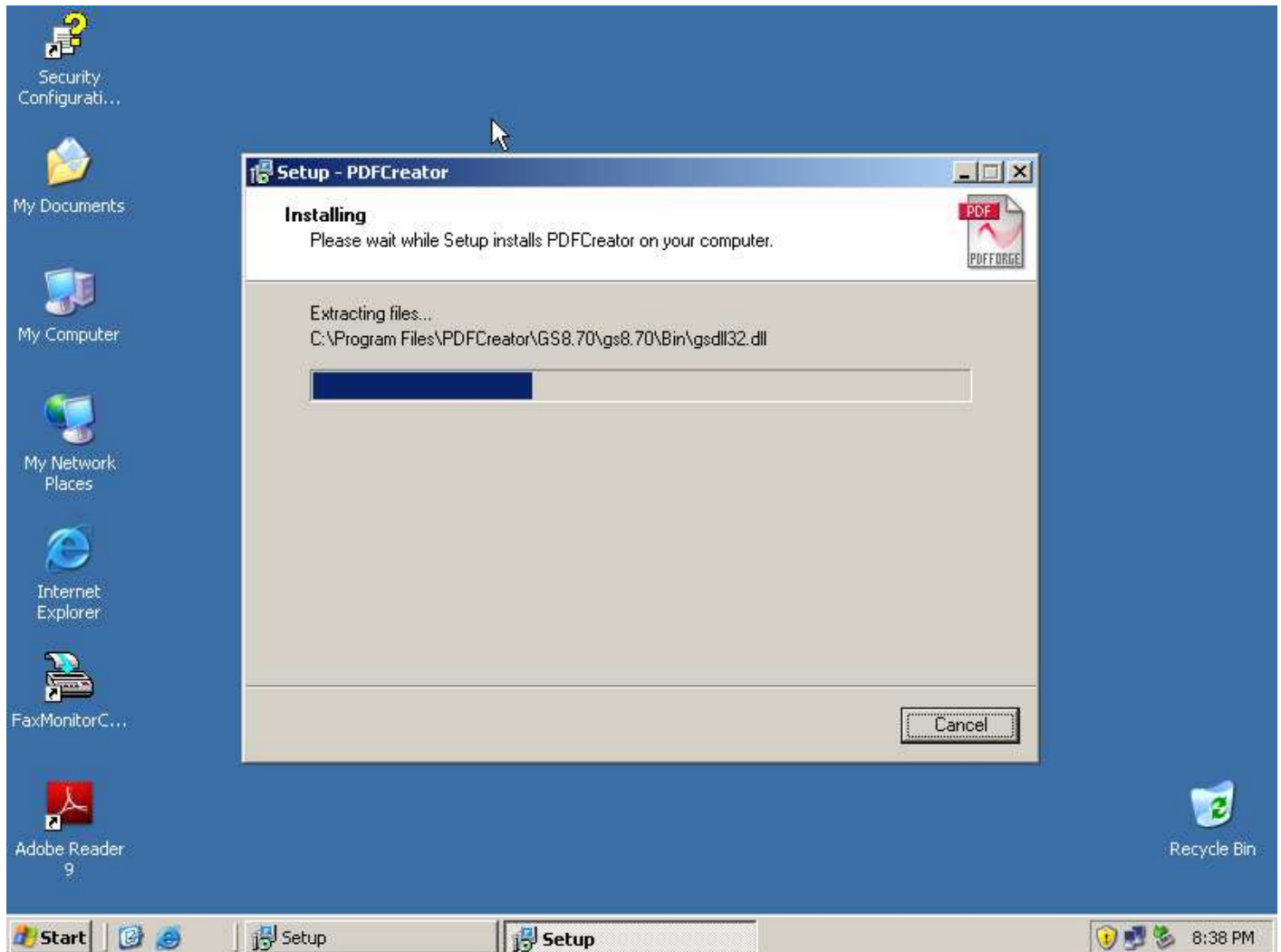
32. Show screen below and then click Next >



33. Show screen below and then click Install



34. Wait...



35. Show screen below and then click Finish

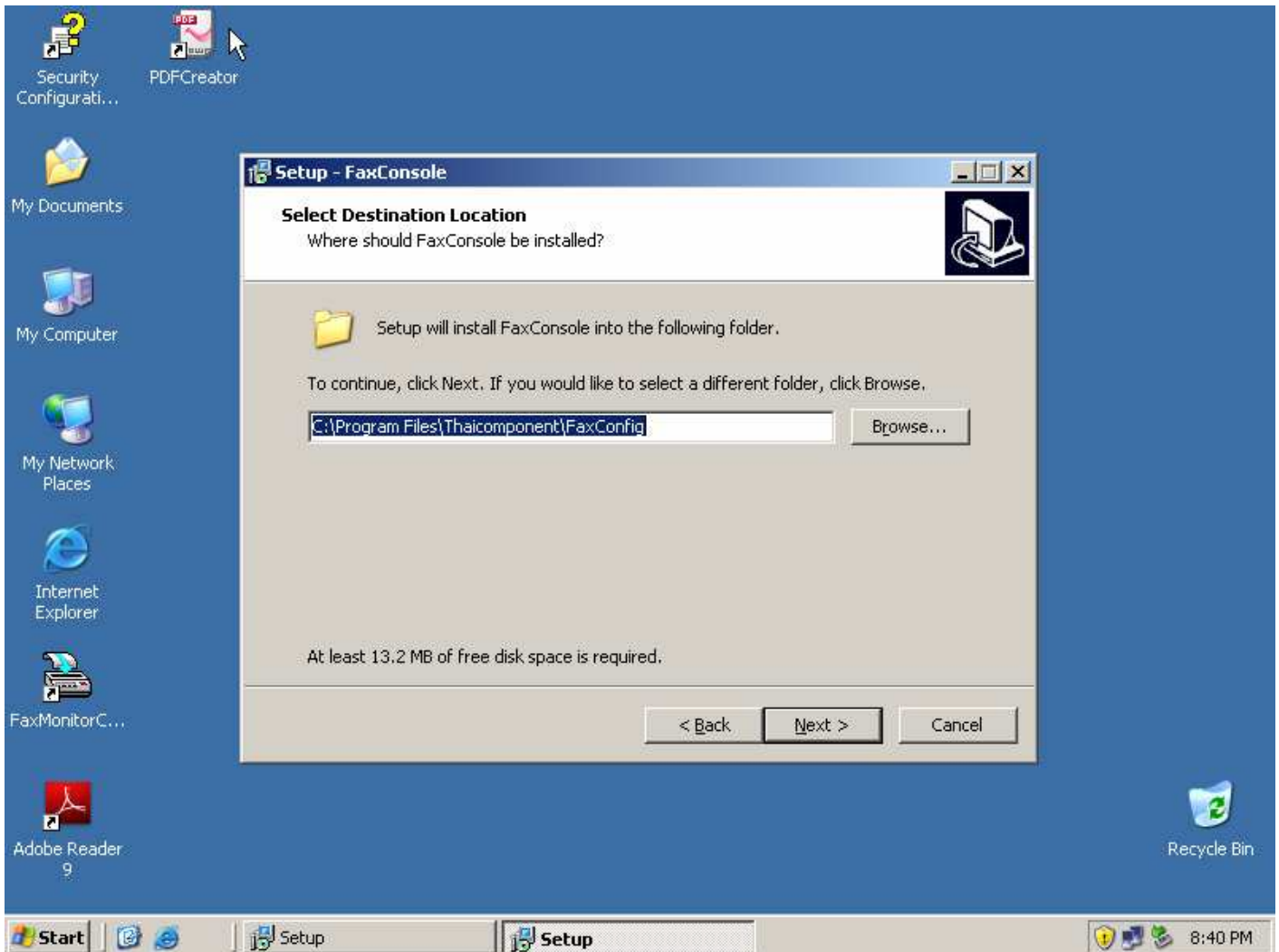


36. Show screen below and then click **Next >**



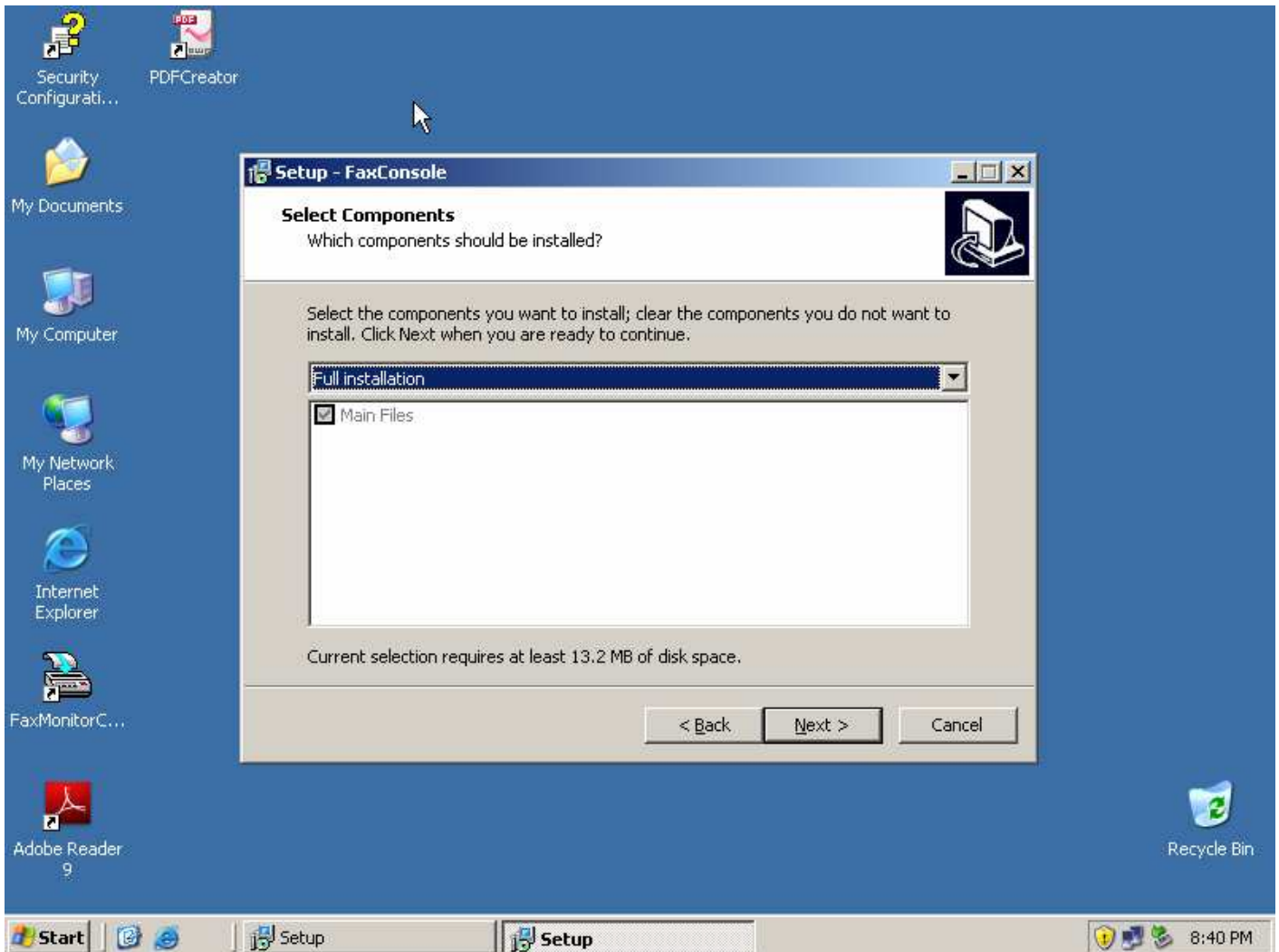


37. Show screen below and then click Next >

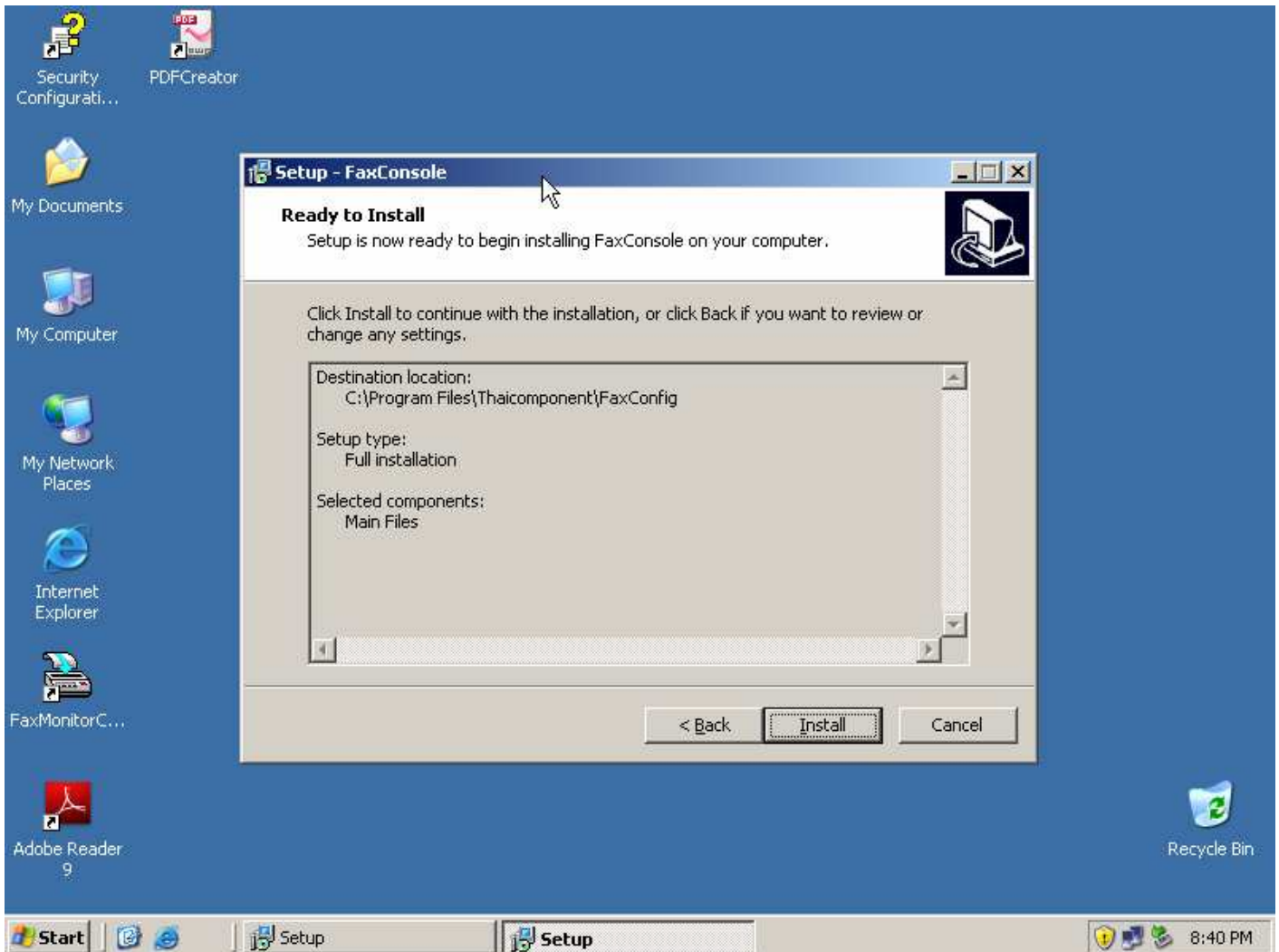




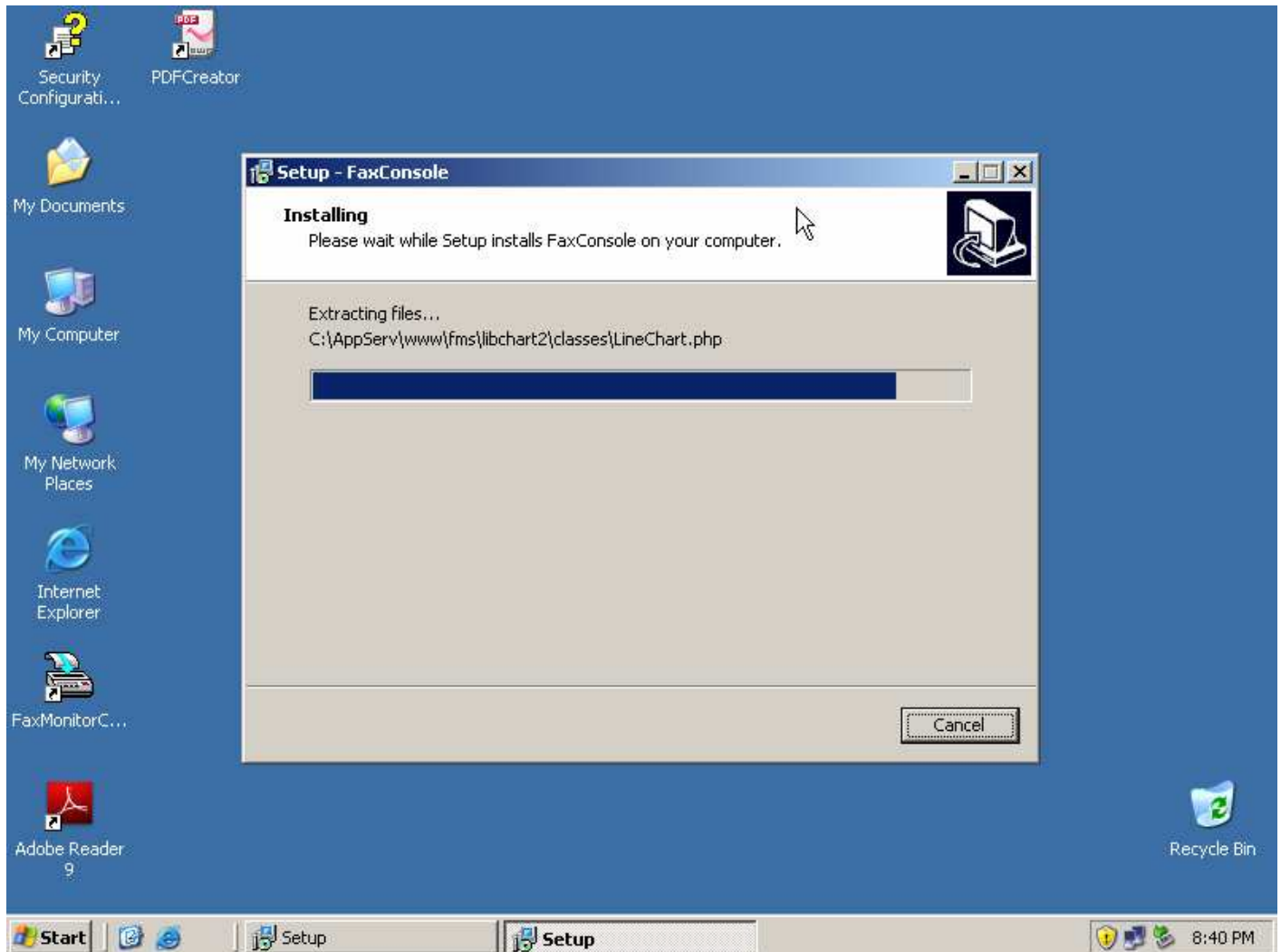
38. Show screen below and then click Next >



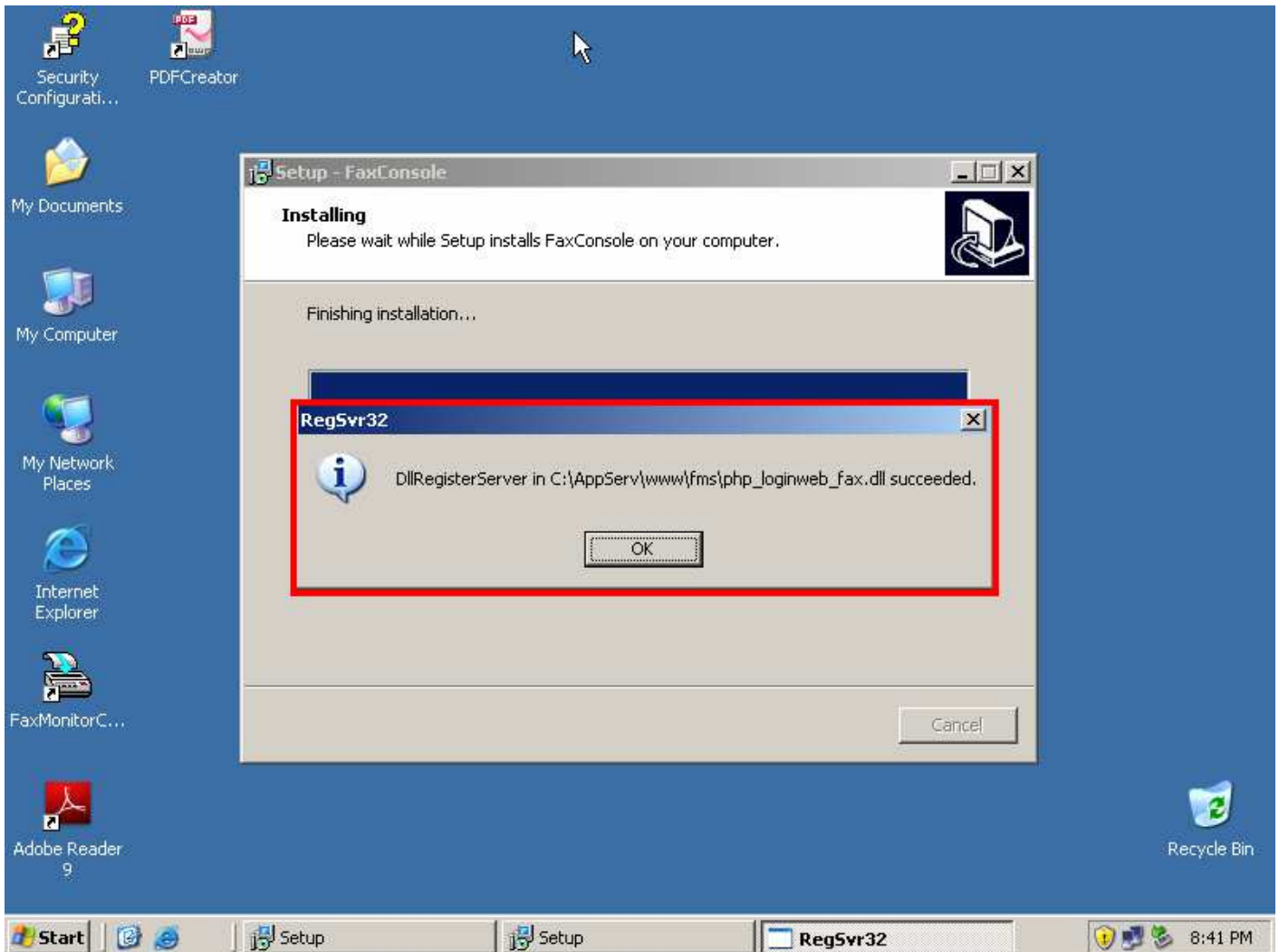
39. Show screen below and then click **Install**



40. Wait...



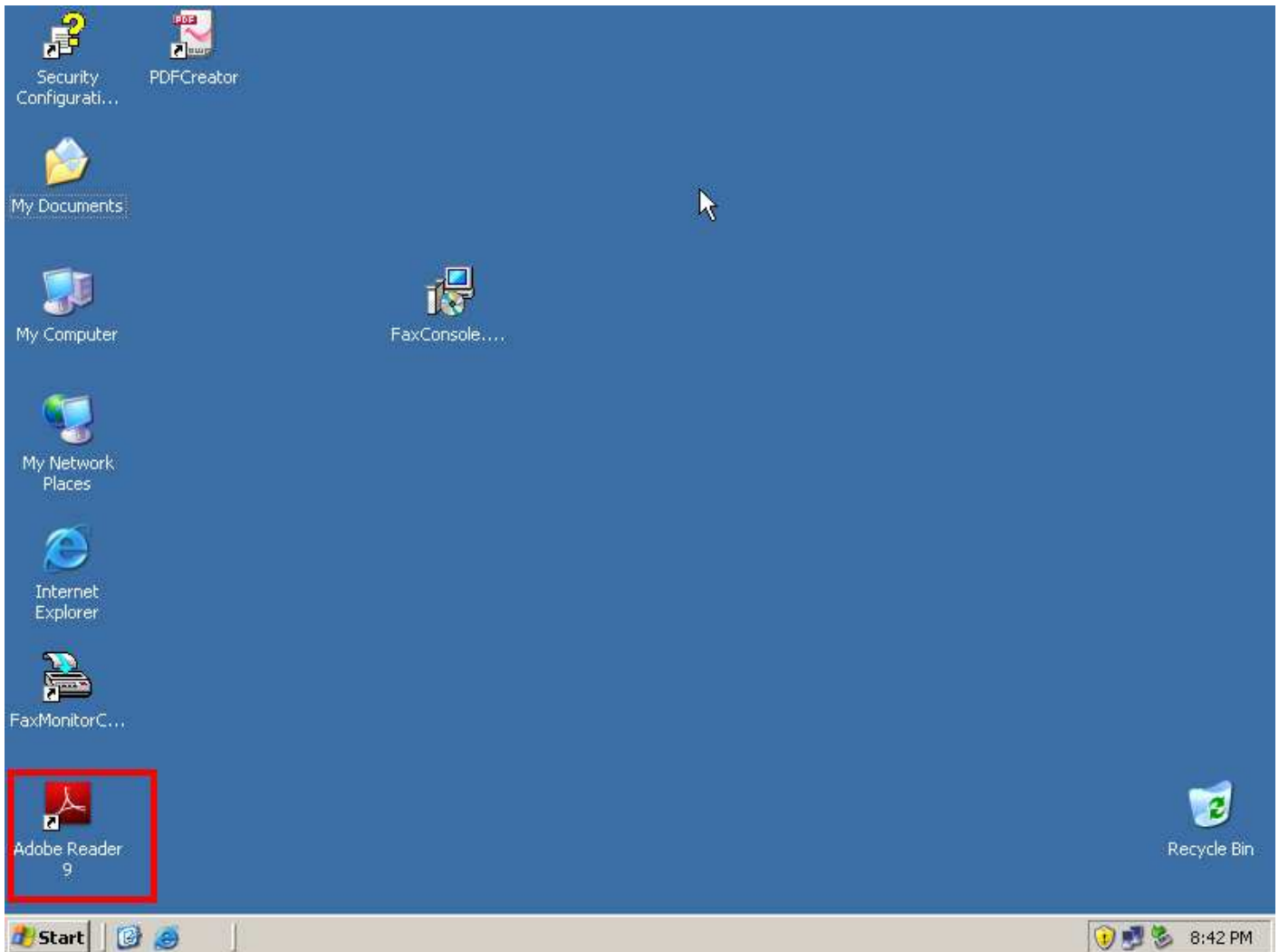
41. Show screen below and then click OK



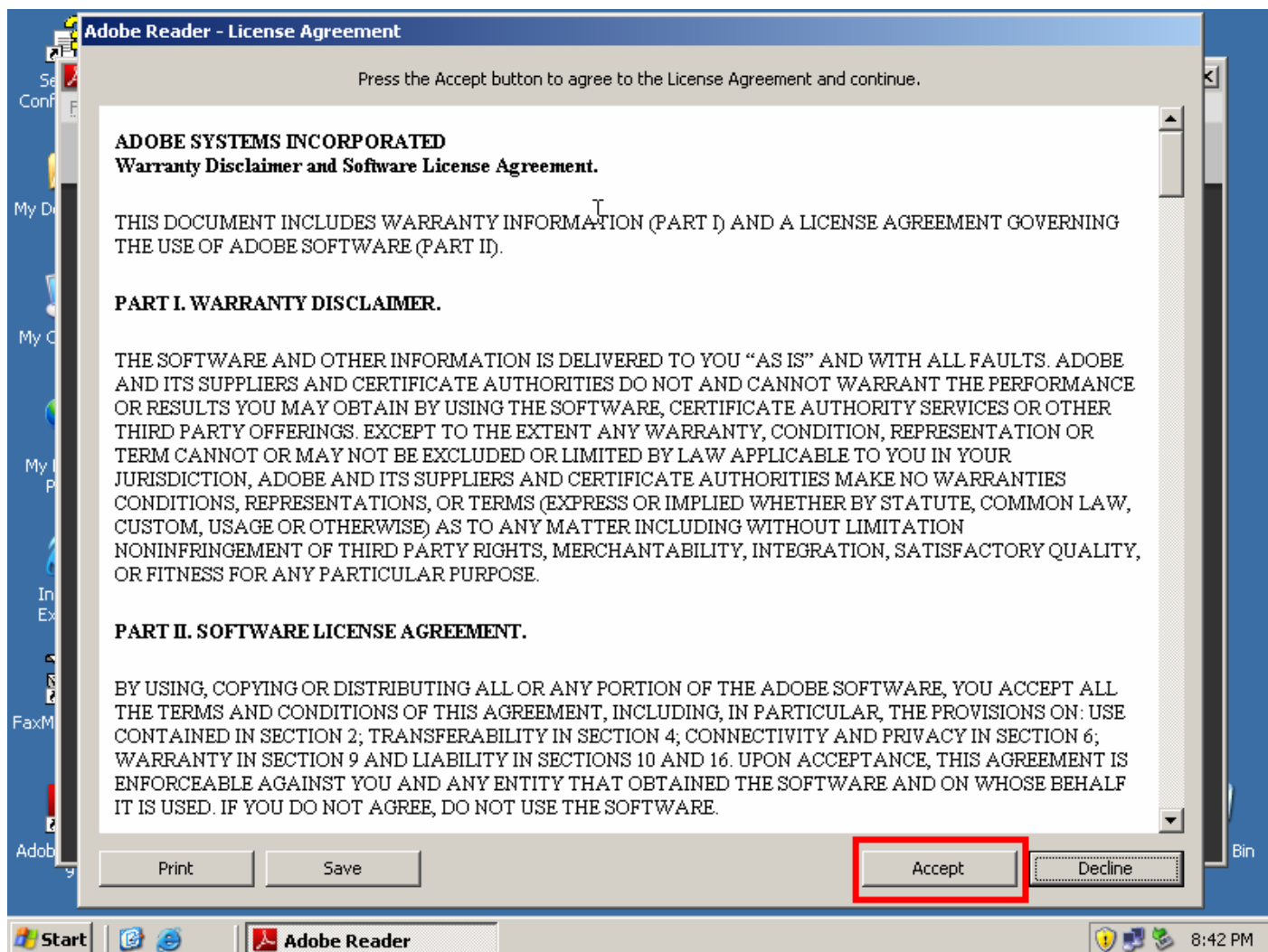
42. Show screen below and then click Finish



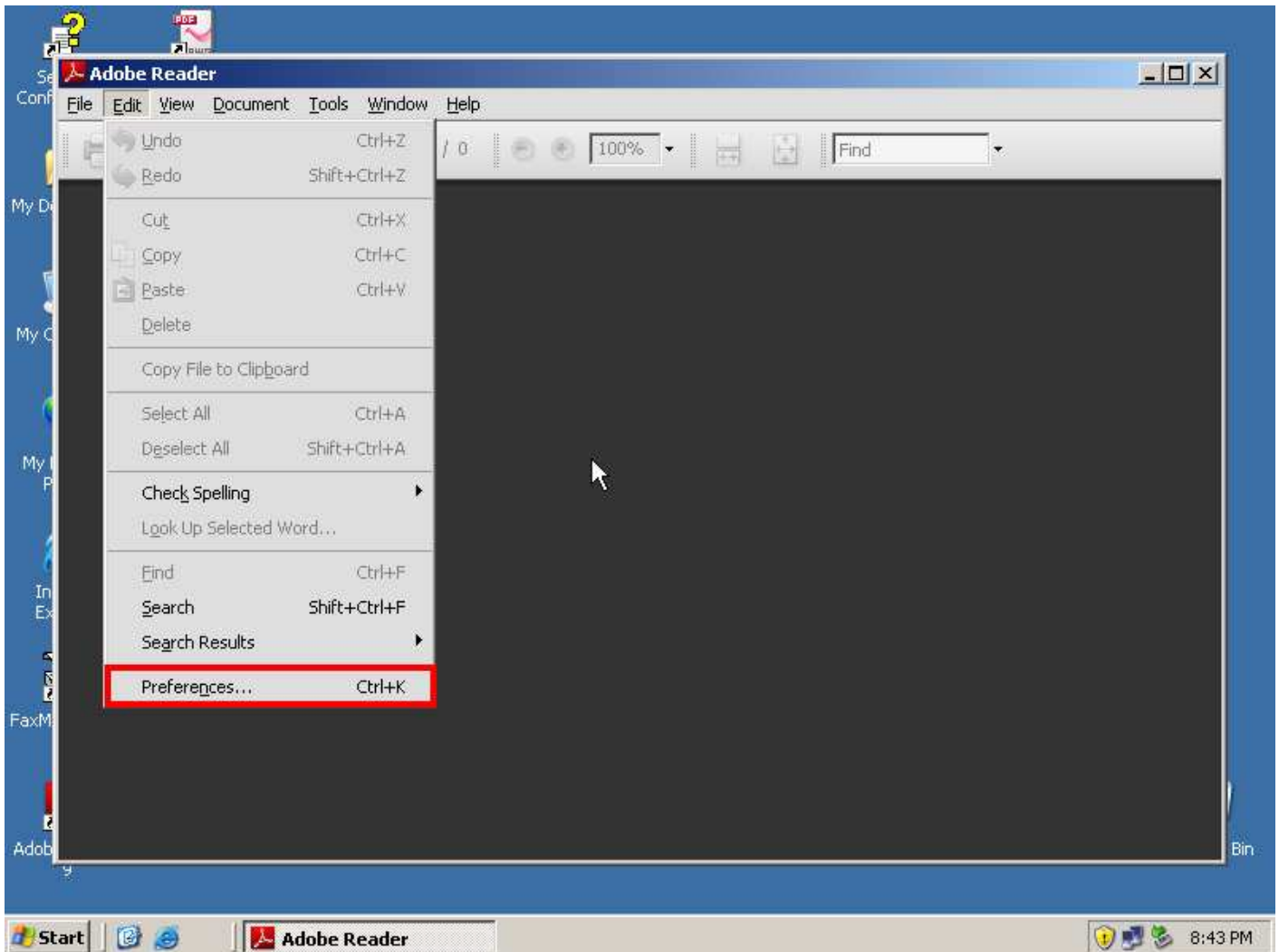
43. Show screen below and then double click Adobe Reader 9



44. Show screen below and then click Accept

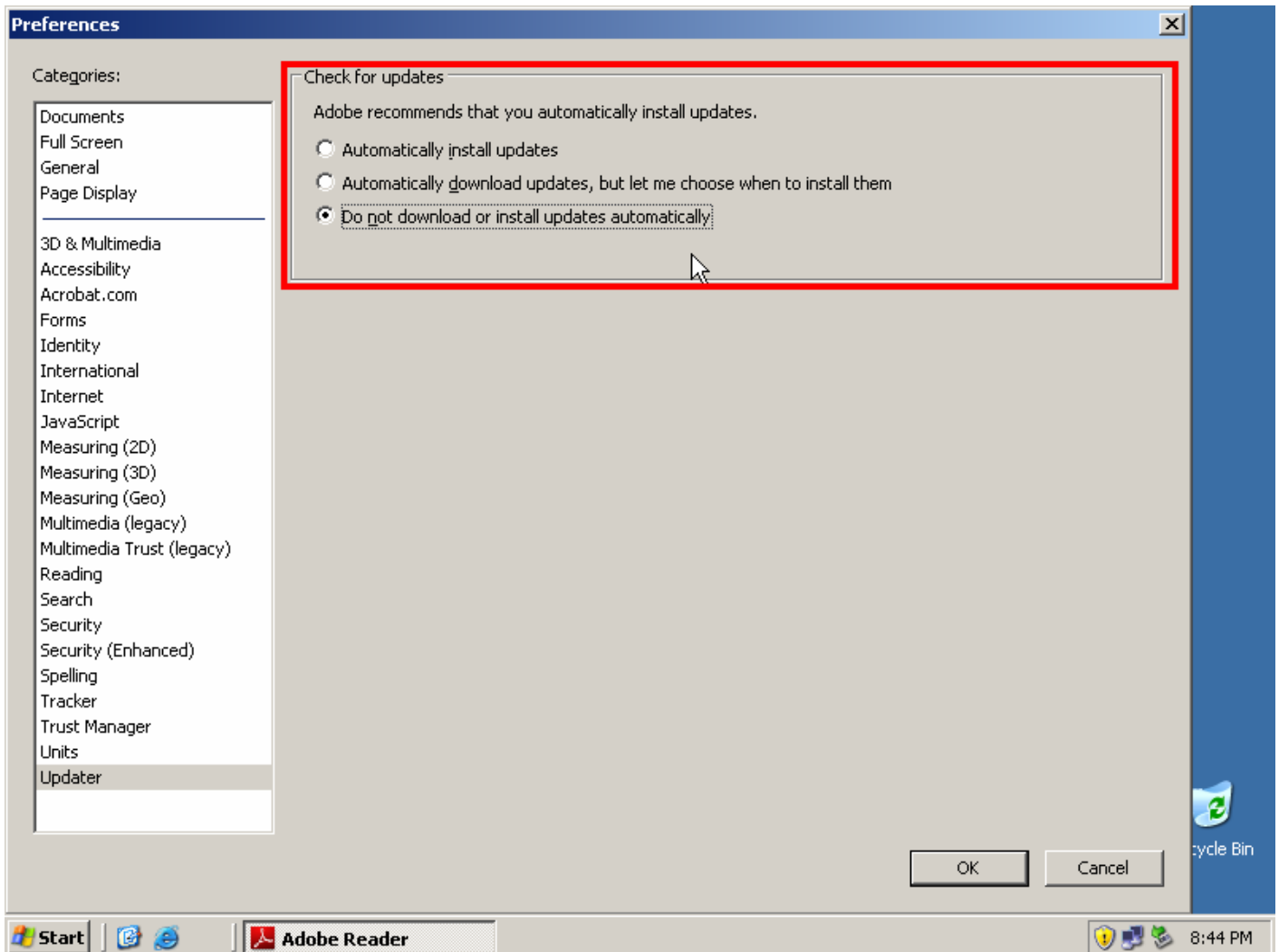


45. Show screen below and then click Edit->Preferences...

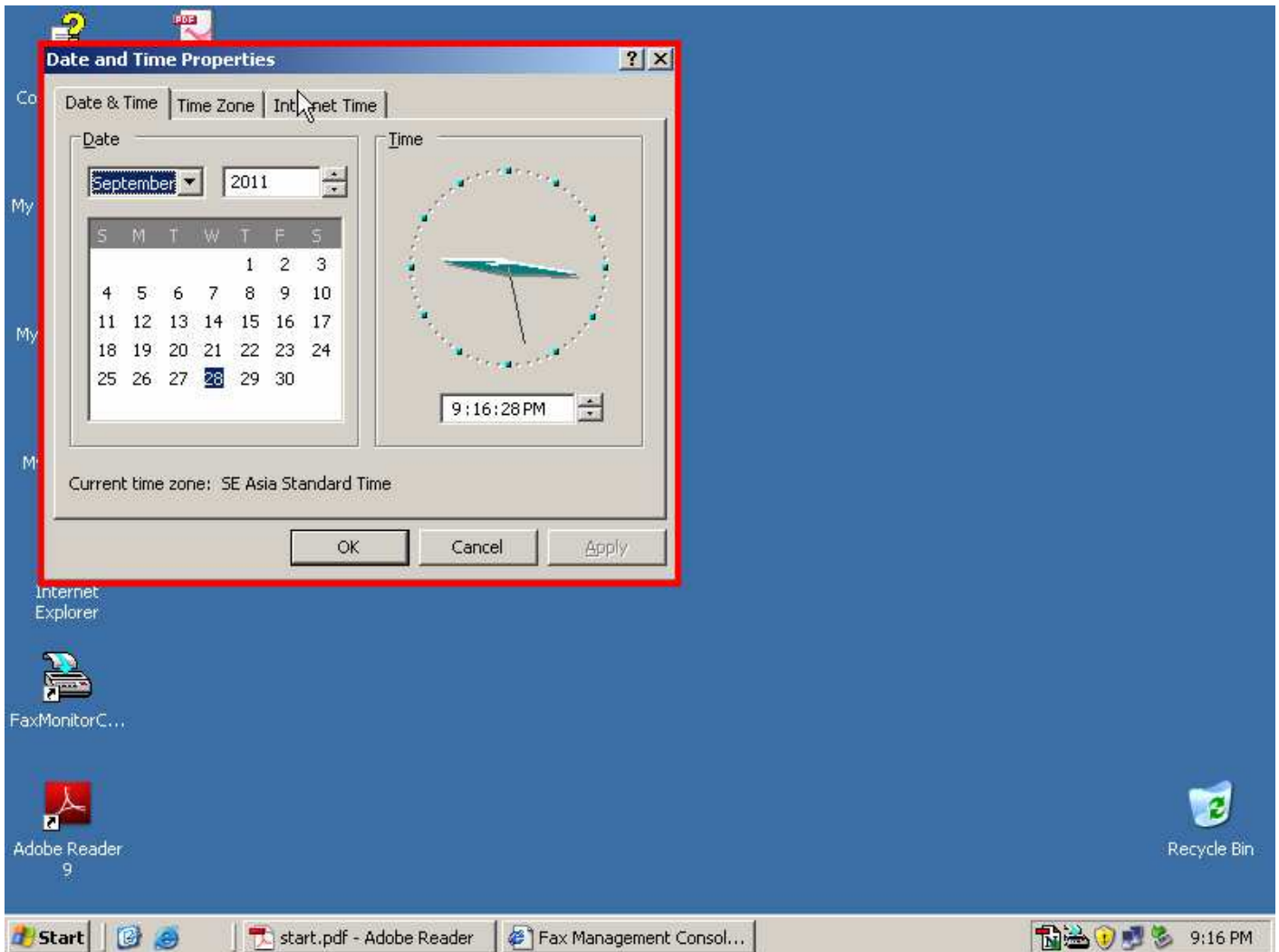




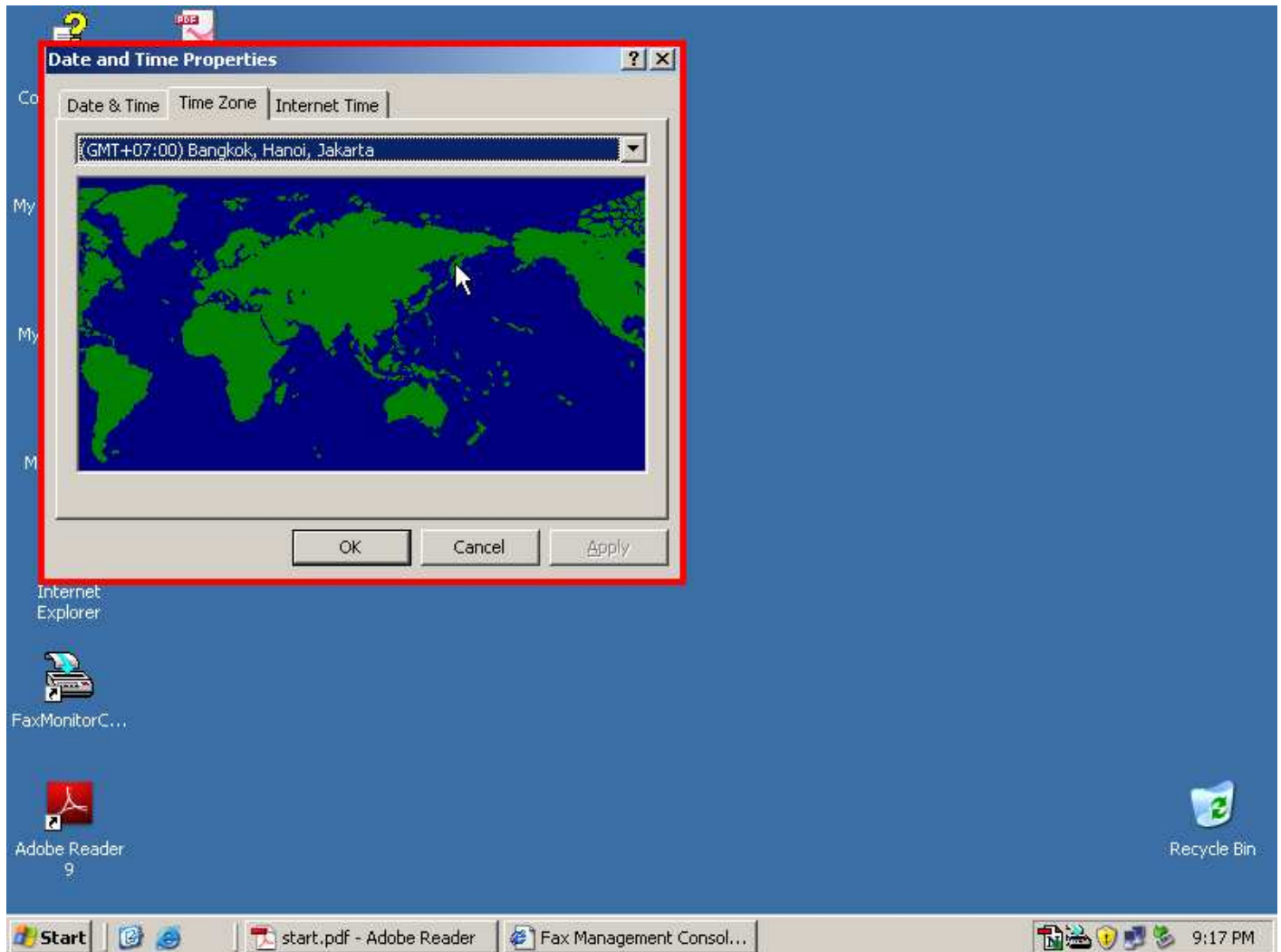
46. Select options screen below and then click OK



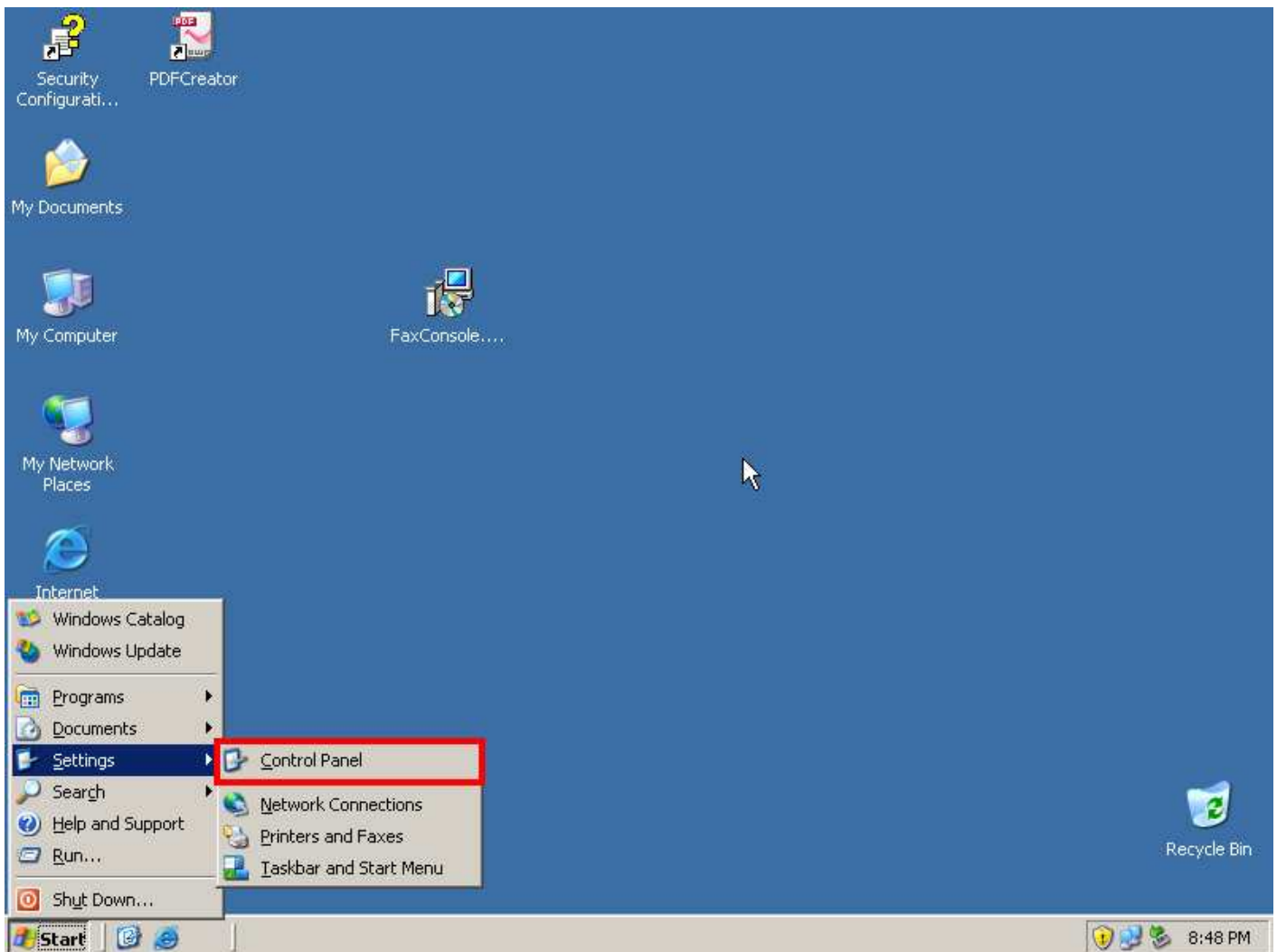
47. Check Date and Time Setting screen below.



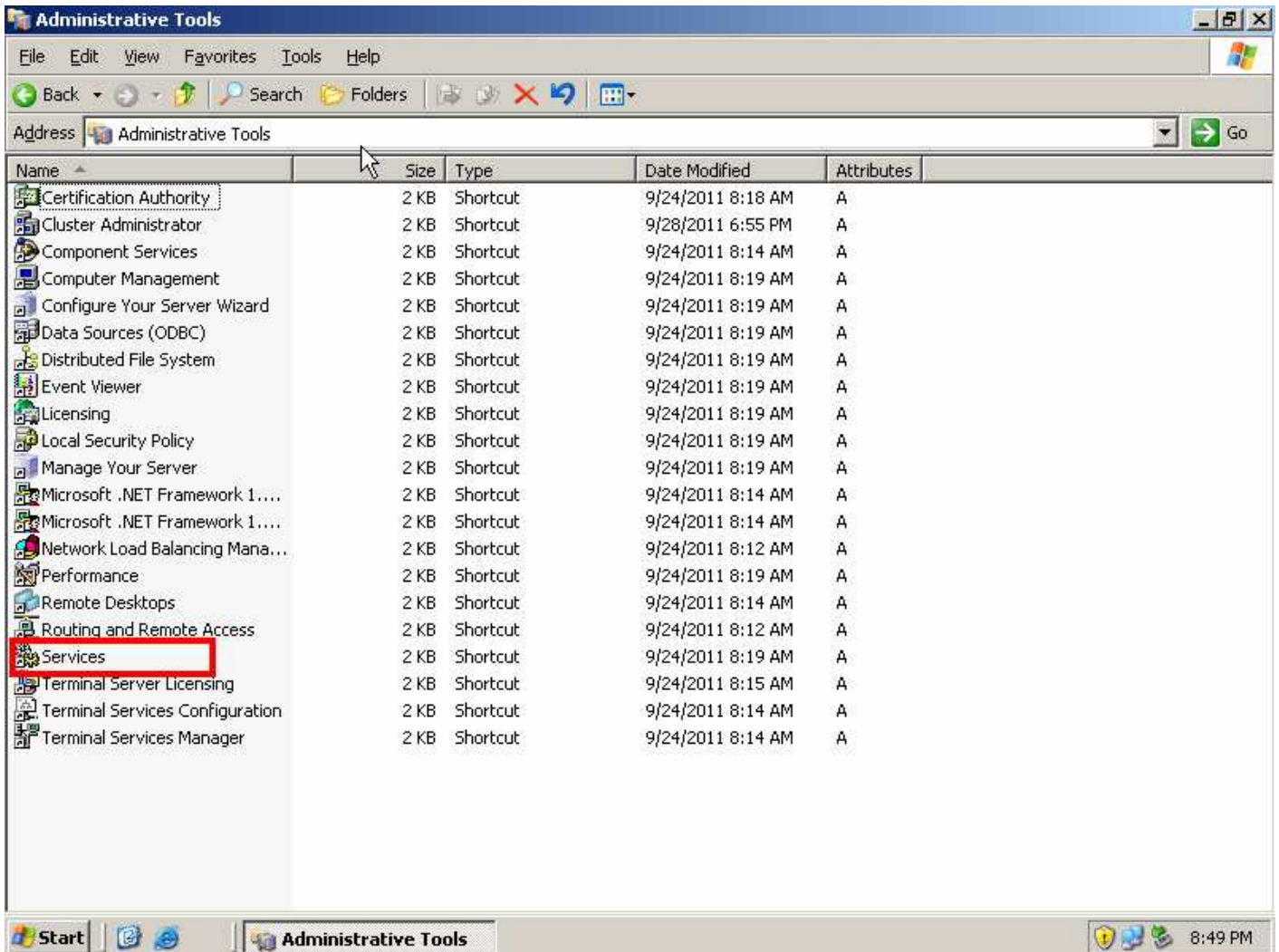
48. Check Time Zone screen below.



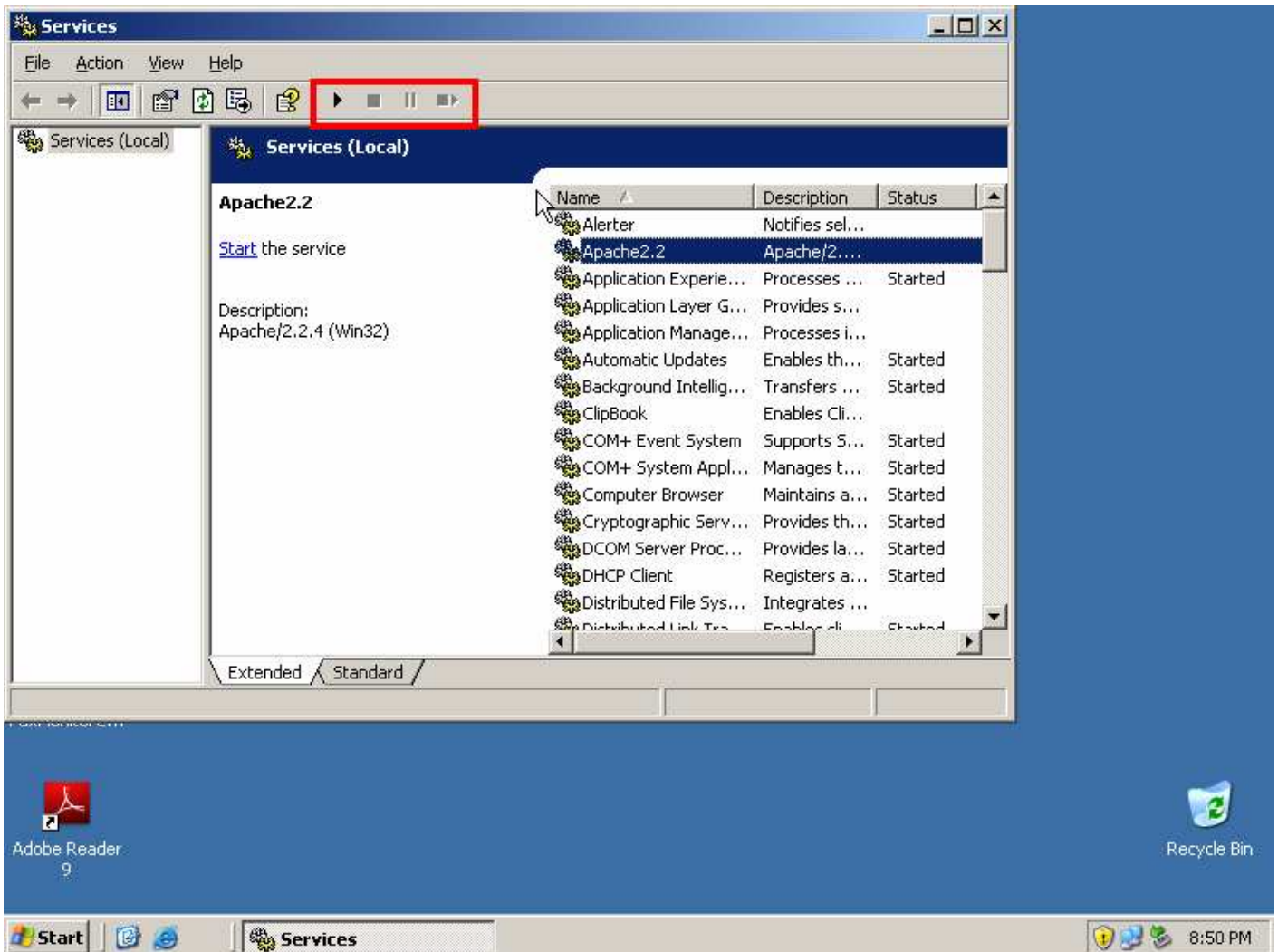
49. Go to Start -> Settings -> Control Panel screen below.



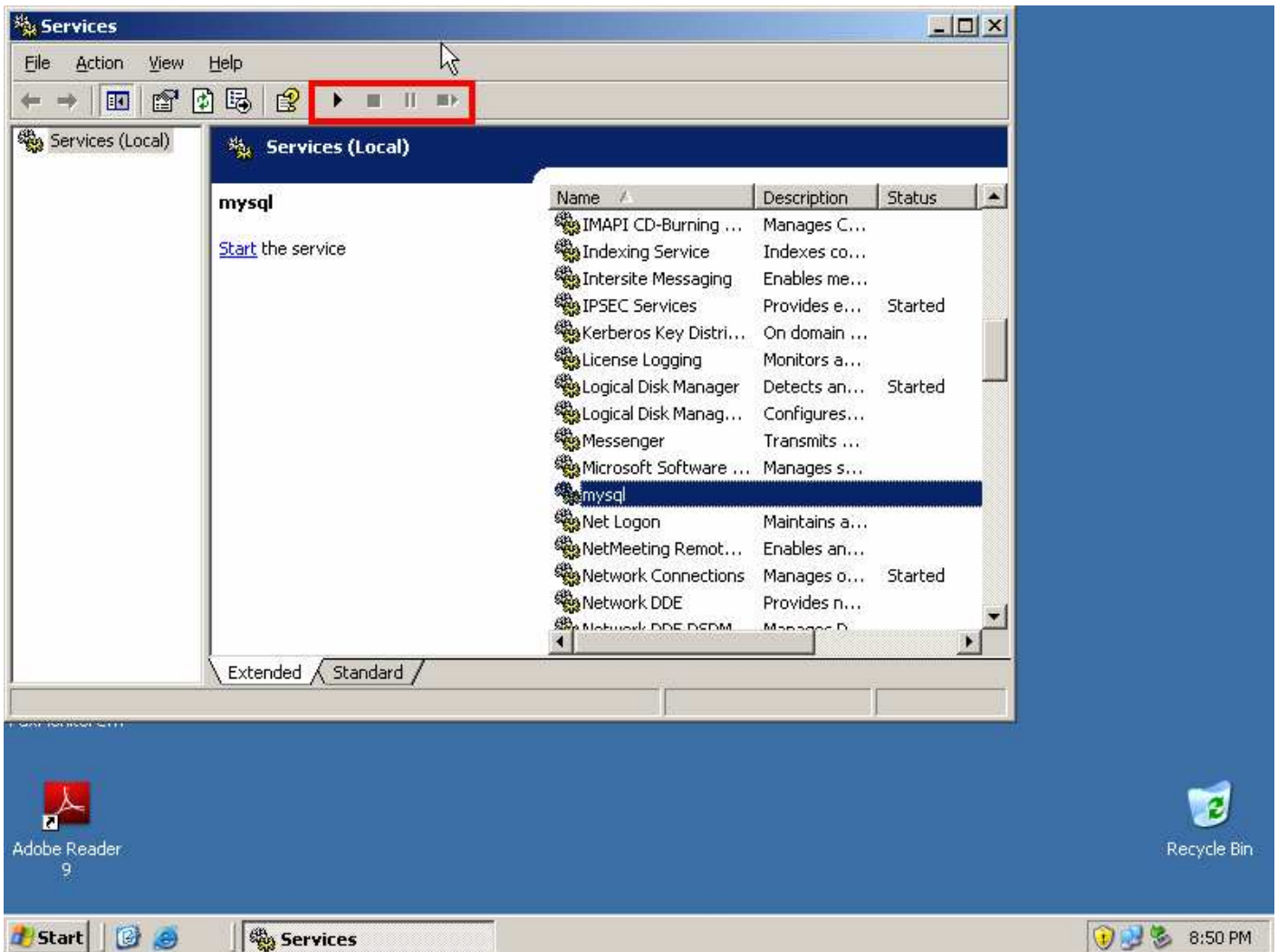
50. Select services screen below.



51. Select Apache2.2 and then click start the service screen below.

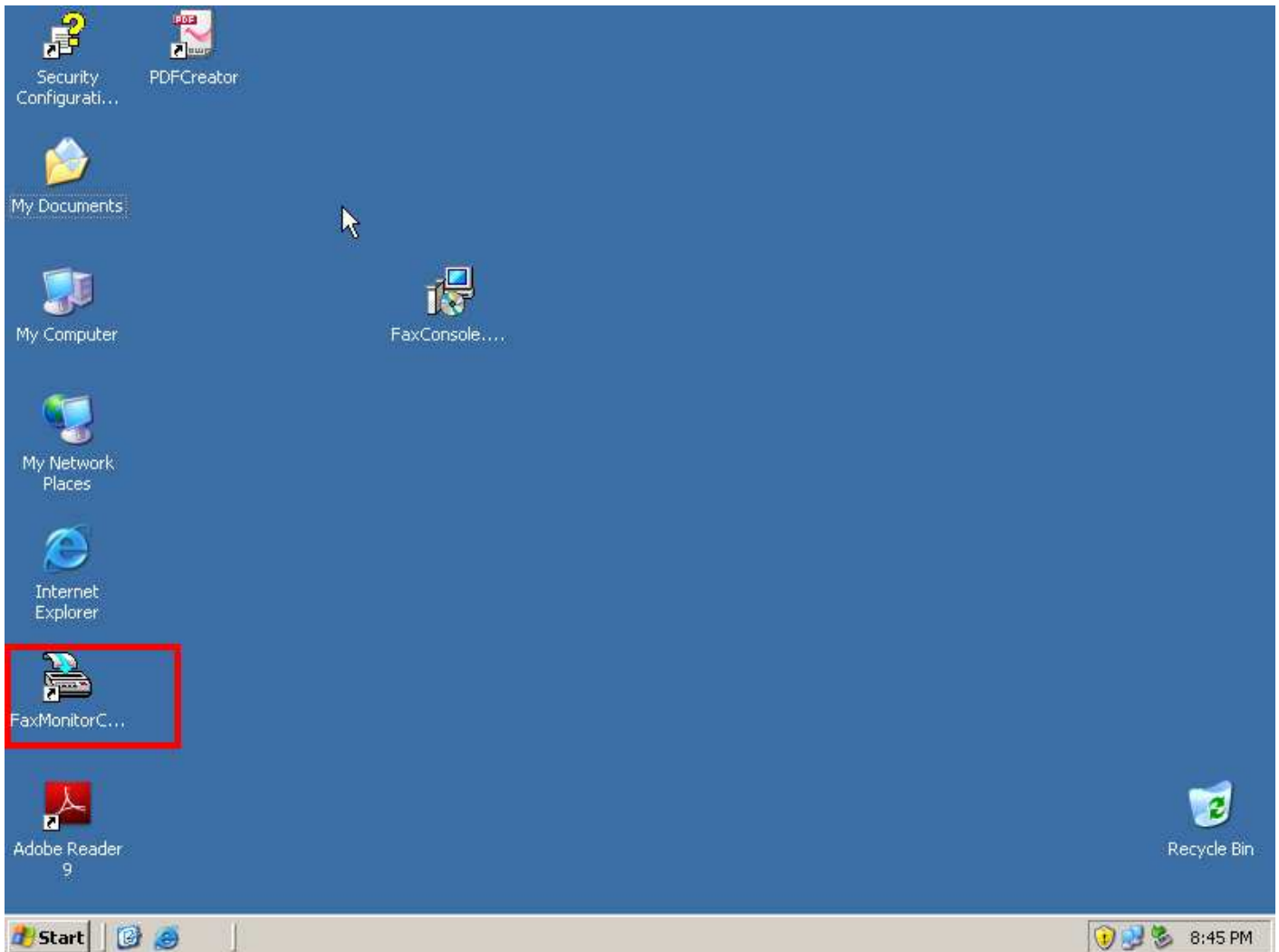


52. Select mysql and then click start the service screen below.



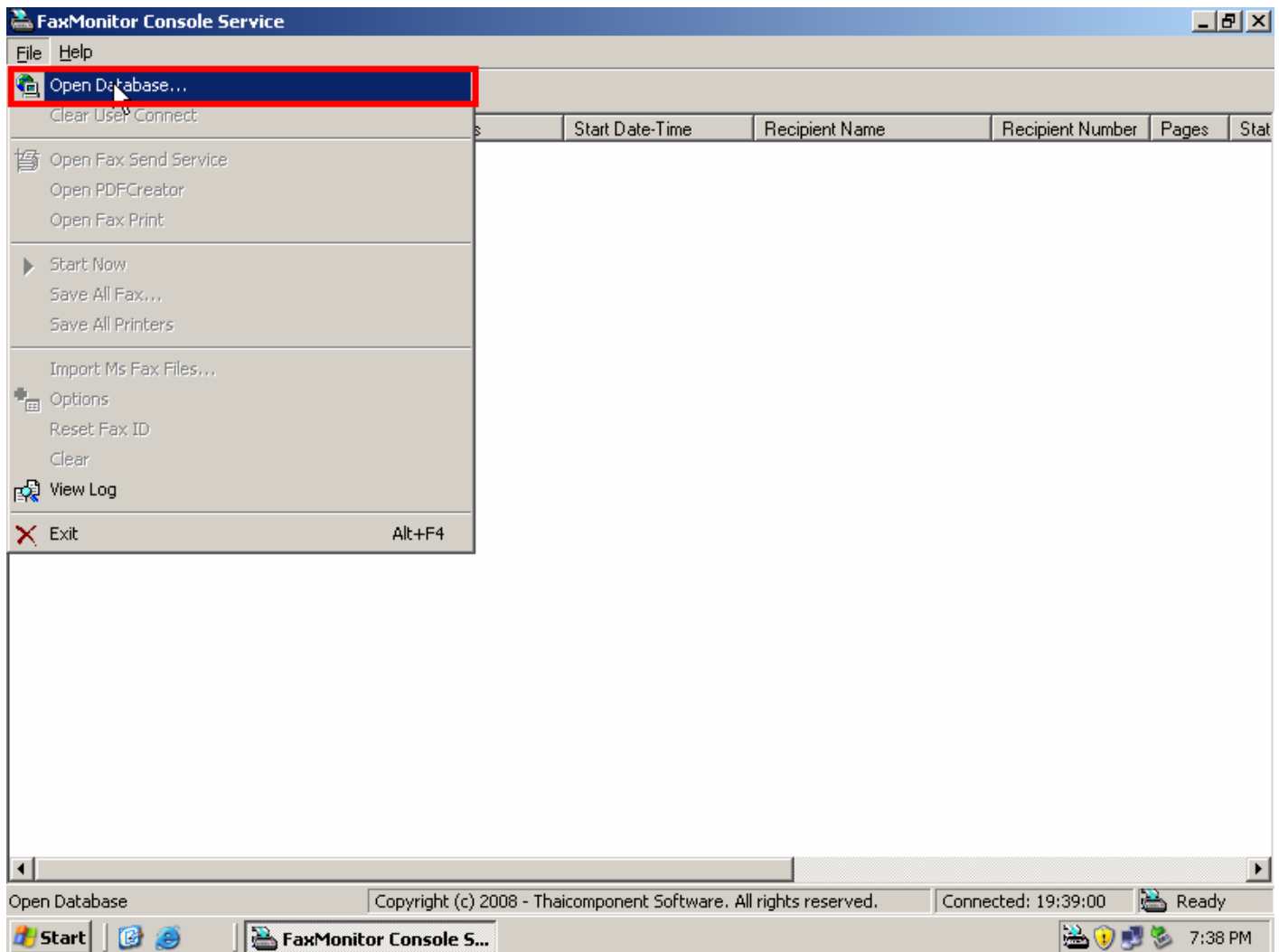


53. Double click FaxMonitorConsole screen below.





54. Go to File -> Open Database... menu screen below.



55. Fill your information and select Trial 30 days and then click Activate license screen below.

**Required for License Keys**

Company Name :

Your Name :

Telephone Number :

E-mail Address :

Serial Number :

☒ Trial 30 days ☐ Commercial

Customer code :

Affiliate ID :

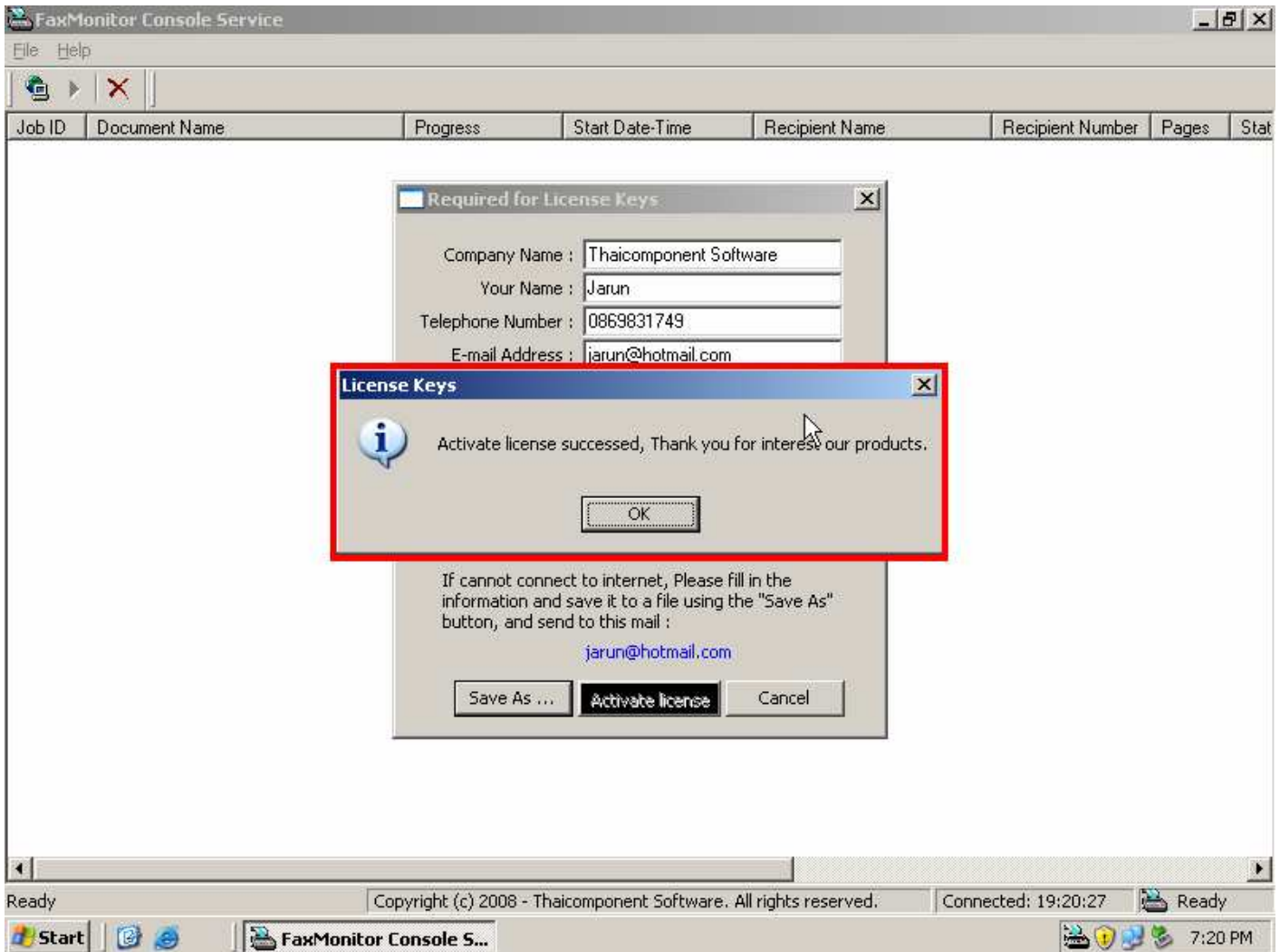
Printer Connect :  Quantity

If cannot connect to internet, Please fill in the information and save it to a file using the "Save As" button, and send to this mail : [jarun@hotmail.com](mailto:jarun@hotmail.com)

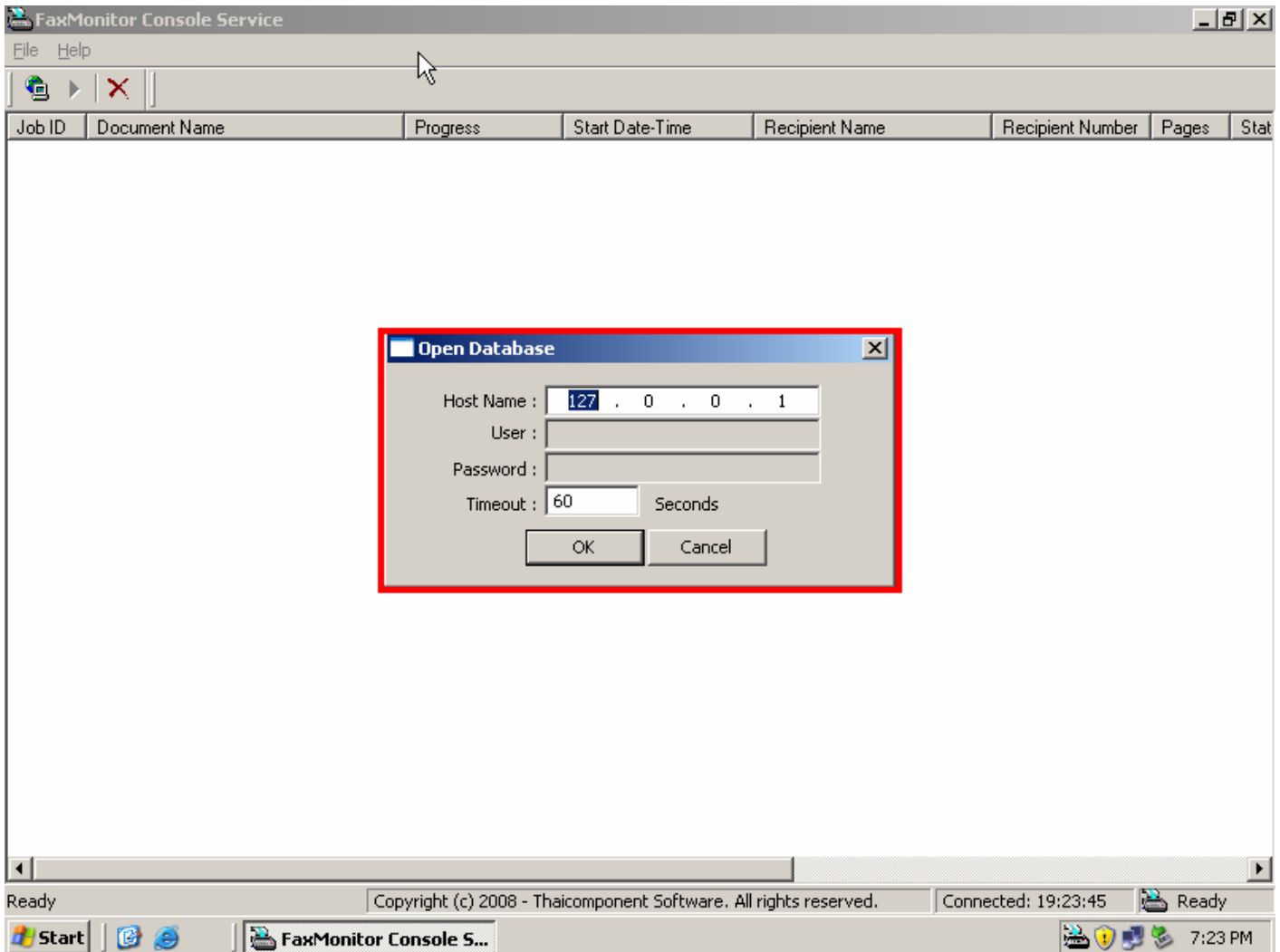
Noted:

Your computer must be connecting to the internet.

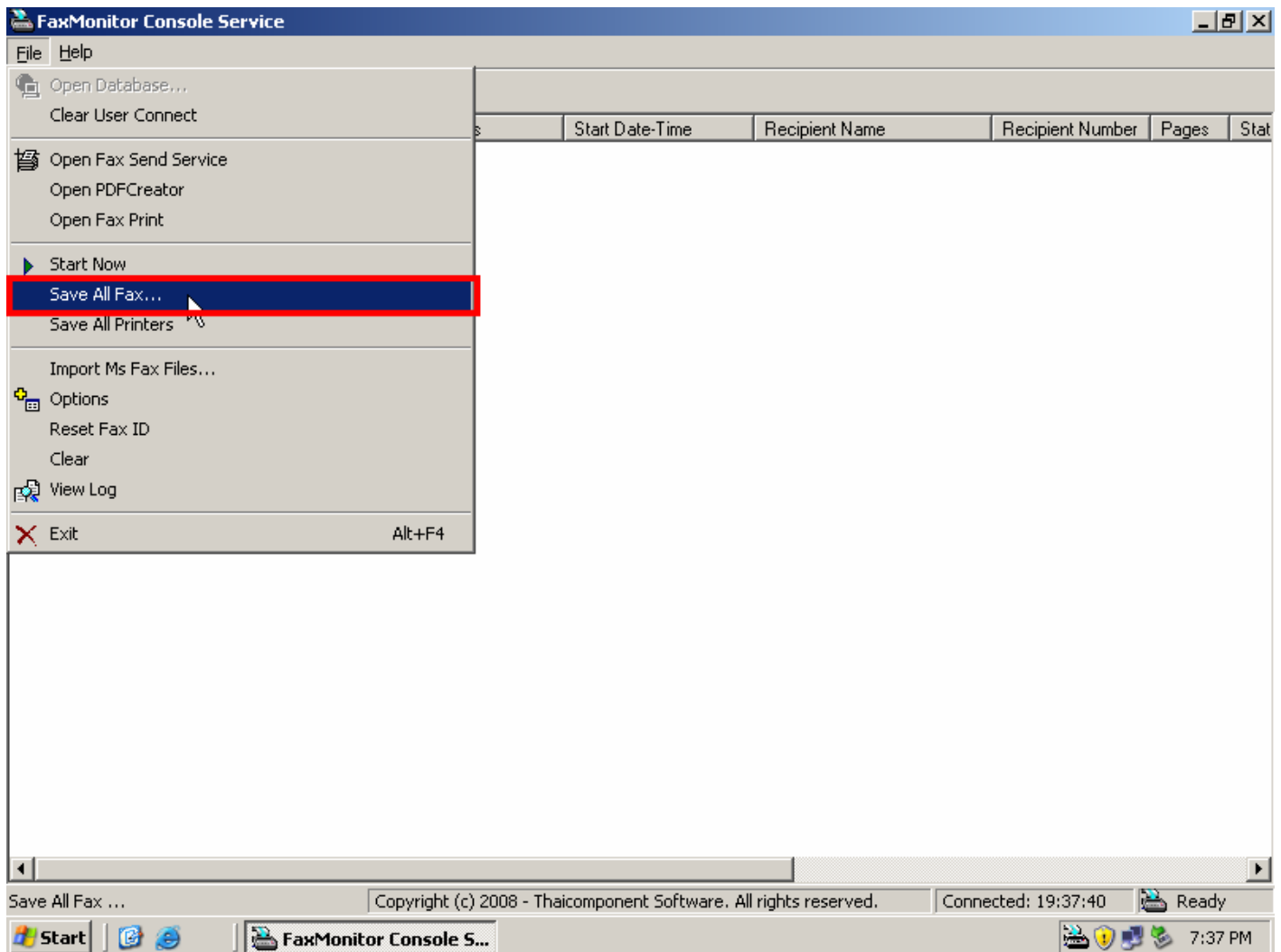
56. Show screen below if you can activate license.



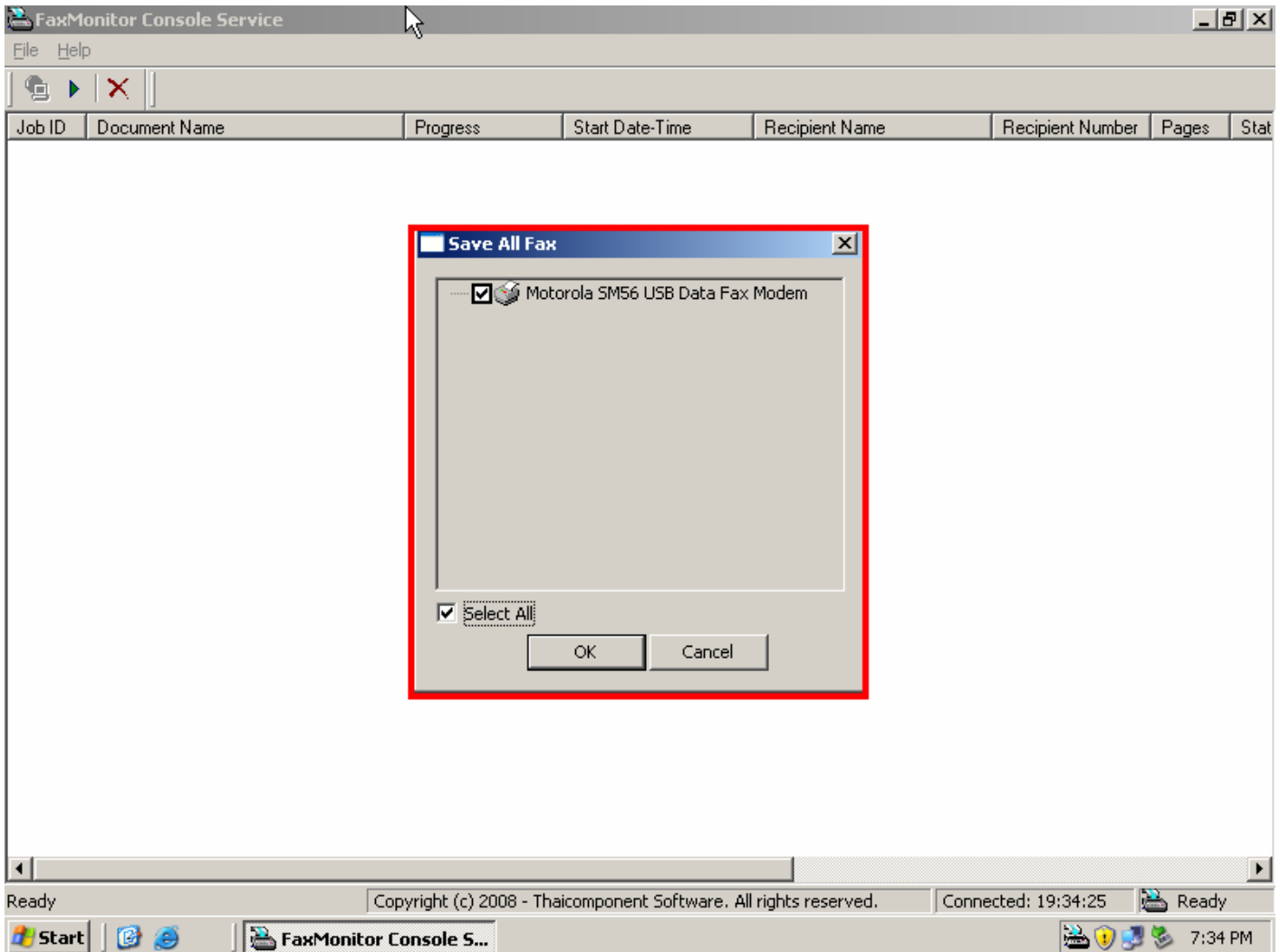
57. Show screen below and then click OK



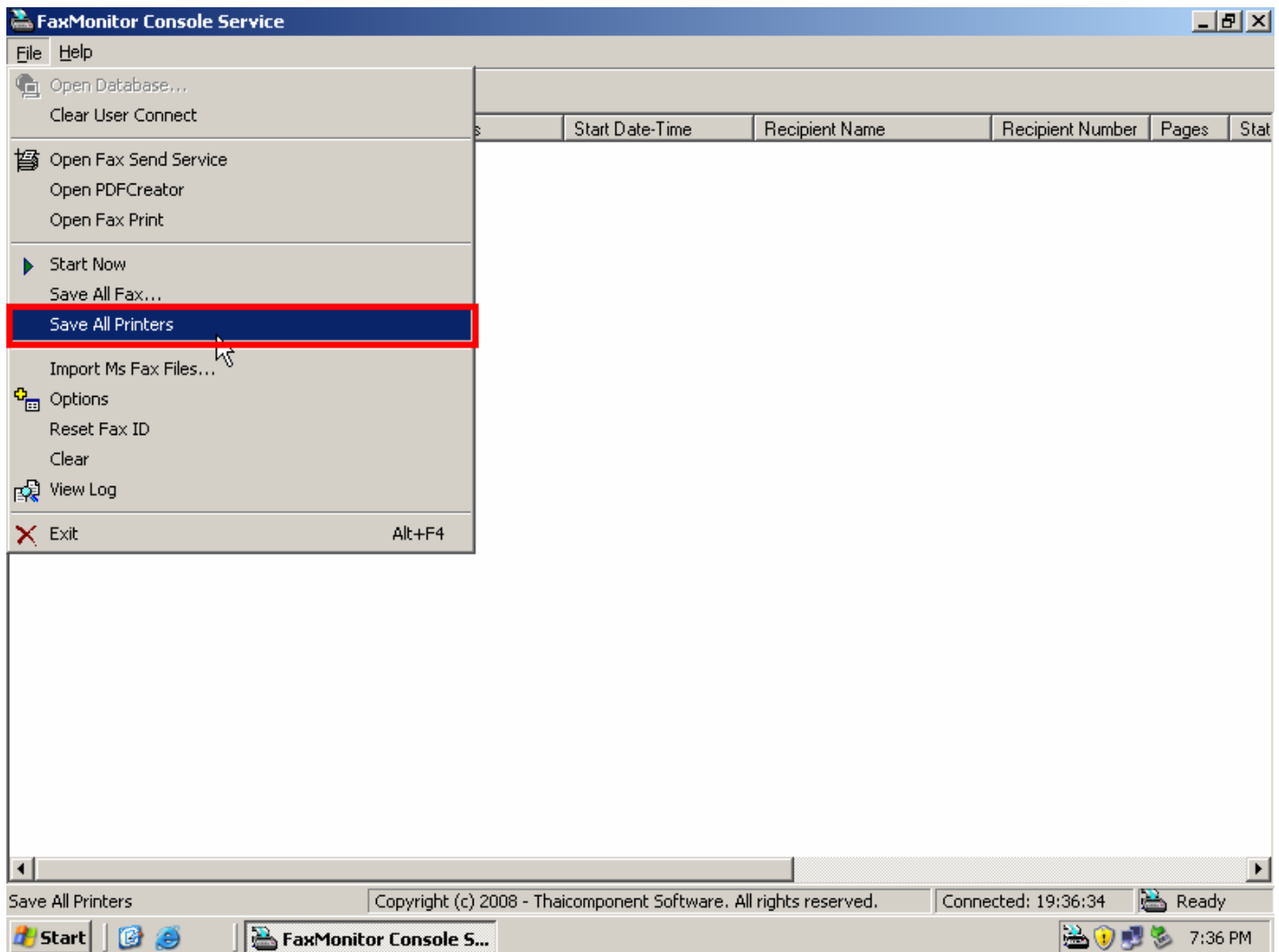
58. Go to Save All Fax... menu screen below.



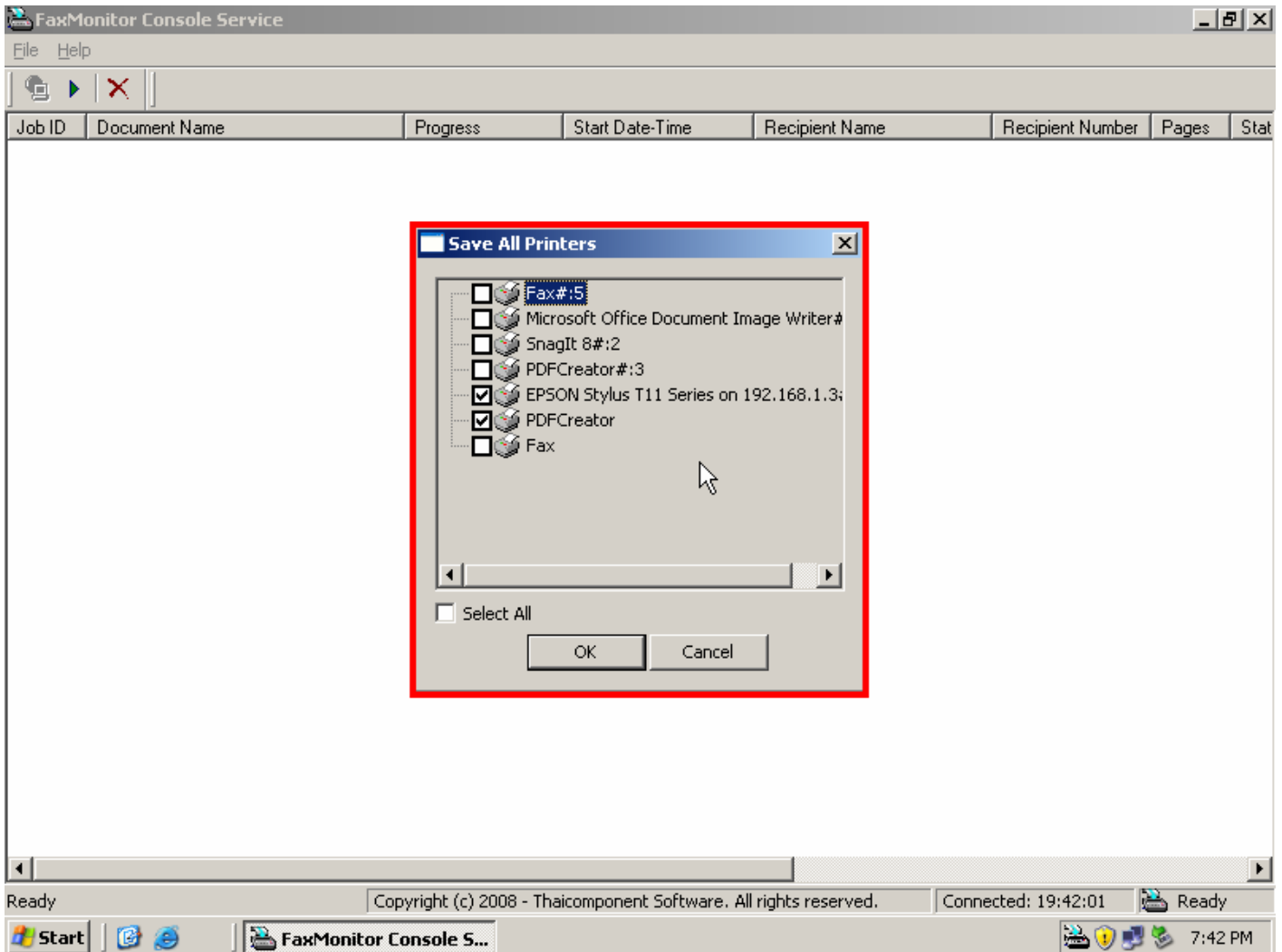
59. Select Modem and then click Ok screen below.



60. Go to Save All Printers menu screen below.



61. Select Printer and then click Ok screen below.

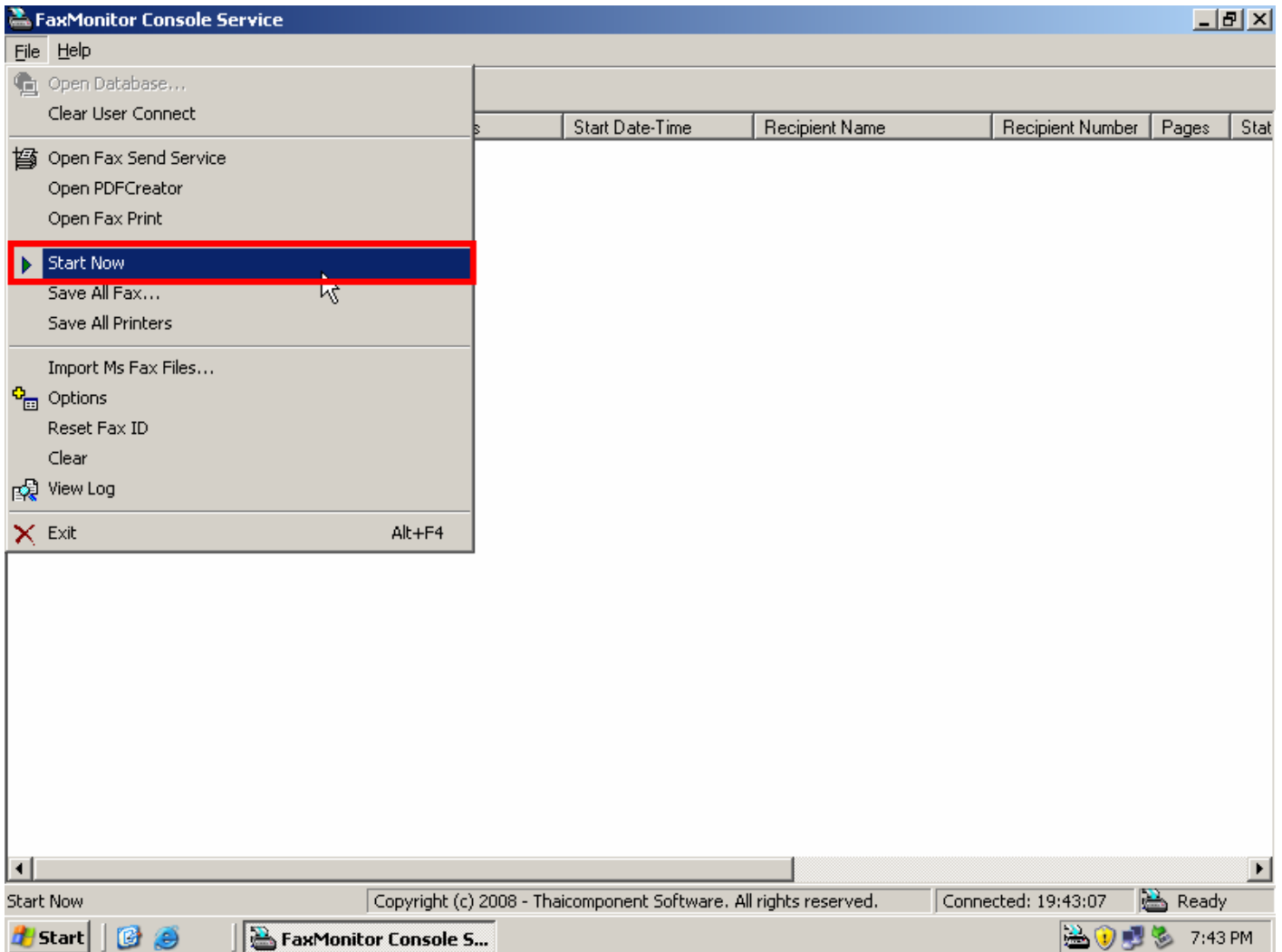


Noted:

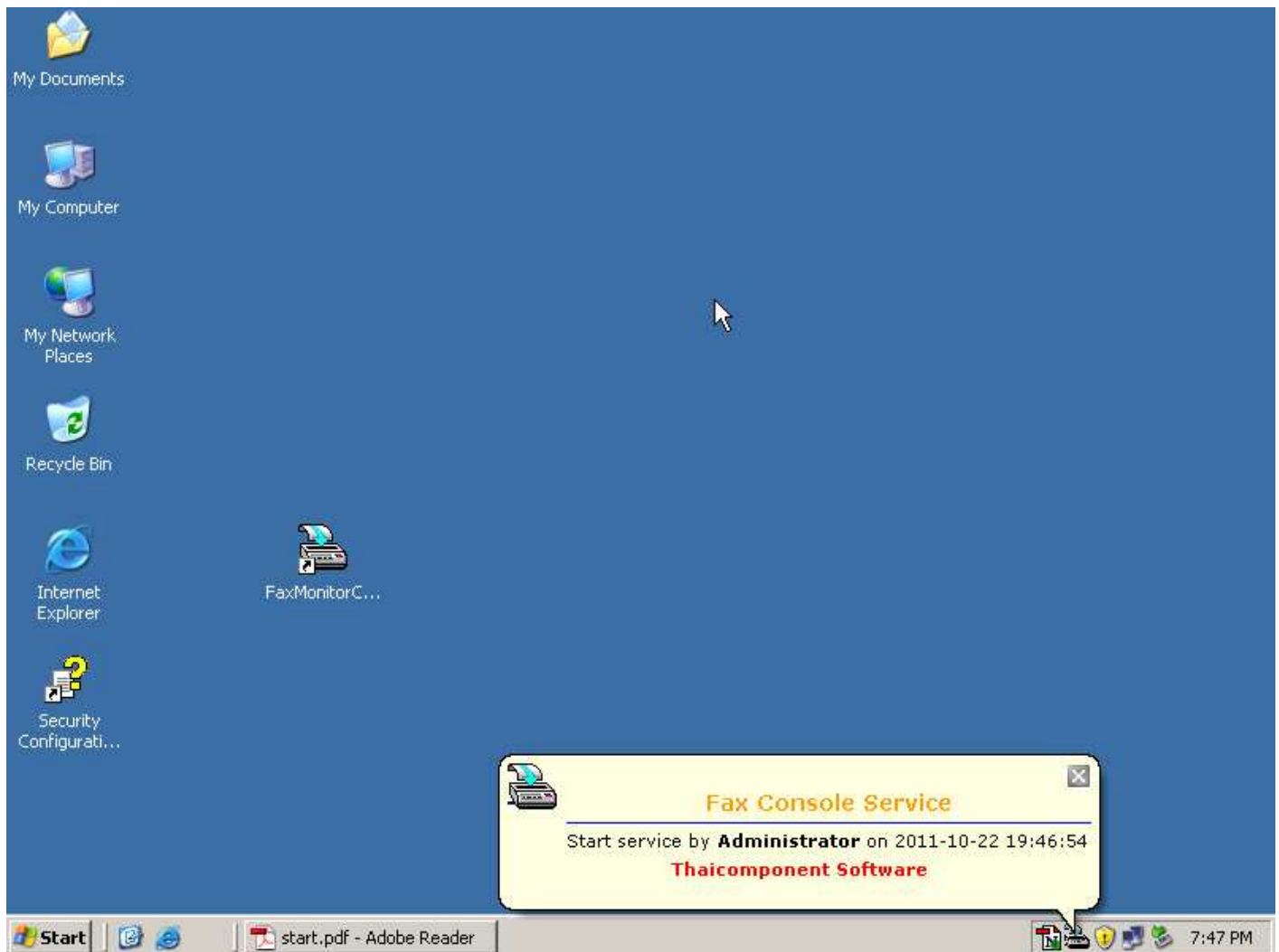
Fax out to printer.



62. Go to Start Now menu screen below.



63. Show screen below for ready used.



**Admin Web Management**

1. Open Web Browser.
2. Enter the <http://localhost:82/fms/> and select **System-Admin**, Enter the User Name and Password and then click **Login**.

**Noted:**

Default login with **Admin** and no password.

- Go to **Modem** Tab show modem list screen below.

Administrator : Admin  
Date : 23/10/2011 08:36:42

Views : Icons

No. : 1  
Modem : Motorola SM56 USB Data Fax Modem  
Number : 025124432  
Print on : None  
Status : Send/Receive

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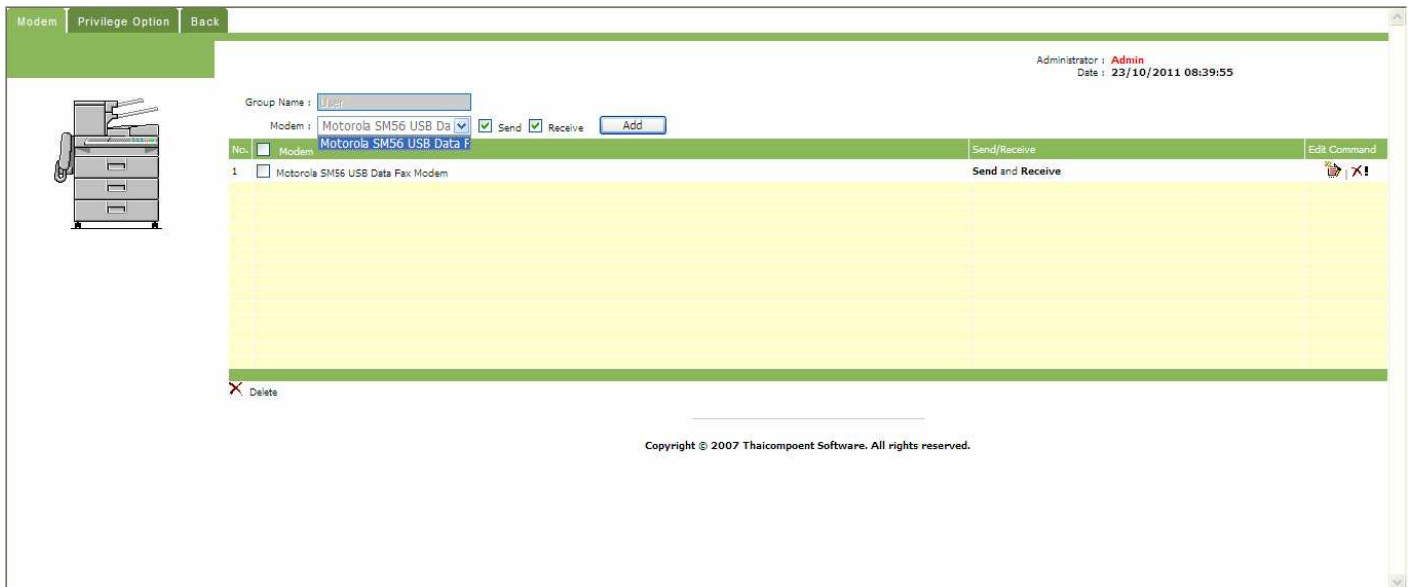
- Go to **Group** Tab for create new group or add modem to group screen below.

Administrator : Admin  
Date : 23/10/2011 08:37:28

Per : All

No.	Group Id	Group Name	Balance (B.)	Per	Date Created	Edit Command
1	2	Inbound	80.00	Unlimited	0000-00-00 00:00:00	
2	3	Outbound	80.00	Unlimited	0000-00-00 00:00:00	
3	1	User	80.00	Unlimited	2009-12-27 17:21:46	

5. Select by each modem to group screen below.



Administrator : Admin  
Date : 23/10/2011 08:39:55

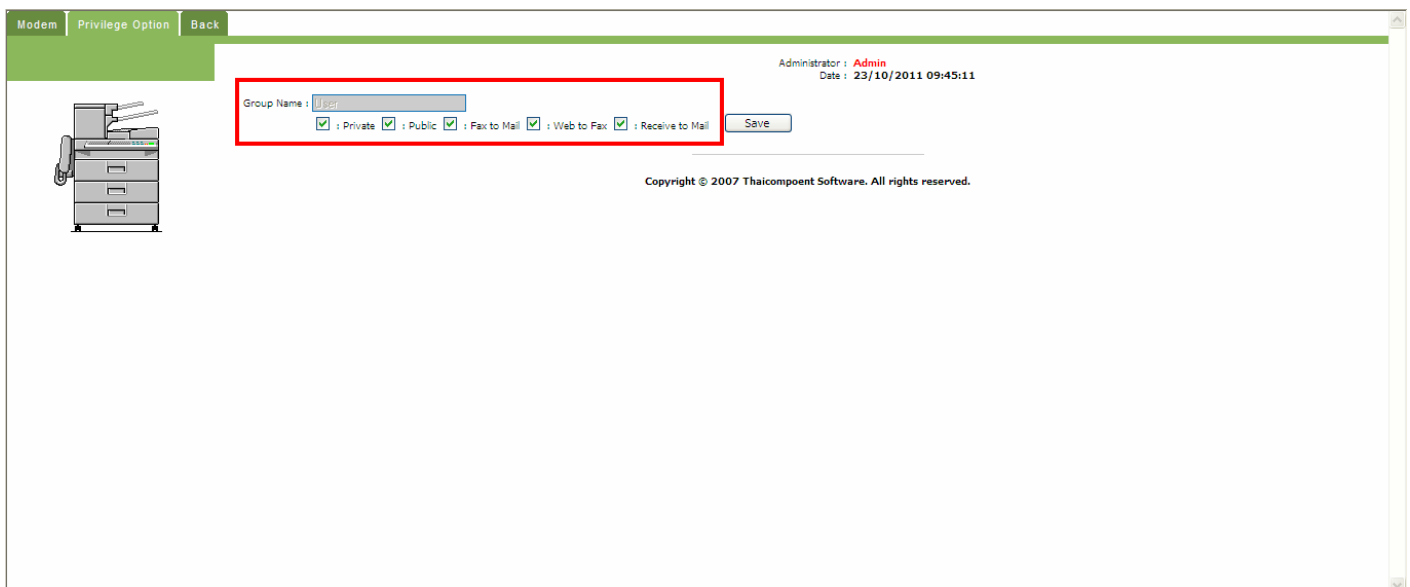
Group Name : User

Modem : Motorola SM56 USB Data ☒ Send ☒ Receive

No.	Modem	Send/Receive	Edit Command
1	Motorola SM56 USB Data Fax Modem	Send and Receive	

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6. Go to Privilege Option Tab then select all configurations setting screen below.



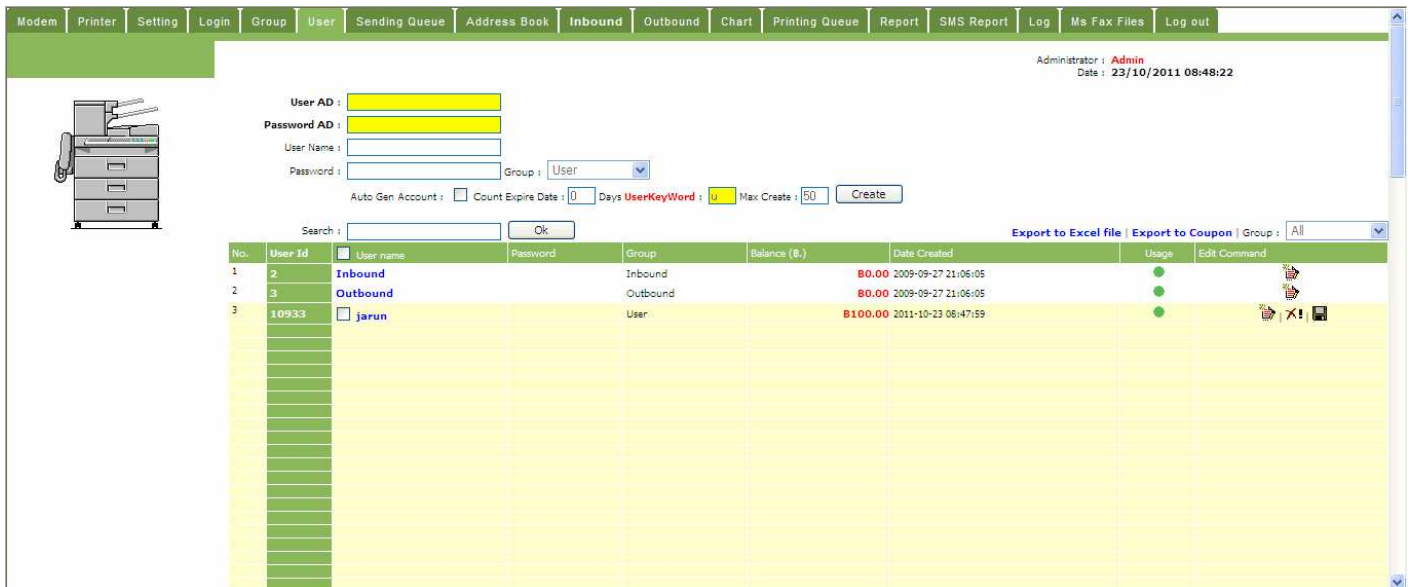
Administrator : Admin  
Date : 23/10/2011 09:45:11

Group Name : User

☒ Private ☒ Public ☒ Fax to Mail ☒ Web to Fax ☒ Receive to Mail

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7. Go to **User** Tab and create new user by group screen below.



No.	User Id	User name	Password	Group	Balance (฿.)	Date Created	Usage	Edit Command
1	2	Inbound		Inbound	80.00	2009-09-27 21:06:05		
2	3	Outbound		Outbound	80.00	2009-09-27 21:06:05		
3	10933	jarun		User	8100.00	2011-10-23 08:47:59		

8. Log out go to main page.

9. Show screen below select **System-User**, Enter the User Name & Password and then Click Login



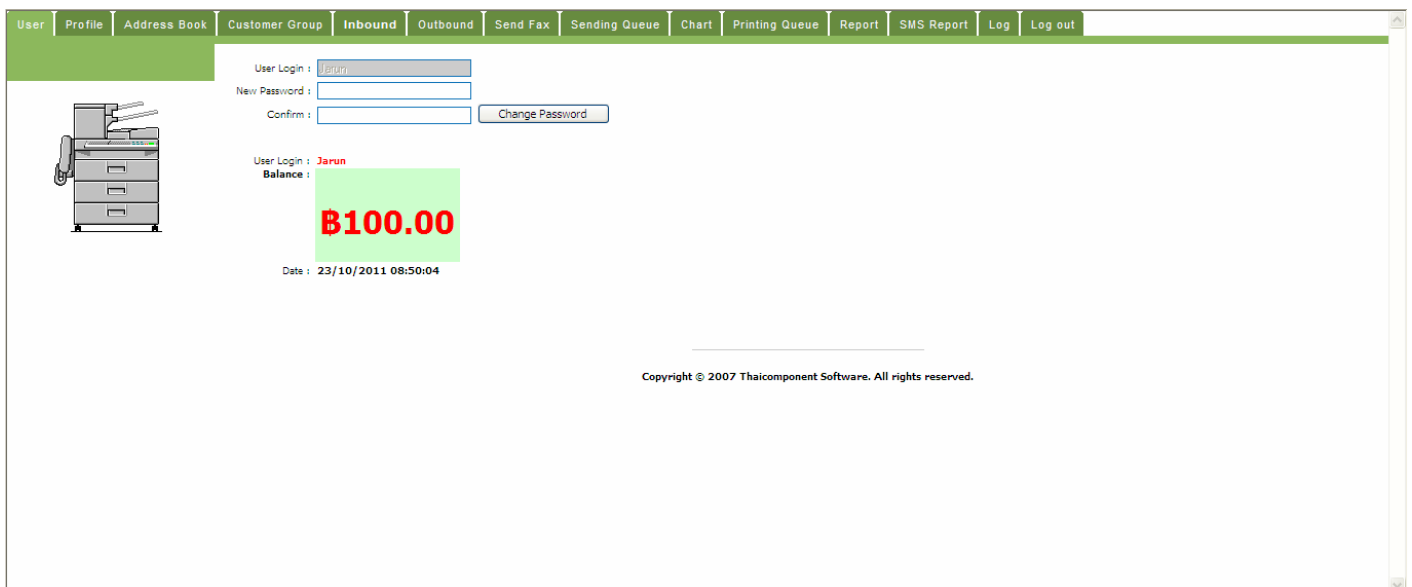
Welcome to Fax Management Console Date: 23/10/2011 Date --> InBound : 0 OutBound : 0 Sending Queue : 0

System: System-User  
Menu Language: English  
User Name: Jarun  
Password:

Login Clear

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10. Show user login screen below.



User Profile Address Book Customer Group Inbound Outbound Send Fax Sending Queue Chart Printing Queue Report SMS Report Log Log out

User Login : Jarun  
New Password :   
Confirm :  Change Password

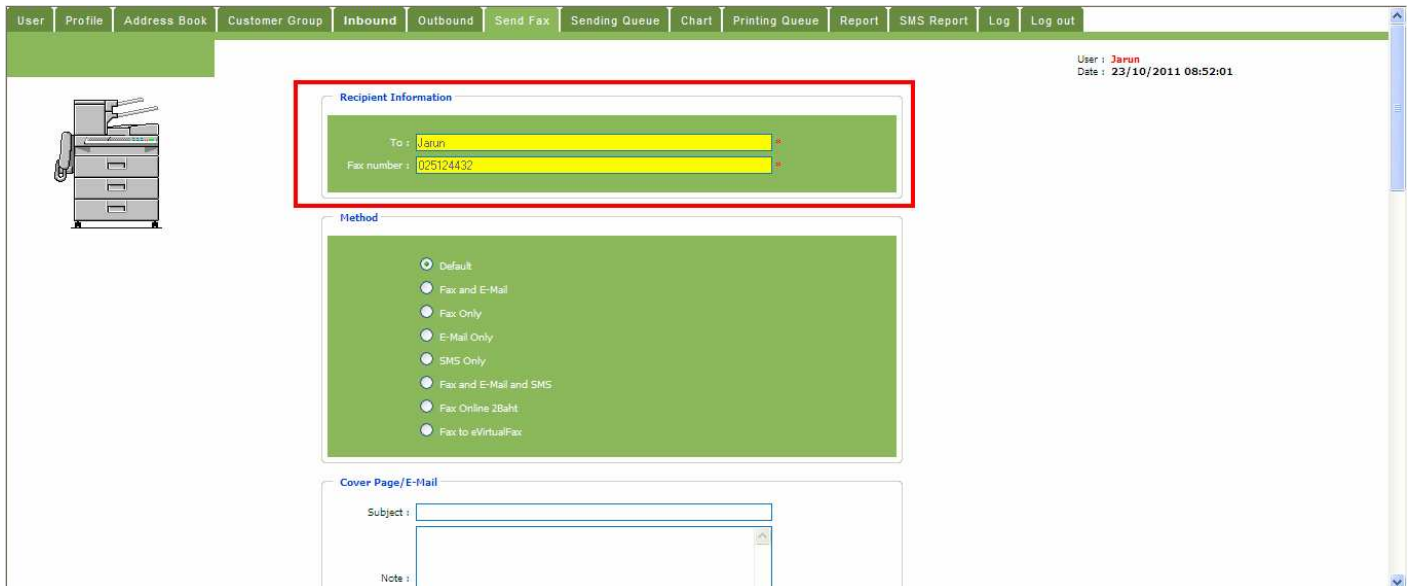
User Login : Jarun  
Balance : **B100.00**

Date : 23/10/2011 08:50:04

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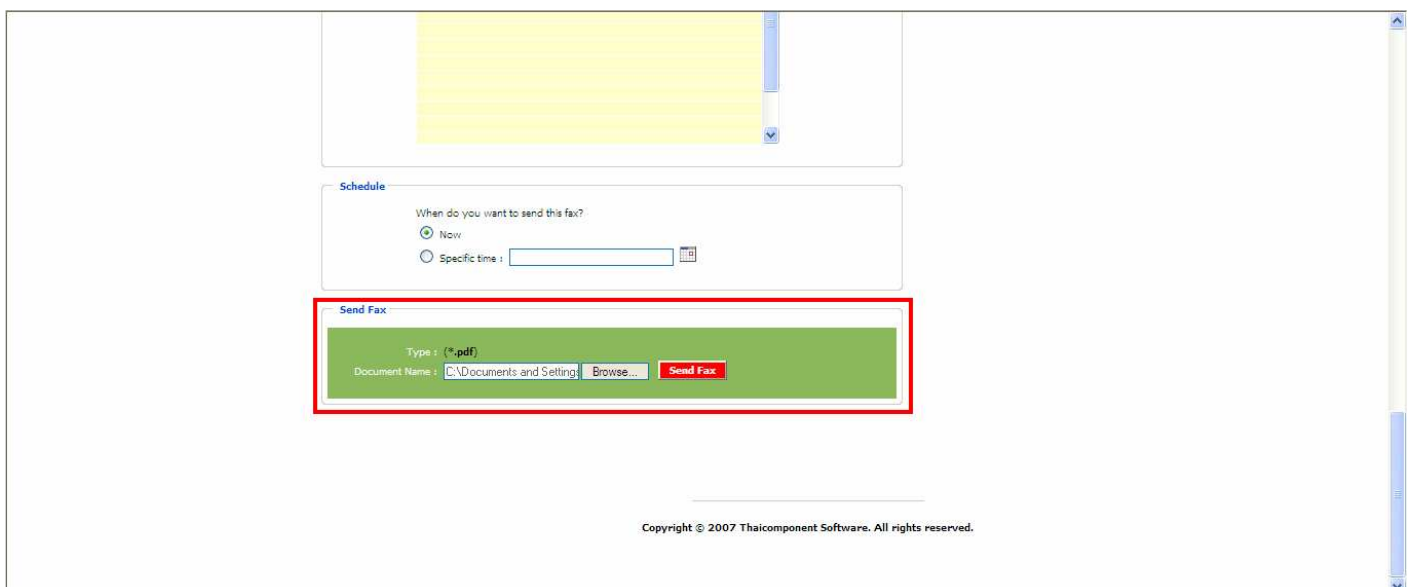
11. Go to **Send Fax** Tab for test send fax screen below.

- Fill Recipient Information



The screenshot shows the 'Send Fax' tab in the software. The top navigation bar includes: User, Profile, Address Book, Customer Group, Inbound, Outbound, Send Fax, Sending Queue, Chart, Printing Queue, Report, SMS Report, Log, and Log out. On the left is an icon of a fax machine. The main content area has a green header with the text 'User: Jaturun' and 'Date: 23/10/2011 08:52:01'. Below this, the 'Recipient Information' section is highlighted with a red box. It contains two yellow input fields: 'To: Jaturun' and 'Fax number: 025124432'. Below this is the 'Method' section with a list of radio buttons: Default (selected), Fax and E-Mail, Fax Only, E-Mail Only, SMS Only, Fax and E-Mail and SMS, Fax Online 2Baht, and Fax to eVirtualFax. At the bottom is the 'Cover Page/E-Mail' section with a 'Subject' field and a 'Note' field.

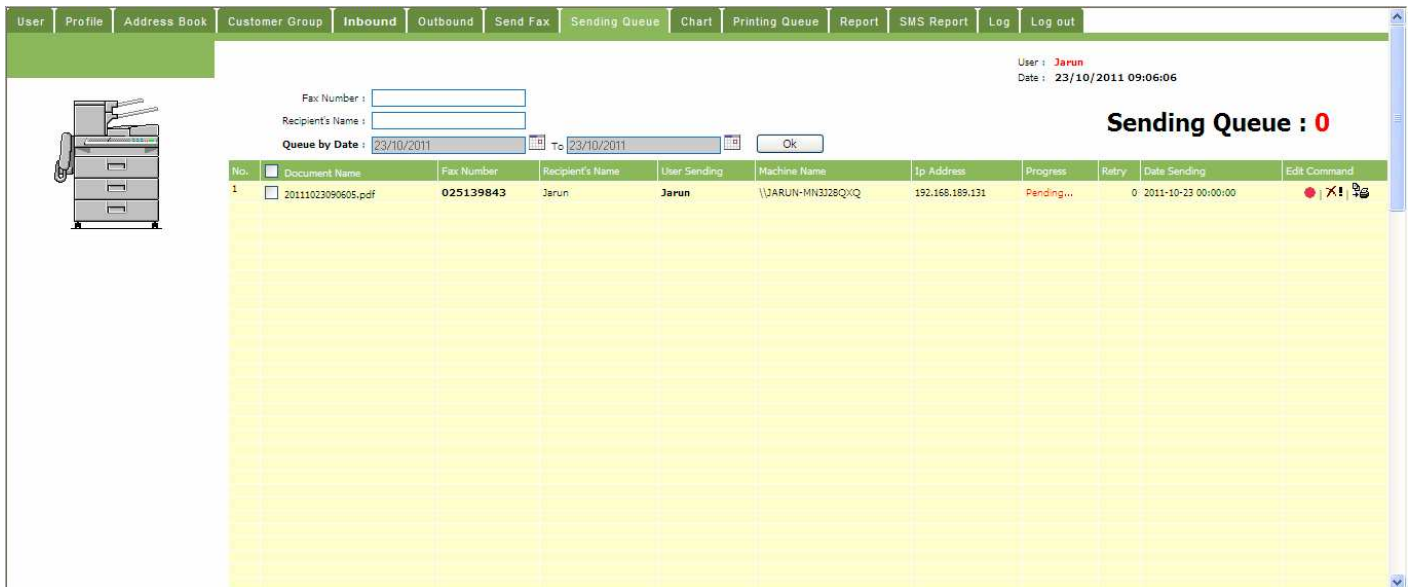
- Browse your document and then click **Send Fax** screen below.



The screenshot shows the 'Send Fax' screen. At the top is a yellow sticky note. Below it is the 'Schedule' section with the text 'When do you want to send this fax?'. It has two radio buttons: 'Now' (selected) and 'Specific time:'. Below this is the 'Send Fax' section, which is highlighted with a red box. It contains a 'Type: (\*.pdf)' label and a 'Document Name: C:\Documents and Settings\ Browse...' field. To the right of the 'Document Name' field is a red 'Send Fax' button. At the bottom of the screen is the copyright notice: 'Copyright © 2007 Thaicomponent Software. All rights reserved.'



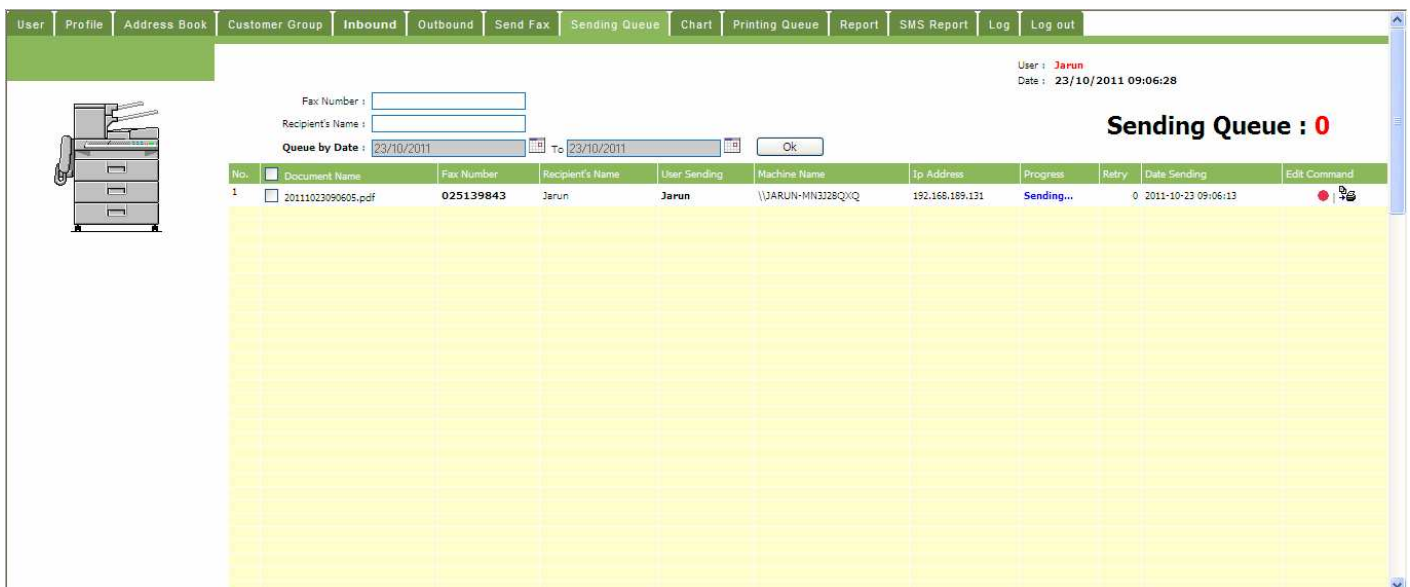
12. Page direct to Sending Queue Tab screen below.



User : Jarun  
Date : 23/10/2011 09:06:06

**Sending Queue : 0**

No.	Document Name	Fax Number	Recipient's Name	User Sending	Machine Name	Ip Address	Progress	Retry	Date Sending	Edit Command
1	20111023090605.pdf	025139843	Jarun	Jarun	\\JARUN-MN328Q\Q	192.168.189.131	Pending...	0	2011-10-23 00:00:00	[X] [E]

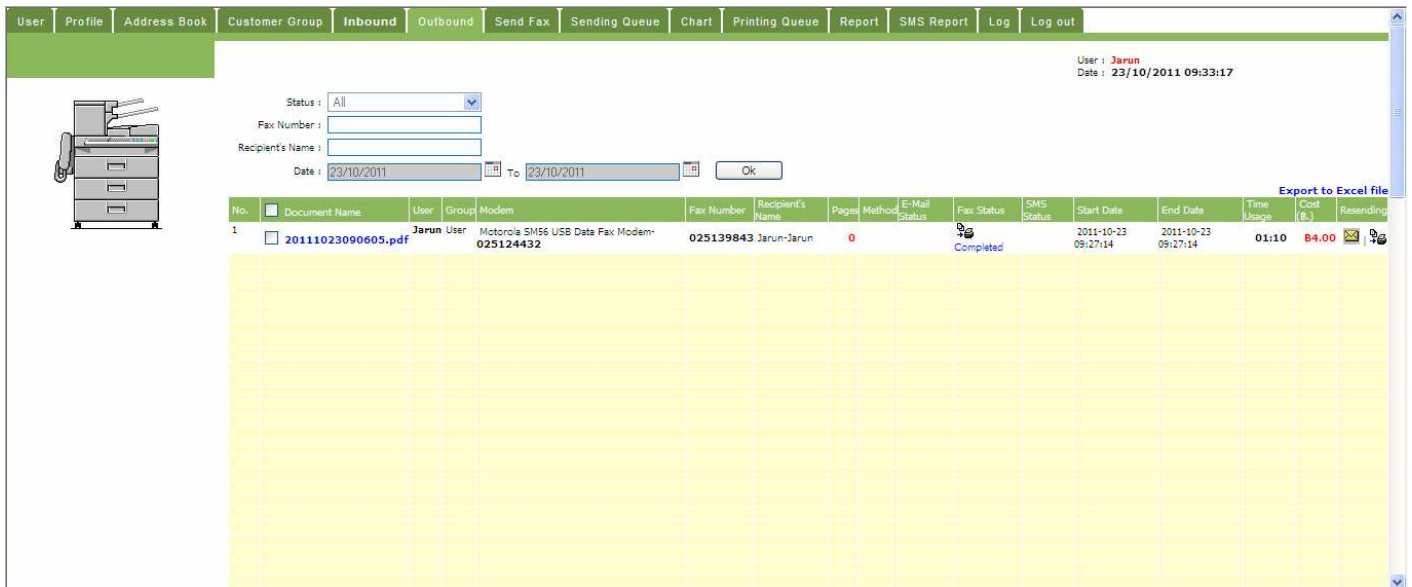


User : Jarun  
Date : 23/10/2011 09:06:28

**Sending Queue : 0**

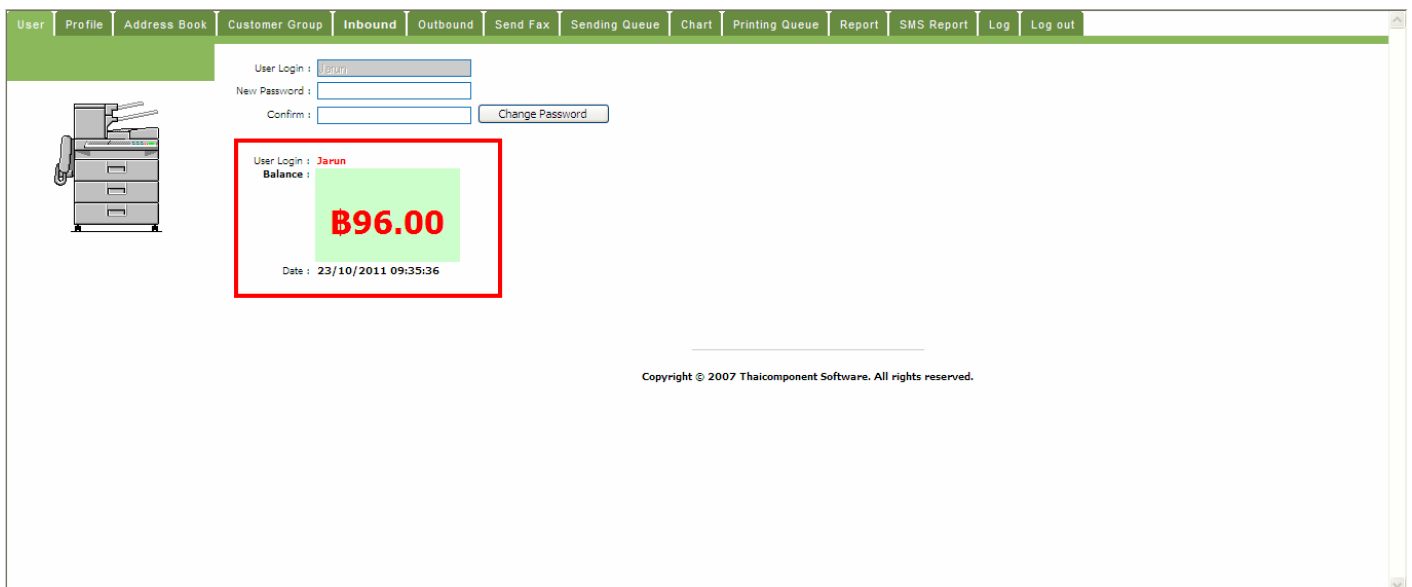
No.	Document Name	Fax Number	Recipient's Name	User Sending	Machine Name	Ip Address	Progress	Retry	Date Sending	Edit Command
1	20111023090605.pdf	025139843	Jarun	Jarun	\\JARUN-MN328Q\Q	192.168.189.131	Sending...	0	2011-10-23 09:06:13	[X] [E]

13. Go to Outbound Tab screen below.



No.	Document Name	User	Group	Modem	Fax Number	Recipient's Name	Pages	Method	E-Mail Status	Fax Status	SMS Status	Start Date	End Date	Time Usage	Cost (฿.)	Resending
1	20111023090605.pdf	Jarun User		Motorola SM56 USB Data Fax Modem	025139843	Jarun-Jarun	0			Completed		2011-10-23 09:27:14	2011-10-23 09:27:14	01:10	฿4.00	

14. Go to User Tab show balance screen below.



User Login: Jarun  
 New Password:   
 Confirm:   
 Change Password

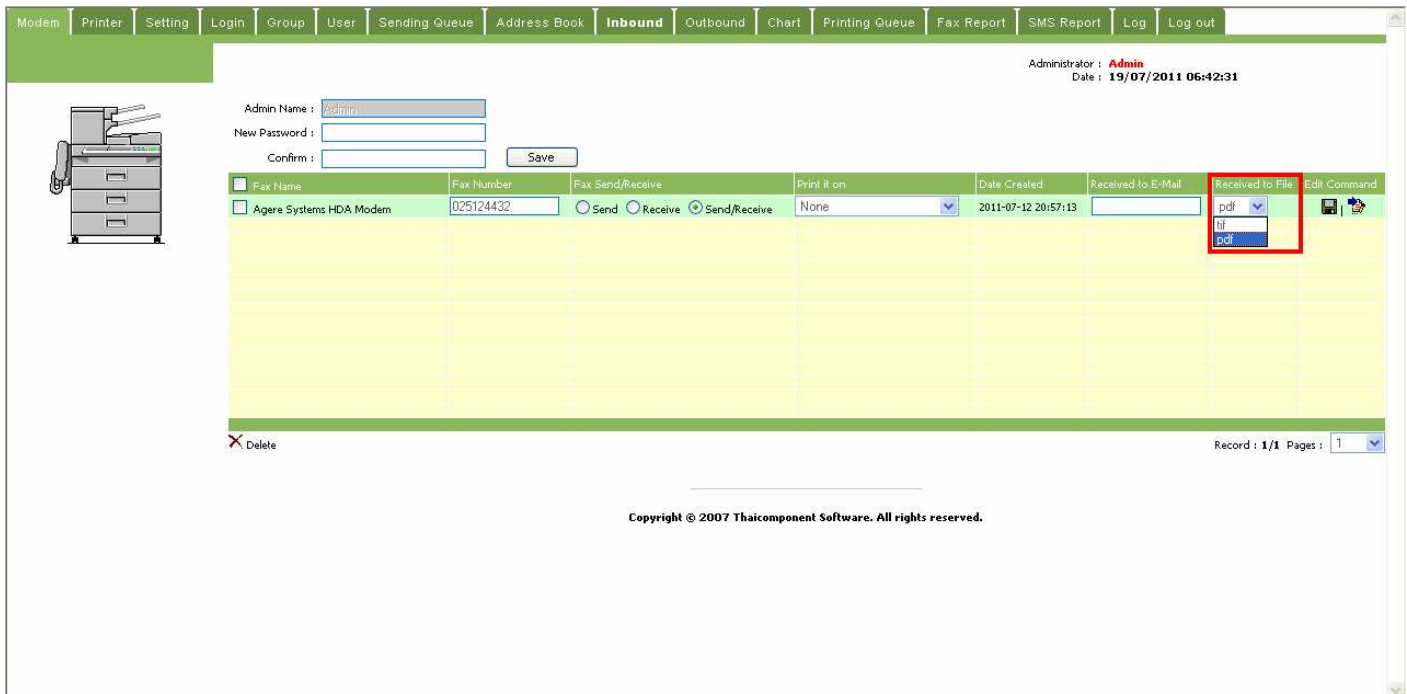
User Login: Jarun  
 Balance: **฿96.00**  
 Date: 23/10/2011 09:35:36

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## Question – Answer

### Admin Guide

1. Set fax receives to pdf.
- Go to **Modem** Tab and select by each Modem and then change the Received to file to pdf screen below.



Administrator : Admin  
Date : 19/07/2011 06:42:31

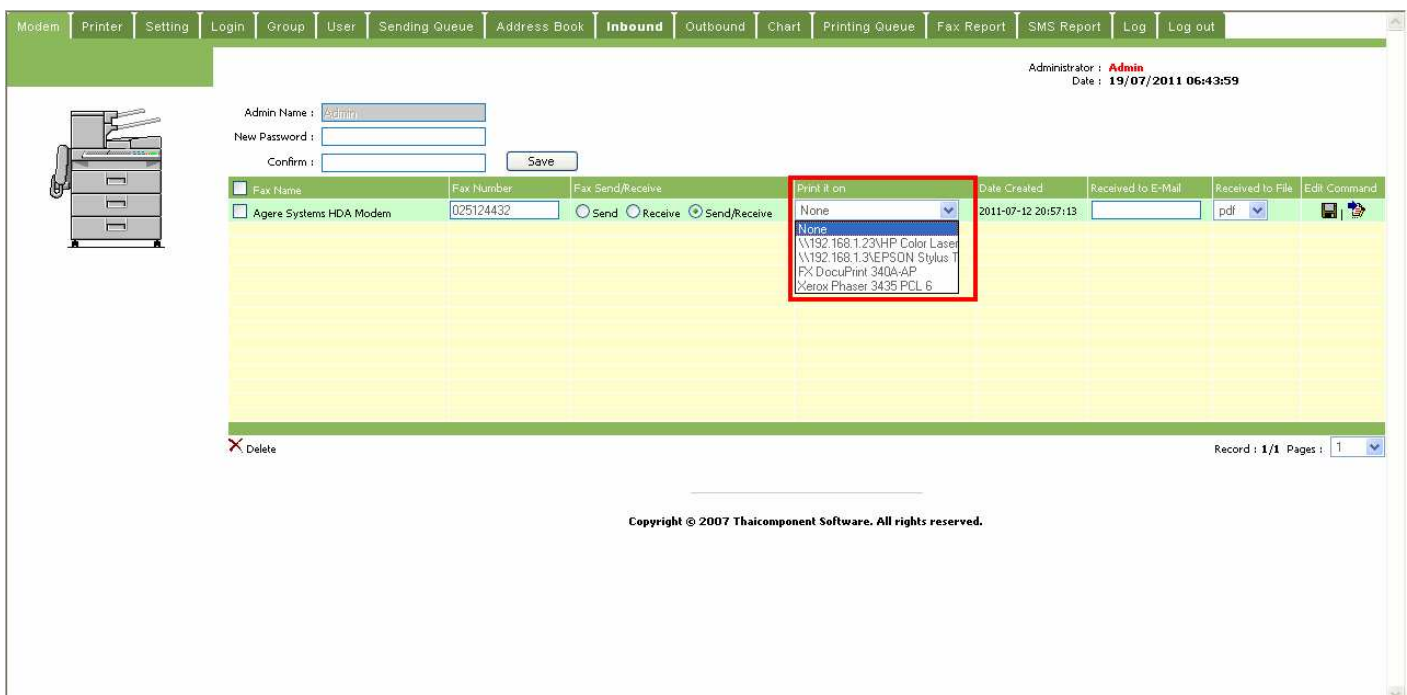
Admin Name : Admin  
New Password :  
Confirm : Save

Fax Name	Fax Number	Fax Send/Receive	Print it on	Date Created	Received to E-Mail	Received to File	Edit Command
<input type="checkbox"/> Agere Systems HDA Modem	025124432	<input type="radio"/> Send <input type="radio"/> Receive <input checked="" type="radio"/> Send/Receive	None	2011-07-12 20:57:13		pdf tif pdf	

Record : 1/1 Pages : 1

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2. Receive fax to printer.
- Go to **Modem** Tab and select by each Modem and then select printer list from **Print it on** screen below.



Administrator : Admin  
Date : 19/07/2011 06:43:59

Admin Name : Admin  
New Password :  
Confirm : Save

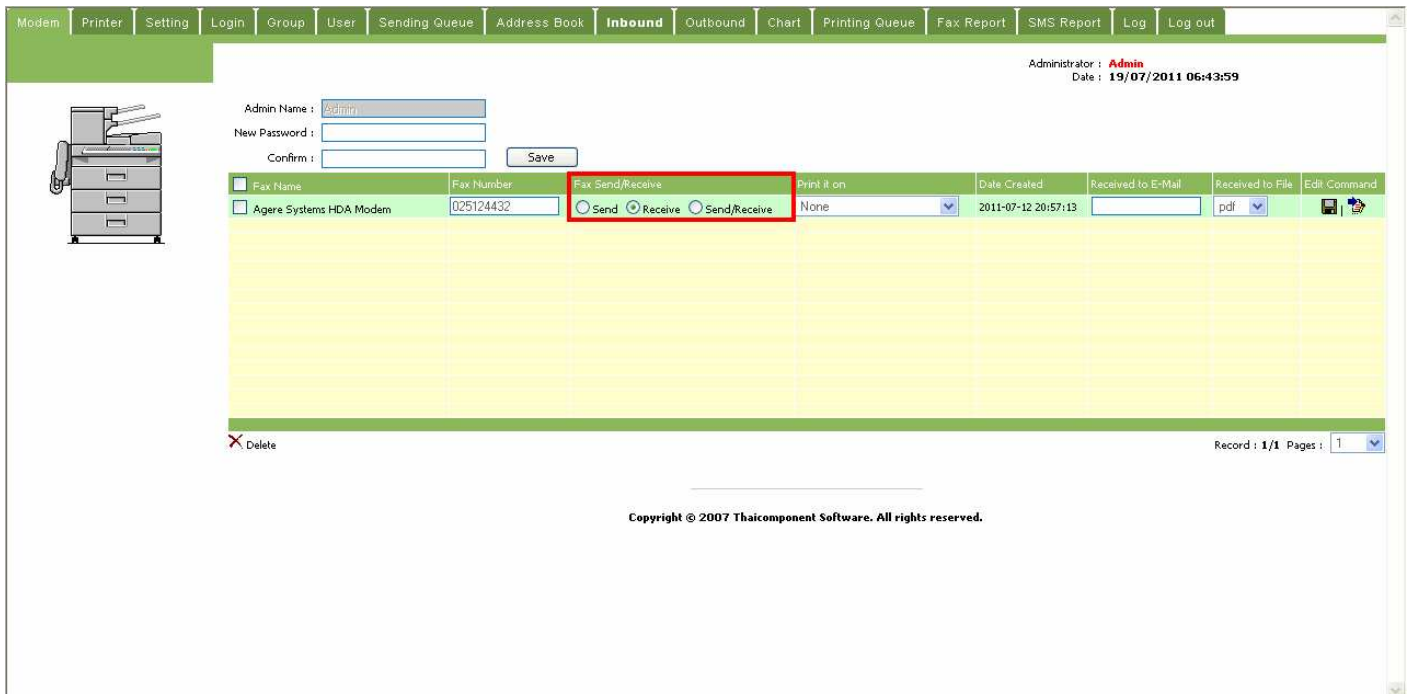
Fax Name	Fax Number	Fax Send/Receive	Print it on	Date Created	Received to E-Mail	Received to File	Edit Command
<input type="checkbox"/> Agere Systems HDA Modem	025124432	<input type="radio"/> Send <input type="radio"/> Receive <input checked="" type="radio"/> Send/Receive	None W192.168.1.23 VHP Color Laser W192.168.1.3 EPSON Stylus T FX DocuPrint 3404-4P Xerox Phaser 3435 PCL 6	2011-07-12 20:57:13		pdf	

Record : 1/1 Pages : 1

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3. Set Modem for receive fax only.

- Go to **Modem** Tab and select by each Modem and then set Modem to **receive** screen below.



Administrator : **Admin**  
Date : 19/07/2011 06:43:59

Admin Name :   
New Password :   
Confirm :

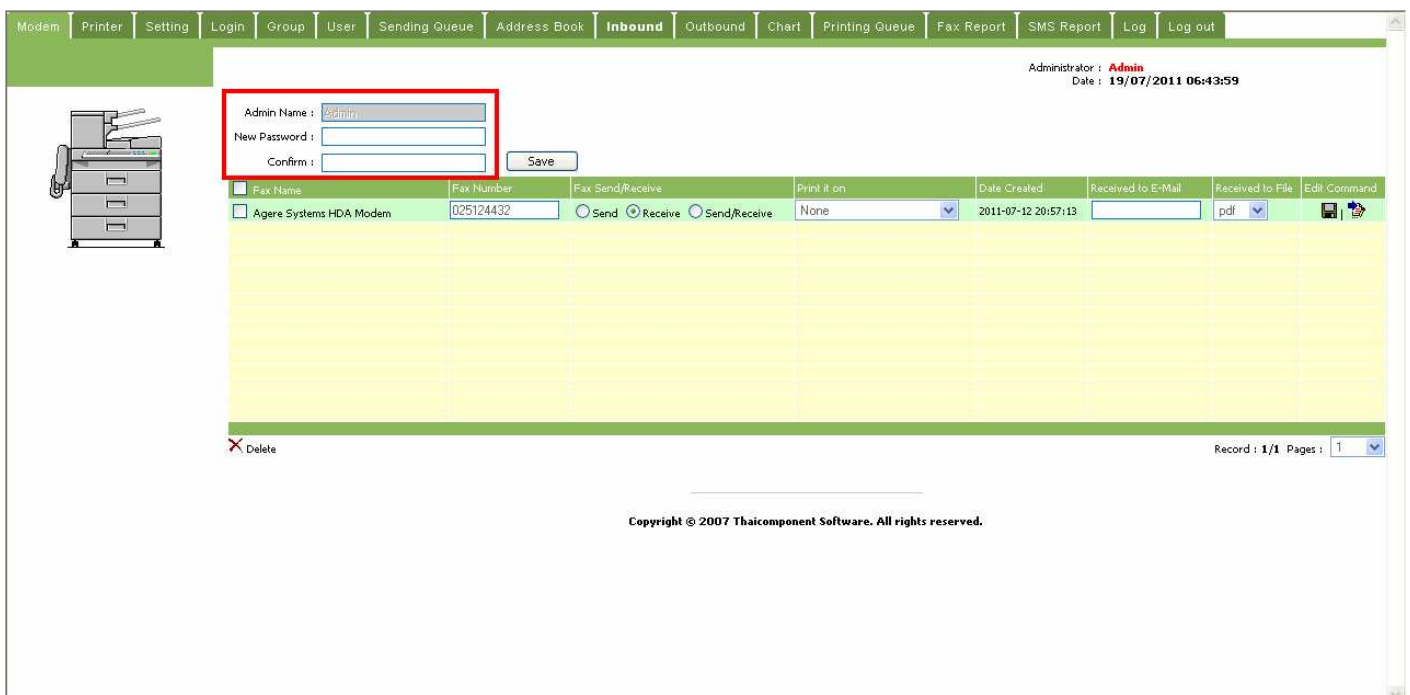
Fax Name	Fax Number	Fax Send/Receive	Print it on	Date Created	Received to E-Mail	Received to File	Edit Command
<input type="checkbox"/> Agere Systems HDA Modem	025124432	<input type="radio"/> Send <input checked="" type="radio"/> Receive <input type="radio"/> Send/Receive	None	2011-07-12 20:57:13		pdf	

Record : 1/1 Pages : 1

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4. How to admin change password?

- Go to **Modem** Tab and enter your new password screen below.



Administrator : **Admin**  
Date : 19/07/2011 06:43:59

Admin Name :   
New Password :   
Confirm :

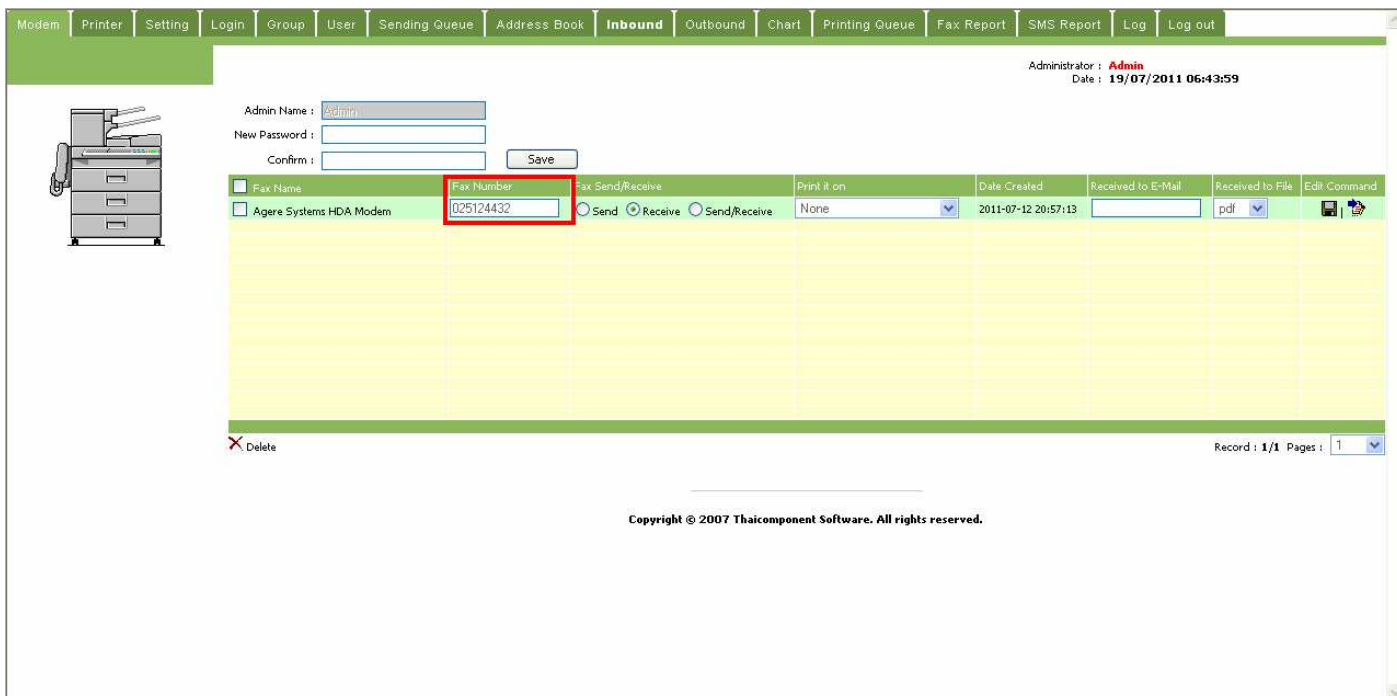
Fax Name	Fax Number	Fax Send/Receive	Print it on	Date Created	Received to E-Mail	Received to File	Edit Command
<input type="checkbox"/> Agere Systems HDA Modem	025124432	<input type="radio"/> Send <input checked="" type="radio"/> Receive <input type="radio"/> Send/Receive	None	2011-07-12 20:57:13		pdf	

Record : 1/1 Pages : 1

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5. Set header from fax document sending with fax number.

- Go to **Modem** Tab and then select by each Modem and then fill fax number screen below.



Administrator : Admin  
Date : 19/07/2011 06:43:59

Admin Name : Admin  
New Password :  
Confirm : Save

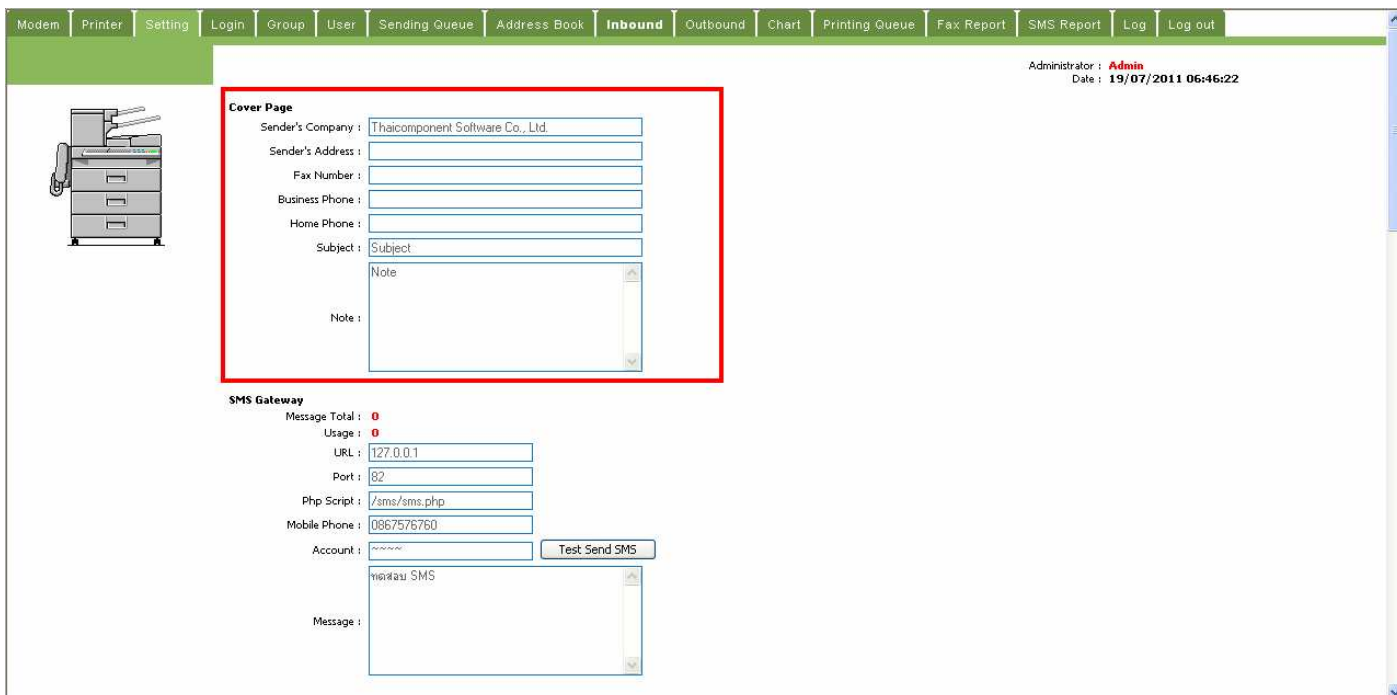
Fax Name	Fax Number	Fax Send/Receive	Print it on	Date Created	Received to E-Mail	Received to File	Edit Command
<input type="checkbox"/> Agere Systems HDA Modem	1025124432	<input type="radio"/> Send <input checked="" type="radio"/> Receive <input type="radio"/> Send/Receive	None	2011-07-12 20:57:13		pdf	

Record : 1/1 Pages : 1

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6. Set company fax information.

- Go to **Setting** Tab and fill company information screen below.



Administrator : Admin  
Date : 19/07/2011 06:46:22

**Cover Page**

Sender's Company : Thaicomponent Software Co., Ltd.  
Sender's Address :  
Fax Number :  
Business Phone :  
Home Phone :  
Subject :  
Note :

**SMS Gateway**

Message Total : 0  
Usage : 0  
URL : 127.0.0.1  
Port : 82  
Php Script : /sms/sms.php  
Mobile Phone : 0867576760  
Account :  
Test Send SMS  
Message :

7. Set SMTP server for send fax to E-mail.

- Go to **Setting** Tab and then fill your information SMTP server screen below.

**External Mail Server**

Smtp Mail Server : mail.thaicomponent.com \*

Port : 25 \*

E-Mail : support@thaicomponent.com \*

User Login : support@thaicomponent.com \*

Password : password \*

Security Type : None Test Send Mail

Domain Name	Smtp Mail Server	Security Type	Port
gmail.com	smtp.gmail.com	TLS	587
gmail.com	smtp.gmail.com	SSL	465
hotmail.com	smtp.live.com	TLS	25
aol.com	smtp.aol.com	TLS	587
yahoo.com	plus.smtp.mail.yahoo.com	SSL	465

**Internal Mail Server**

Smtp Mail Server : localhost \*

Port : 25 \*

E-Mail : support@localhost Test Send Mail

**Mail Send Info**

Subject :

Note :

**Mail Receive Info**

Subject :

Note :

8. Set dial number.

- Go to **Setting** Tab and enter the Dial Number such as 9, screen below.

**Mail Send Info**

Subject :

Note :

**Mail Receive Info**

Subject :

Note :

**Select Protocol**

HTTP File Transfer

Server : 127.0.0.1 \*

Port : 82 \* Http=82 (default)

Home Directory : C:\AppServ\www\ftms\doc \*

**Dial Number**

Dial 9 : 9 Example : 9,

**Interval Retry Sending**

Every : 2 Minute

**My Fax folder**

Outbound : C:\Documents and Settings\All Users\Application Data\Microsoft\Windows NT\MSFax\SendIt \*

Inbound : C:\Documents and Settings\All Users\Application Data\Microsoft\Windows NT\MSFax\Inbox \*

Fax Coverage File : C:\Documents and Settings\All Users\Application Data\Microsoft\Windows NT\MSFax\Comm \*

**Backup folder**

Folder Name : C:\AppServ\www\ftms\backup \*

**PDFCreator**

File Name : C:\Program Files\PDFCreator\PDFCreator.exe \*



9. Set interval number Retry fax Sending.

- Go to **Setting** Tab and enter the number for Interval Retry Sending, unit of minute screen below.

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10. Assign privilege for forward by each user.

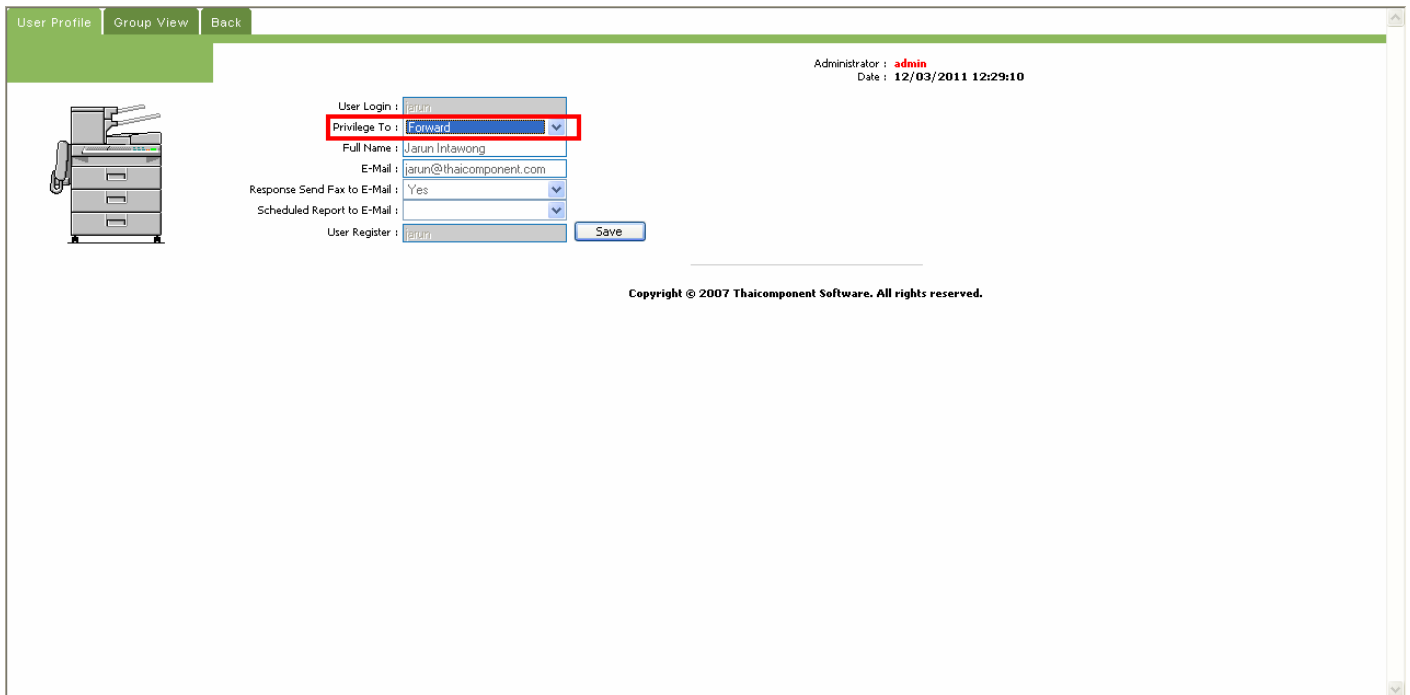
- Go to **User** Tab and then select by each **User** name screen below.

User Id	User name	Password	Group	Locked	Total Pages	Date Created	Date Expire	Days	Pay	Edit Command
1	sales		User		0	2011-02-02 22:08:52	0000-00-00 00:00:00	0		
2	Inbound		Inbound		0	2009-09-27 21:06:05	0000-00-00 00:00:00	0		
3	Outbound		Outbound		0	2009-09-27 21:06:05	0000-00-00 00:00:00	0		
10939	iarun		User		0	2011-03-03 05:58:38	0000-00-00 00:00:00	0		
10940	u00003807	p00023169	User		0	2011-03-08 06:39:41	0000-00-00 00:00:00	0		
10941	u00015084	p00014058	User		0	2011-03-08 06:39:41	0000-00-00 00:00:00	0		
10942	u00030112	p00016925	User		0	2011-03-08 06:39:41	0000-00-00 00:00:00	0		
10943	u00008377	p00024283	User		0	2011-03-08 06:39:41	0000-00-00 00:00:00	0		

Record : 8/14 Pages : 1



11. Go to **User Profile** Tab and select the Privilege To to Forward screen below.



User Profile | Group View | Back

Administrator : **admin**  
Date : 12/03/2011 12:29:10

User Login : jarun

**Privilege To : Forward**

Full Name : Jarun Intawong

E-Mail : jarun@thaicomponent.com

Response Send Fax to E-Mail : Yes

Scheduled Report to E-Mail :

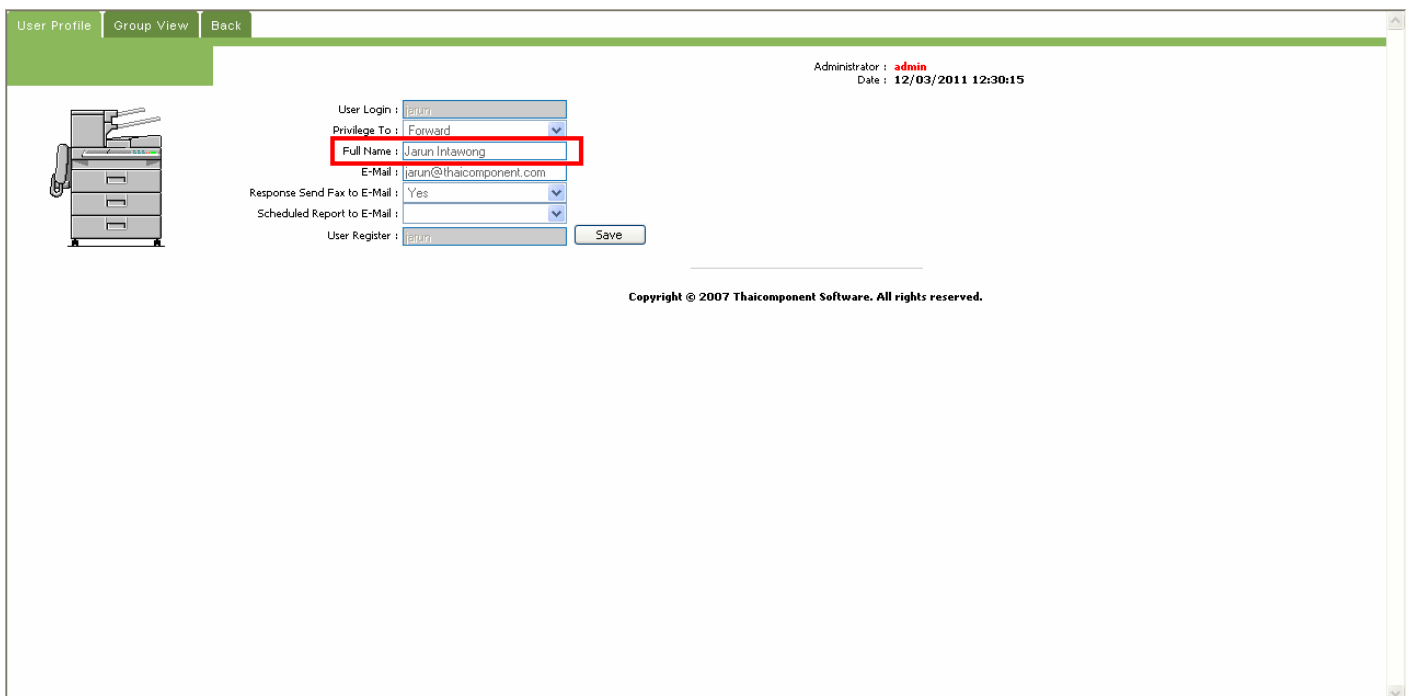
User Register : jarun

Save

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12. Set user full name by each user.

- Go to **User Profile** Tab and fill user full name screen below.



User Profile | Group View | Back

Administrator : **admin**  
Date : 12/03/2011 12:30:15

User Login : jarun

Privilege To : Forward

**Full Name : Jarun Intawong**

E-Mail : jarun@thaicomponent.com

Response Send Fax to E-Mail : Yes

Scheduled Report to E-Mail :

User Register : jarun

Save

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13. Assign privilege for view report by each user.

- Go to **Group View** Tab and then **Select Group** screen below.

[illegible]

## Configuration- conf.ini

1. Set send fax auto and number of retry fax sending.

[auto]

send=1

retrysending=3

2. Set schedule fax report.

[scheduledreport]

enable=1

date=20100928

3. Set send fax auto with cover pages.

[coverpage]

auto=1

4. Set format for send fax auto.

[file]

;x=025124432.txt -> support text and pdf only

;x\_x=025124432\_x.pdf -> support pdf only

;x\_x\_x=20100101\_001\_3.pdf -> support pdf only

format=x\_x

5. Set maximum file size for attach file.

[attachfile]

max\_filesize=5

6. Set date for send fax.

;0-6 -> Sunday - Saturday

;0-disable, 1-enable

[dayofweeksending]

0=1

1=1

2=1

3=1

4=1

5=1

6=1

7. Set time for start send fax.

;hhmm

;0-default

[starttimesending]

time=0900

**Noted:**

Start sending at 9.00 AM.

8. Set time for end send fax.

;hhmm

;0-default

[endtimesending]

time=1600

**Noted:**

End sending as 16.00 PM.

9. Set folder for receive file auto.

[customer]

name=

dir=d:\ftp\credit

user=Outbound

dir2=d:\ftp\new

**Noted:**

dir      folder for sending.

user     user sending.

dir2     folder for backup and new file without fax number from Address Book.

## Question – Answer

### User Guide

1. How to receiving?

- Go to Inbound Tab then show fax receiving screen below.

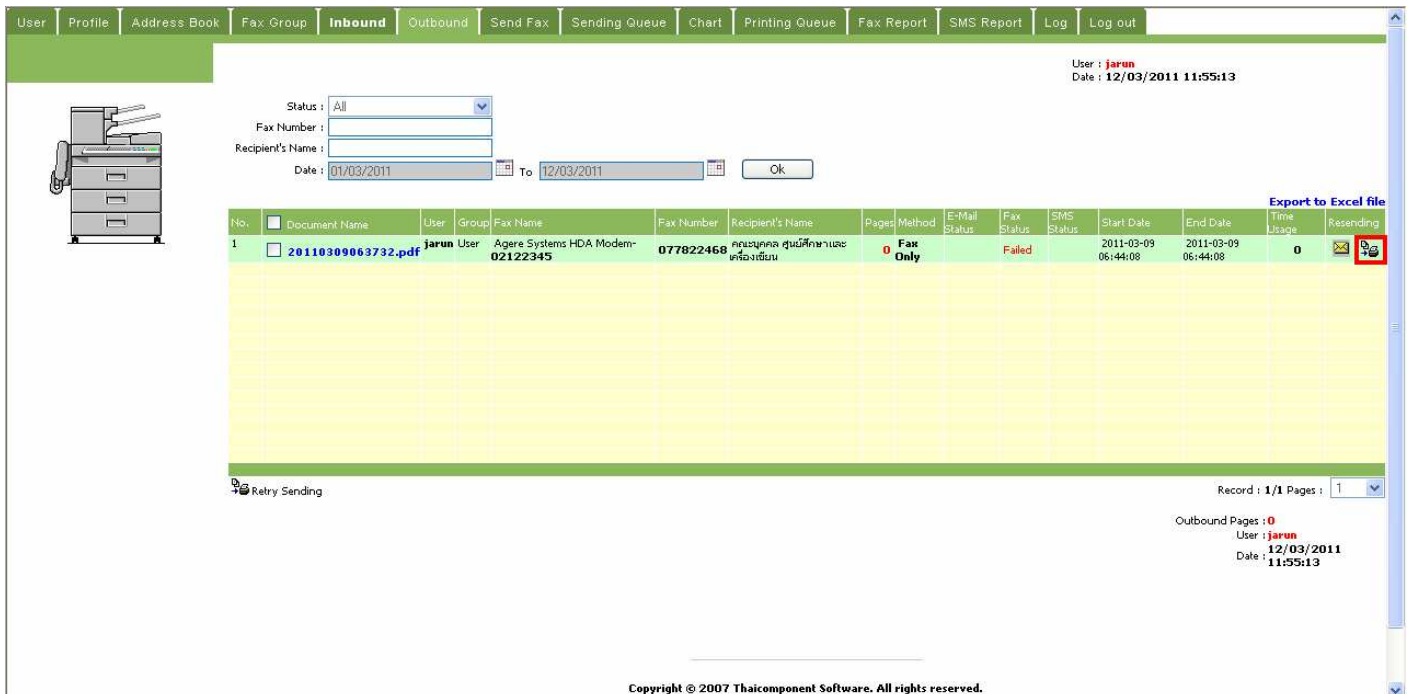
2. How to select fax document printout to Printer?

- Go to Inbound Tab, select by each document and then select printer name list send to printing screen below.




### 3. How to retry fax sending?

- Go to **Outbound** Tab, select by each jobs failed and then click fax resending icon screen below.



User : **jarun**  
Date : 12/03/2011 11:55:13

Status : All  
Fax Number :  
Recipient's Name :  
Date : 01/03/2011 To 12/03/2011

No.	Document Name	User	Group	Fax Name	Fax Number	Recipient's Name	Pages	Method	E-Mail Status	Fax Status	SMS Status	Start Date	End Date	Time Usage	Resending
1	<input type="checkbox"/> 20110309063732.pdf	jarun	User	Agere Systems HDA Modem-02122345	077822468	คุณบุญทศ ด่วนพิทักษ์และ สุวิมลรัตน์	0	Fax Only		Failed		2011-03-09 06:44:08	2011-03-09 06:44:08	0	

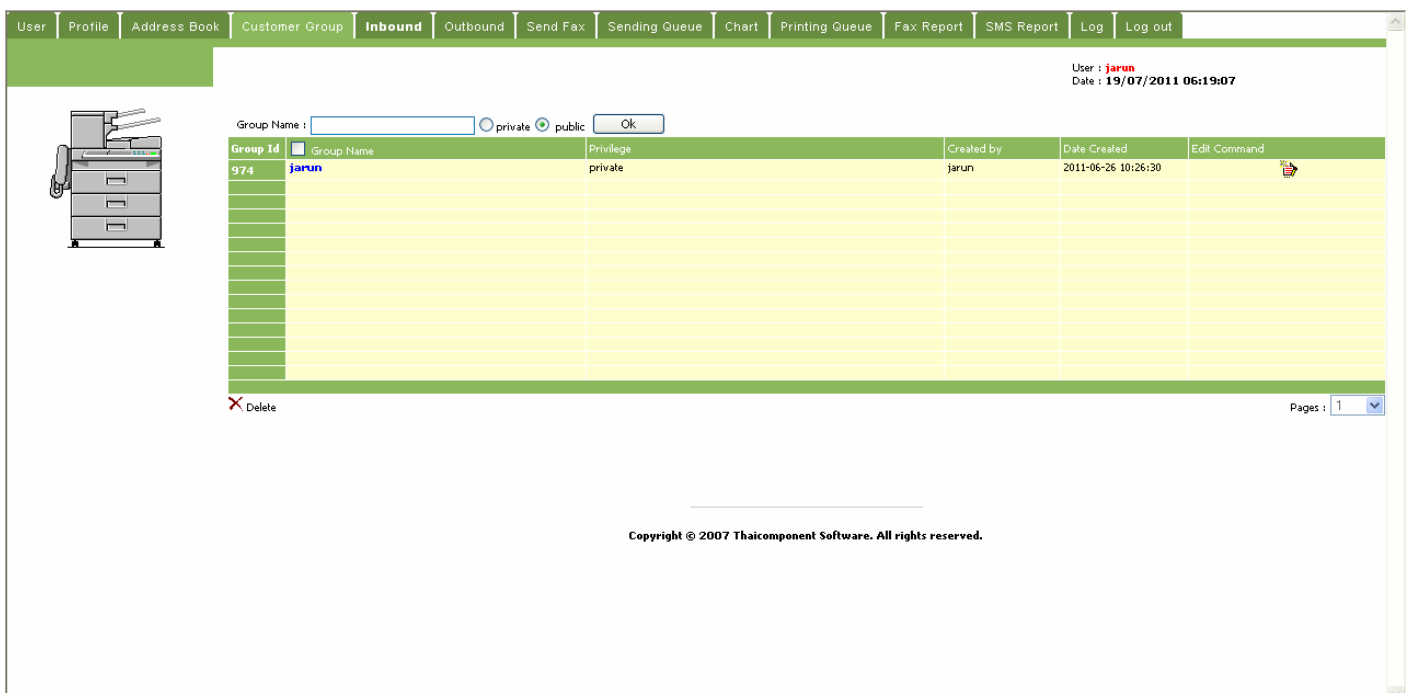
Record : 1/1 Pages : 1

Outbound Pages : 0  
User : **jarun**  
Date : 12/03/2011 11:55:13

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### 4. How to create group fax sending?

- Go to **Customer Group** Tab and create your group fax sending screen below.



User : **jarun**  
Date : 19/07/2011 06:19:07

Group Name :  ☐ private ☒ public

Group Id	Group Name	Privilege	Created by	Date Created	Edit Command
974	jarun	private	jarun	2011-06-26 10:26:30	

Pages : 1

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- Drilldown by each group name and Go to **Recipient's Name** Tab, select by each Recipient's Name list and then click **Add Recipient's Name** screen below.

[illegible]

5. How to send fax with grouping?
  - Go to **Send Fax** Tab and then select by each Recipient's Name from Address screen below.

[illegible]

6. How to send fax with Schedule time?

- Go to **Send Fax** Tab and select the **Specific time** screen below.

Customer Group: jarun

**Schedule**

When do you want to send this fax?

☐ Now

☒ Specific time : 12 : 00 : 38

**Send Fax**

Type : (\*.doc, \*.xls and \*.pdf)

Document Name :

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7. How to create new Recipient's Name?

- Go to **Address Book** Tab and create new the Recipient's Name screen below.

User Profile Address Book Customer Group Inbound Outbound Send Fax Sending Queue Chart Printing Queue Fax Report SMS Report Log Log out

User : jarun  
Date : 19/07/2011 06:21:42

Recipient's Name :  \*

Customer Group :

Fax Number :  \*

E-Mail :

Tel. :

Mobile Phone :

Company Name :  \*

Address :

Cover Page :

Confirm fax to E-mail :

Print on :

Retry Sending :

Method :  ☐ User private ☒ User public

CallerID :

Customer Code :

Fax Number :

Recipient's Name :

CSV File :

No.	Recipient's Name	Company Name	Fax Number	Customer Group	CallerID	Group Privilege	User Privilege	Created by	Updated by	Method	Date Created	Edit Command
1	<input type="checkbox"/> Jarun	Thaicomponent Software	025124432			click	public	jarun	jarun	E-Mail Only	2011-07-14 23:42:39	<input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Print"/>

8. How to edit the Recipient's Name?

- Go to **Address Book** Tab and then click by each record with **Edit Command** icons screen below.

User : **jarun**  
Date : 19/07/2011 06:21:42

Recipient's Name :  \*

Customer Group :  \*

Fax Number :  \*

E-Mail :

Tel. :

Mobile Phone :

Company Name :  \*

Address :

Cover Page :  No

Confirm fax to E-mail :  No

Print on :  None

Retry Sending :  0

Method :  Fax Only ☐ User private ☒ User public

CallerID :

Customer Code :

Fax Number :

Recipient's Name :

CSV File :

No.	<input type="checkbox"/> Recipient's Name	Company Name	Fax Number	Customer Group	CallerID	Group Privilege	User Privilege	Created by	Updated by	Method	Date Created	Edit Command
1	<input type="checkbox"/> Jarun	Thaicomponent Software	025124432			click	public	jarun	jarun	E-Mail Only	2011-07-14 23:42:39	

9. Set the Recipient's Name for Send to E-mail Only?

- Edit the Address Book by each Recipient's Name, Enter **E-mail** and select the Method to **E-mail Only** screen below.

Recipient's Name

User : **jarun**  
Date : 19/07/2011 06:23:41

Recipient's Name :  \*

Customer Group :

Fax Number :  \*

E-Mail :  support@localhost

Tel. :

Mobile Phone :

Company Name :  \*

Address :

Cover Page :  No

Confirm fax to E-mail :  No

Print on :  None

Retry Sending :  0

Method : E-Mail Only ☐ User private ☒ User public

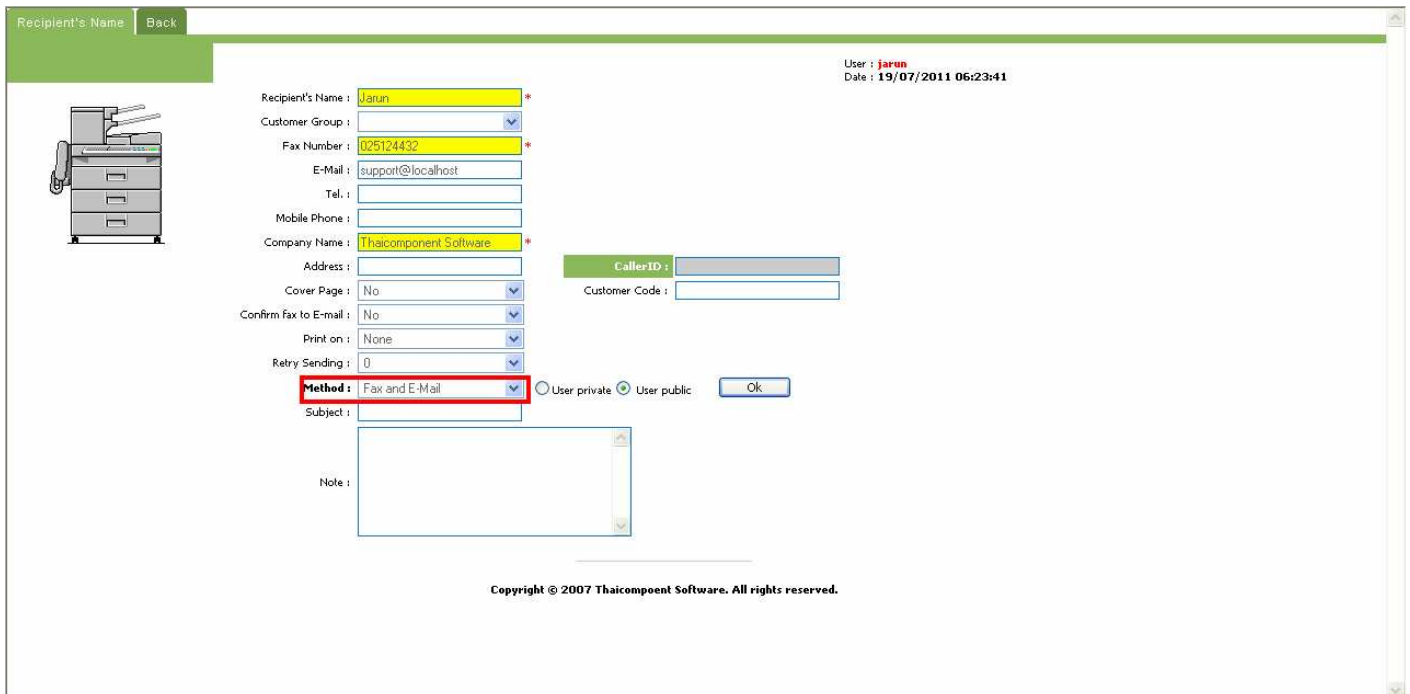
Subject :

Note :

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10. Set the Recipient's Name for Send Fax and E-mail?

- Edit the Address Book by each Recipient's Name, Enter E-mail and select the Method to Fax and E-mail screen below.



Recipient's Name Back

User : jarun  
Date : 19/07/2011 06:23:41

Recipient's Name : Janun \*

Customer Group : [v]

Fax Number : 025124432 \*

E-Mail : support@localhost

Tel. : [ ]

Mobile Phone : [ ]

Company Name : Thaicomponent Software \*

Address : [ ]

Cover Page : No [v]

Confirm fax to E-mail : No [v]

Print on : None [v]

Retry Sending : 0 [v]

Method : Fax and E-Mail [v] ☐ User private ☒ User public [Ok]

Subject : [ ]

Note : [ ]

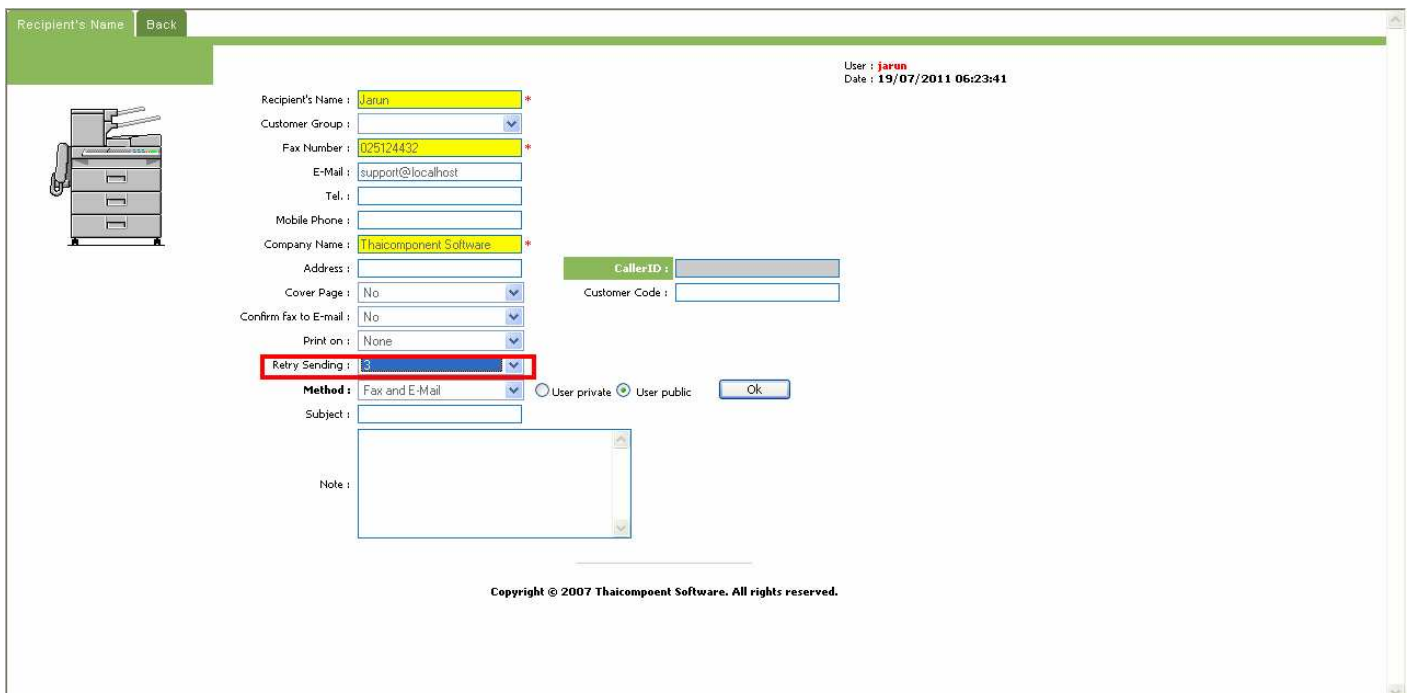
CallerID : [ ]

Customer Code : [ ]

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11. How to set retry fax sending?

- Edit the Address Book by each Recipient's Name and select retry sending screen below.



Recipient's Name Back

User : jarun  
Date : 19/07/2011 06:23:41

Recipient's Name : Janun \*

Customer Group : [v]

Fax Number : 025124432 \*

E-Mail : support@localhost

Tel. : [ ]

Mobile Phone : [ ]

Company Name : Thaicomponent Software \*

Address : [ ]

Cover Page : No [v]

Confirm fax to E-mail : No [v]

Print on : None [v]

Retry Sending : 0 [v]

Method : Fax and E-Mail [v] ☐ User private ☒ User public [Ok]

Subject : [ ]

Note : [ ]

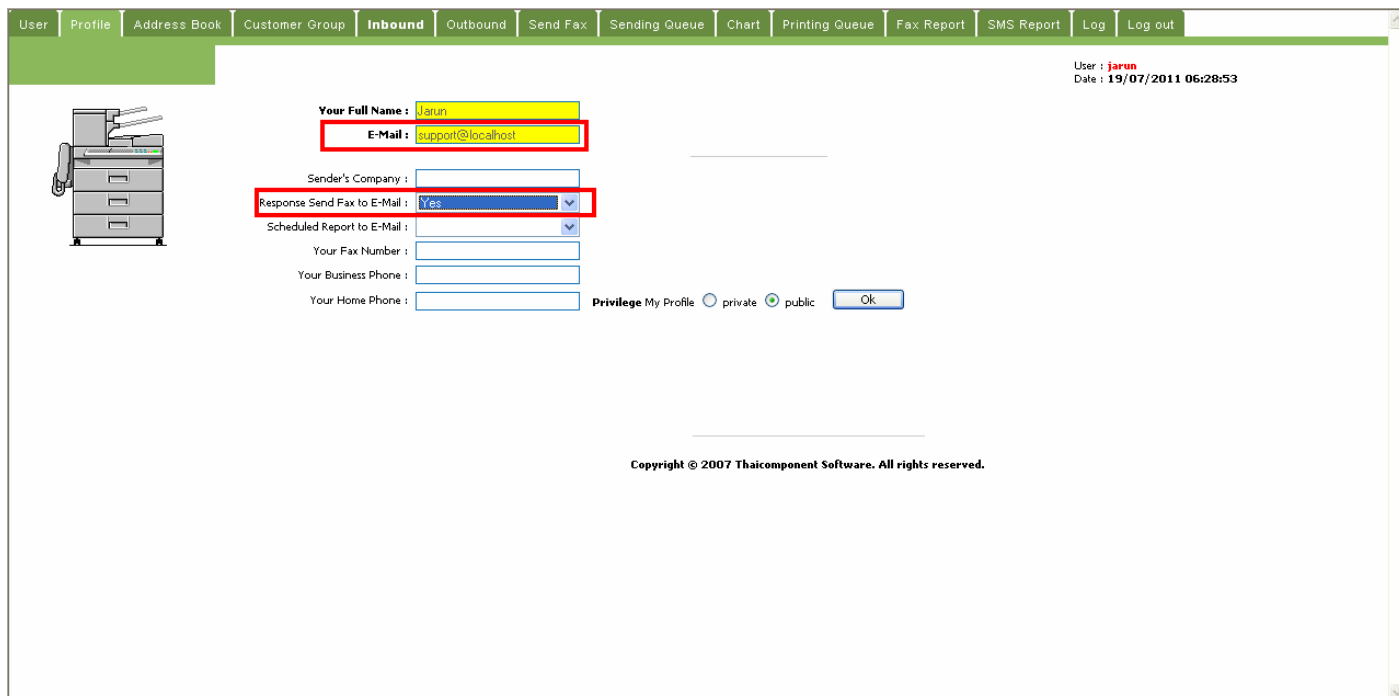
CallerID : [ ]

Customer Code : [ ]

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12. Set the response send fax to E-mail by each job.

- Go to **Profile** Tab, Enter **Your E-mail** and select the Response Send Fax to E-Mail to **Yes** screen below.



User : **jarun**  
Date : 19/07/2011 06:28:53

**Your Full Name :** Jarun

**E-Mail :** support@localhost

Sender's Company :

**Response Send Fax to E-Mail :** Yes

**Scheduled Report to E-Mail :** No

Your Fax Number :

Your Business Phone :

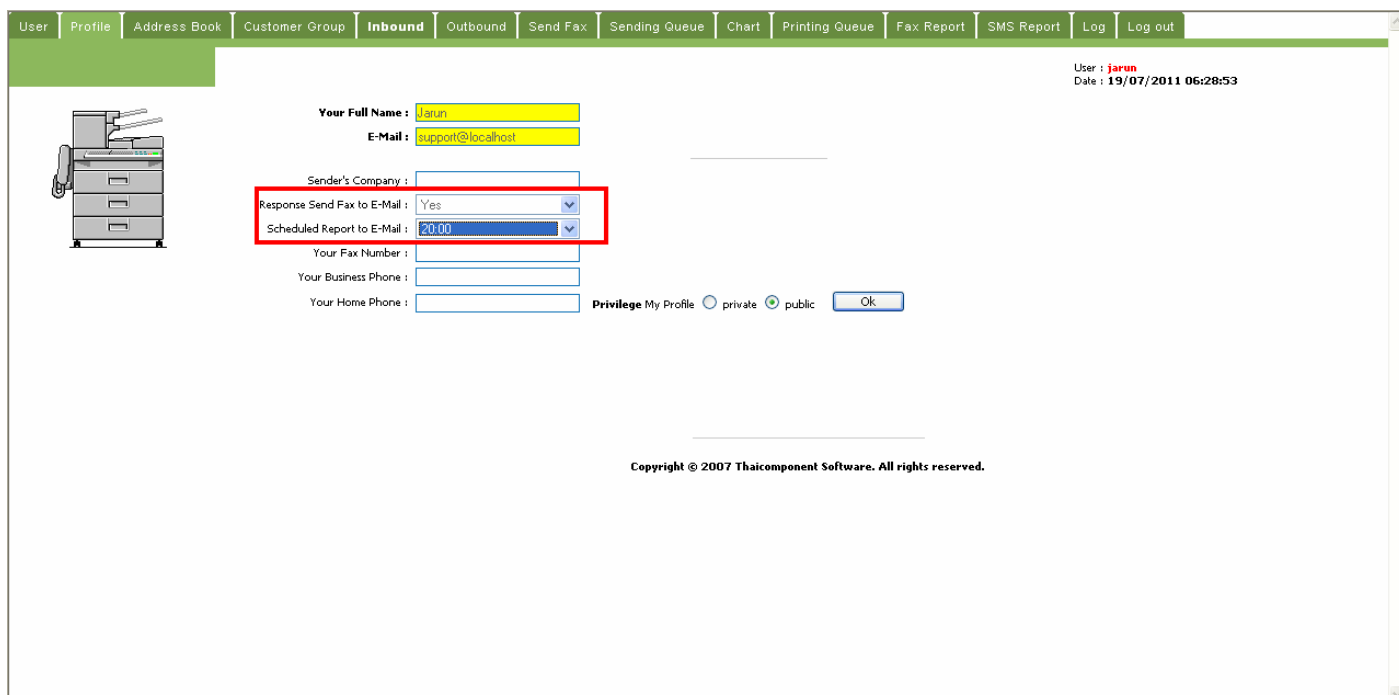
Your Home Phone :

Privilege My Profile ☐ private ☒ public

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13. Set the schedule report to E-mail.

- Go to **Profile** Tab, Enter **E-mail** and Select the Response Send Fax to E-Mail to **Yes** and Select the Scheduled Report to E-Mail by interval time screen below.



User : **jarun**  
Date : 19/07/2011 06:28:53

**Your Full Name :** Jarun

**E-Mail :** support@localhost

Sender's Company :

**Response Send Fax to E-Mail :** Yes

**Scheduled Report to E-Mail :** 20:00

Your Fax Number :

Your Business Phone :

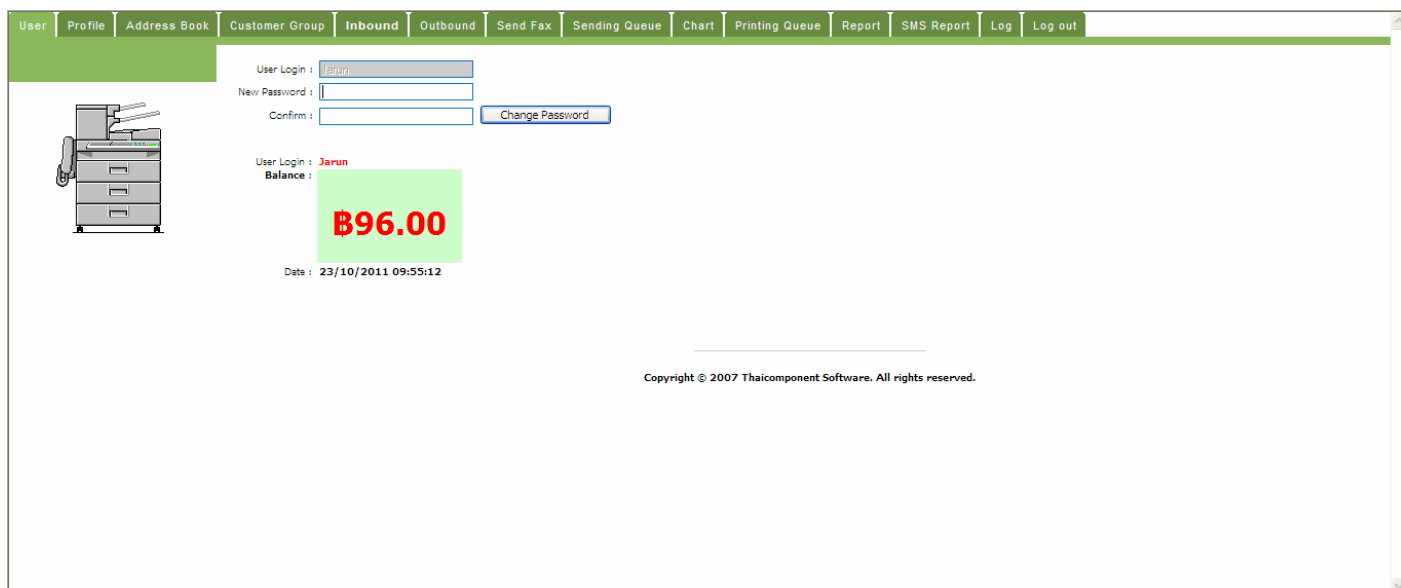
Your Home Phone :

Privilege My Profile ☐ private ☒ public

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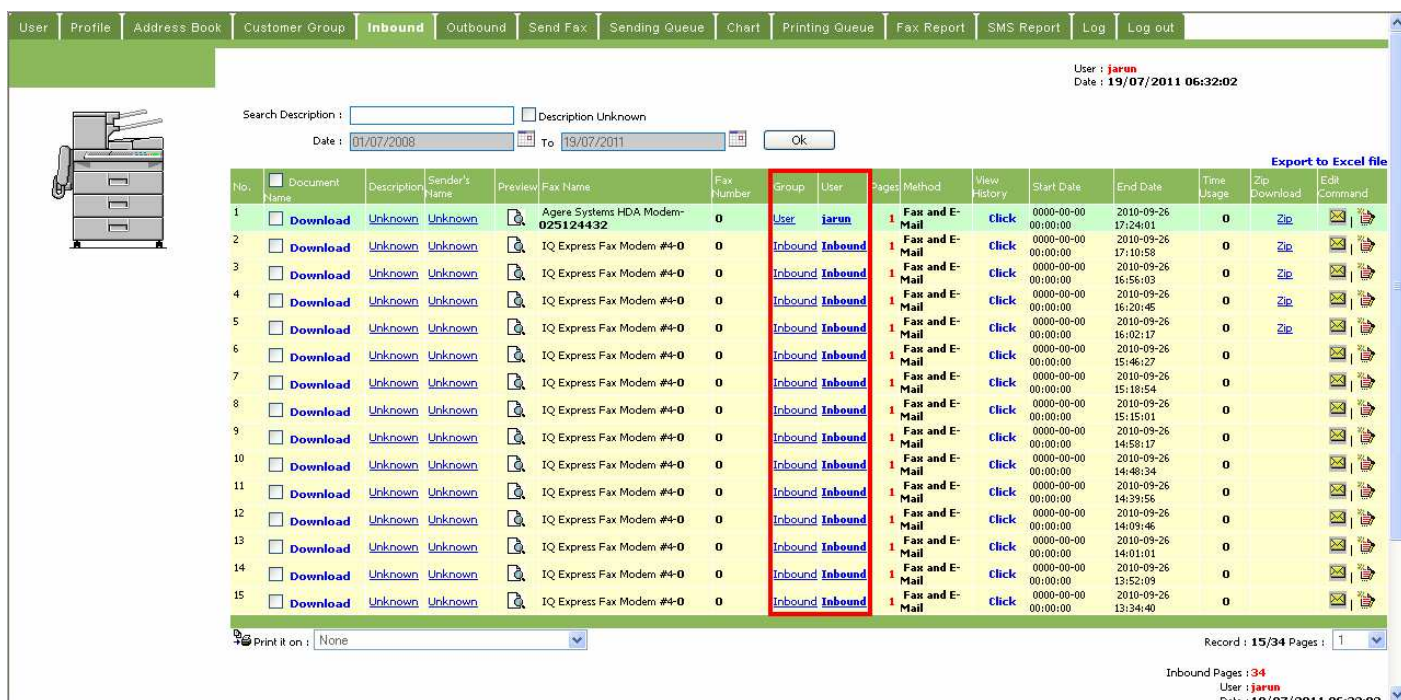
14. How to change your password login?

- Go to **User** Tab and enter new your password screen below.



15. How to Forward Fax document to Group or User?

- Go to **Inbound** Tab and then select by each fax document and select group list for forward screen below.



No.	Document Name	Description	Sender's Name	Preview	Fax Name	Fax Number	Group	User	Pages	Method	View History	Start Date	End Date	Time Usage	Zip Download	Edit Command
1	Download	Unknown	Unknown		Agere Systems HDA Modem-025124432	0	User	jarun	1	Fax and E-Mail	Click	0000-00-00 17:24:01	2010-09-26 17:10:58	0	Zip	Download
2	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 17:10:58	2010-09-26 16:56:03	0	Zip	Download
3	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 16:20:45	2010-09-26 16:02:17	0	Zip	Download
4	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 15:46:27	2010-09-26 15:18:54	0	Zip	Download
5	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 15:15:01	2010-09-26 14:48:34	0	Zip	Download
6	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 14:39:56	2010-09-26 14:09:46	0	Zip	Download
7	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 14:01:01	2010-09-26 13:52:09	0	Zip	Download
8	Download	Unknown	Unknown		IQ Express Fax Modem #4-0	0	Inbound	Inbound	1	Fax and E-Mail	Click	0000-00-00 13:34:40		0	Zip	Download



16. Send fax with cover pages.

- Go to **Send Fax** Tab, Section of Preparing the Cover Page, Enter the **Subject** and **Note** for both screen below.

User : **jarun**  
Date : 12/03/2011 12:14:06

**Recipient Information**

To :   
Fax number :

**Preparing the Cover Page**

Subject :   
Note :

**Method**

☒ Default  
☐ Fax and E-Mail  
☐ Fax Only  
☐ E-Mail Only  
☐ SMS Only  
☐ Fax and E-Mail and SMS

**SMS Message**

17. Set priority fax sending.

- Go to **Sending Queue** Tab and select by each job then click Edit Command change **red icons** to **green icons** screen below.

User : **jarun**  
Date : 12/03/2011 12:15:12

**Queue : 0**

Document Name	Fax Number	Recipient's Name	User Sent	Machine Name	Ip Address	Progress	Retry	Date Sent	Edit Command
<input type="checkbox"/> 20110312121509.pdf	044489609	คุณสมพร แซงแก้ว	jarun	\\JARUN	192.168.1.45	Pending...	0	2011-03-12 00:00:00	⬢   ✖!
<input type="checkbox"/> 20110312121509.pdf	054751552	คุณทองม้วน บุญศรี	jarun	\\JARUN	192.168.1.45	Pending...	0	2011-03-12 00:00:00	⬢   ✖!
<input type="checkbox"/> 20110312121509.pdf	038944166	คุณทวีศ สันติสุขวรรณ	jarun	\\JARUN	192.168.1.45	Pending...	0	2011-03-12 00:00:00	⬢   ✖!
<input type="checkbox"/> 20110312121509.pdf	038541570	คุณเสาวจิต สันติสุขวรรณ	jarun	\\JARUN	192.168.1.45	Pending...	0	2011-03-12 00:00:00	⬢   ✖!
<input type="checkbox"/> 20110312121509.pdf	077822468	คุณสมยศ คุณนิพัทธ์วิทยาและศรีทองชื่น	jarun	\\JARUN	192.168.1.45	Pending...	0	2011-03-12 00:00:00	⬢   ✖!

Record : 5/5 Pages : 1